

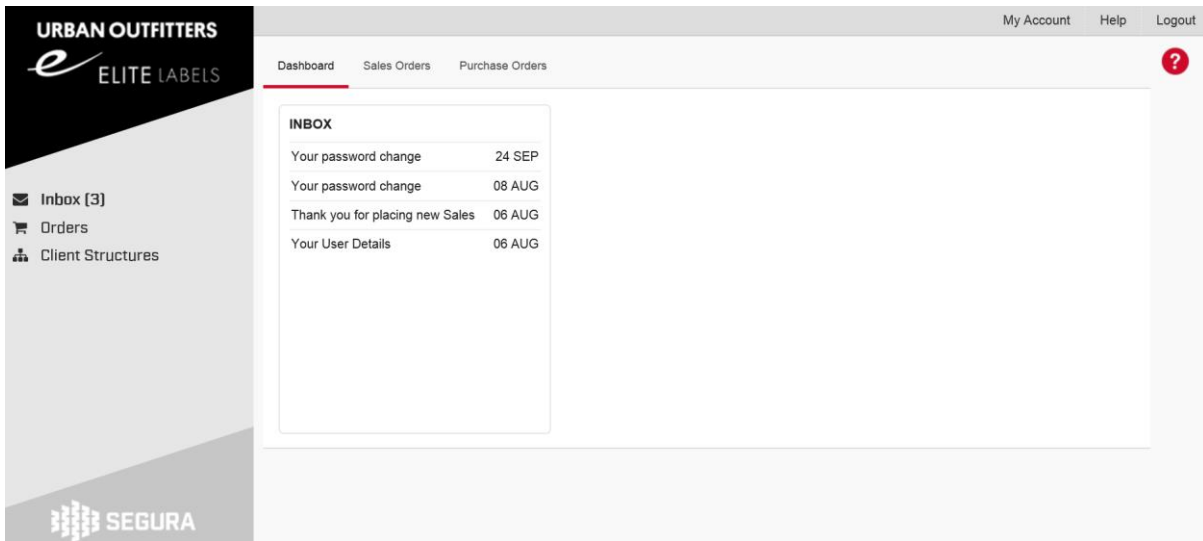
You have two ways to place an order.

1. Order an 'asset' this is the name for an item of packaging.
2. Order using a purchase order – this is used for an item where a barcode is included. The purchase order already has **all information in the system as supplied via Urban Outfitter's download data.**

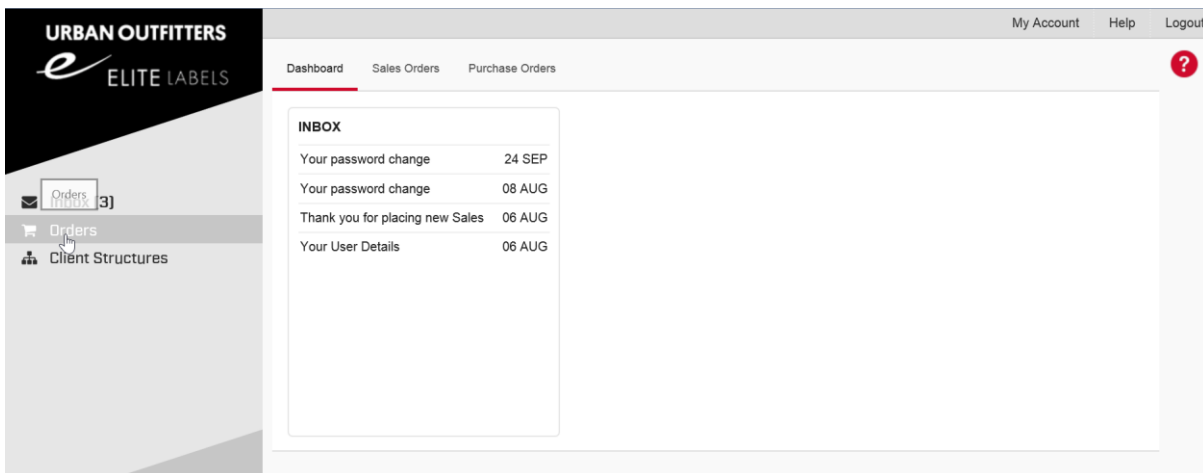
**PLEASE NOTE, IF YOU ARE WORKING FOR AN AGENT, BUT ORDERING THE LABELS YOURSELVES USING A PURCHASE ORDER - PLEASE SEE PAGE 15.**

### Placing an order using Urban Outfitters download data –

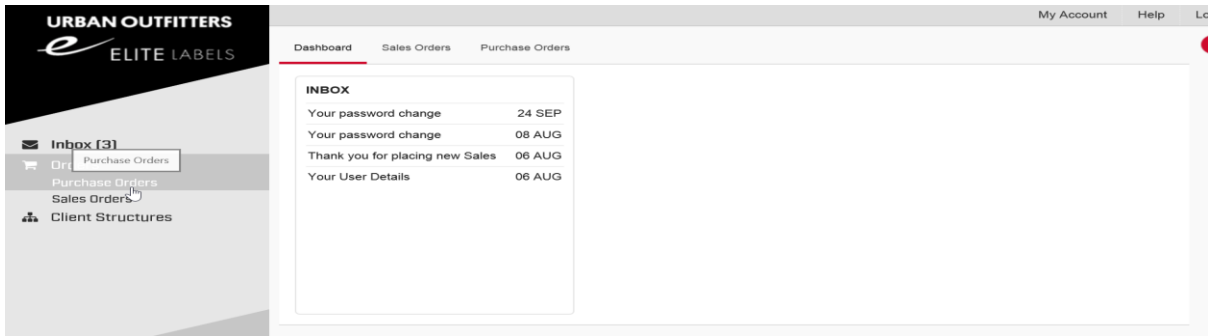
When you log in to the system you will see the main screen as shown below



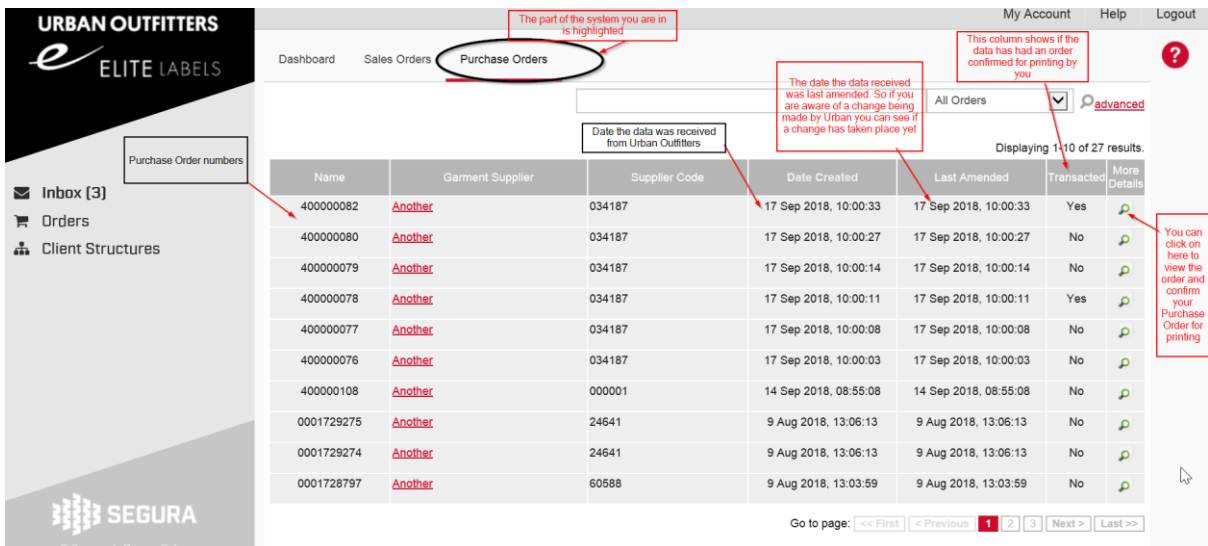
To view a purchase order, click on Orders as shown below -



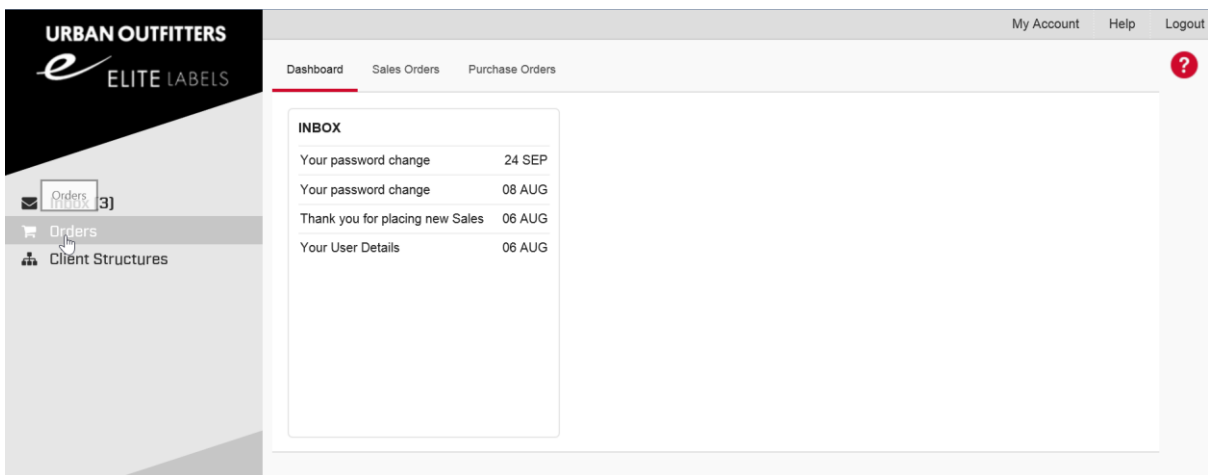
Next click on Purchase Orders as shown below -



This will bring up a new screen with all your Urban Purchase Orders to view



To raise a new Sales Order using an Urban Purchase Order – click on Orders



URBAN OUTFITTERS

My Account Help Logout

Dashboard Sales Orders Purchase Orders

Create New Sales Order

Click on Create New Sales Order

Inbox [5]

Orders

Purchase Orders

Sales Orders

Client Structures

Click on Sales Orders

SEGURA

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test man | Another

Displaying 1-10 of 11 results.

| Sales Order | Garment Supplier | Placed by | Date Created          | Status | Customer Reference                           | Source         | Log | View |
|-------------|------------------|-----------|-----------------------|--------|--|----------------|-----|------|
| 950         | Another          | test man  | 1 Nov 2018, 17:55:07  | New    | test111b                                     | Purchase Order |     |      |
| 949         | Another          | test man  | 1 Nov 2018, 17:00:07  | New    | test111a                                     | Purchase Order |     |      |
| 948         | Another          | test man  | 1 Nov 2018, 12:42:44  | New    | test111                                      | Purchase Order |     |      |
| 942         | Another          | test man  | 5 Oct 2018, 17:55:57  | New    | test 7                                       | Asset          |     |      |
| 941         | Another          | test man  | 5 Oct 2018, 17:08:08  | New    | test 6                                       | Purchase Order |     |      |
| 940         | Another          | test man  | 3 Oct 2018, 09:45:31  | New    | test5  | Purchase Order |     |      |
| 939         | Another          | test man  | 1 Oct 2018, 15:41:02  | New    | test 5                                       | Purchase Order |     |      |
| 938         | Another          | test man  | 1 Oct 2018, 14:09:45  | New    | test 4                                       | Purchase Order |     |      |
| 937         | Another          | test man  | 27 Sep 2018, 11:40:05 | New    | All dispatch details are held at item level. | Purchase Order |     |      |
| 936         | Another          | test man  | 24 Sep 2018, 13:29:34 | New    | test1  | Purchase Order |     |      |

Go to page: << First < Previous 1 2 Next > Last >>

URBAN OUTFITTERS ELITE LABELS

My Account Help Logout

Create New Sales Order

Add items to your sales order from [Purchase Order Browser](#)

item(s) to order

Choose to Add Items from the Purchase Order Browser that require a barcode. The data information will have been received directly from Urban Outfitters

Choose items from the Asset Browser that do not require a barcode from the download date. For example back neck labels, size pips and care labels

Add Items From Purchase Order Browser

Add Items From Asset Browser

Add Items From Purchase Order Browser

Not ordered

search...

Displaying 1-10 of 144 results.

| PO Number  | Description              | Ship Date  | Date Added  | Last Amended | Log | Show Assets | Add to Order |
|------------|--------------------------|------------|-------------|--------------|-----|-------------|--------------|
| 0001956714 | US                       | 2018-11-19 | 30 Nov 2018 | 3 Dec 2018   |     | Show Assets | Add to Order |
| 0001956715 | US                       | 2018-11-19 | 30 Nov 2018 | 3 Dec 2018   |     | Show Assets | Add to Order |
| 0001956713 | US                       | 2018-11-19 | 30 Nov 2018 | 3 Dec 2018   |     | Show Assets | Add to Order |
| 0001665039 | US                       | 2018-12-05 | 30 Nov 2018 | 3 Dec 2018   |     | Show Assets | Add to Order |
| 0001473255 | US                       | 2018-11-26 | 30 Nov 2018 | 3 Dec 2018   |     | Show Assets | Add to Order |
| 40000286   | BDG SAND C/STITCH SKATE  | 2018-11-30 | 30 Oct 2018 | 6 Nov 2018   |     | Show Assets | Add to Order |
| 40000285   | BDG BLACK CONTRAST SKATE | 2018-11-30 | 30 Oct 2018 | 6 Nov 2018   |     | Show Assets | Add to Order |
| 40000253   | BDG SAND C/STITCH SKATE  | 2018-11-30 | 30 Oct 2018 | 6 Nov 2018   |     | Show Assets | Add to Order |
| 40000372   | BDG MARKIE SQ/NECK BODY  | 2018-12-28 | 30 Oct 2018 | 6 Nov 2018   |     | Show Assets | Add to Order |
| 40000371   | BDG MARKIE SQ/NECK BODY  | 2018-12-28 | 30 Oct 2018 | 6 Nov 2018   |     | Show Assets | Add to Order |

Click Add to Order

Go to page: << First < Previous 1 2 3 4 5 6 7 8 9 10 Next > Last >>

Click on Amend to change quantity information

**URBAN OUTFITTERS** My Account Help Logout

### Create New Sales Order

Add items to your sales order from [Purchase Order Browser](#)

Item(s) to order

| Asset  | Purchase Order | Total Quantity | Approval Required | Remove | Amend |
|--|----------------|----------------|-------------------|--------|-------|
| BDG Black Bulb pin<br>Bulb Pin                         | 400000253      | 180            |                   |        | 1     |
| BGD Red String<br>BDG Red String                       | 400000253      | 180            |                   |        |       |
| UWLB<br>Wholesale Bag Label                            | 400000253      | 180            |                   |        |       |
| UWTS - UWTS<br>BDG small swing with barcode on reverse | 400000253      | 180            |                   |        |       |

Click on the Amend icon to change the quantities. This is all you are able to change. All information is provided via the download data from Urban.

Add Items From Purchase Order Browser
Add Items From Asset Browser
Save For Later
Checkout Now

### Sales Order Header Information

*Fields with \* are required*

**Customer Reference \***

**Required Date \***

**Invoice Location \***

**Delivery Location \***

**Notes**

**Packaging Supplier \***

**supplierExtra**

1 Complete all areas to complete checkout

*Warning: Not all items are set to require artwork approval*

You can click on review and confirm to make any final amends or just to check before finalising

Click Close to exit this screen and save information

2 Review and Confirm Order
3 Close

If your order has not met the quantities set within the system, you will see a screen as below, showing the problem.

### Review Your Sales Order

Some of the quantities have been rounded and marked with strikethrough red

|                    |                                       |
|--------------------|---------------------------------------|
| Customer Reference | new test                              |
| Date Required      | 19 Dec 2018                           |
| Invoice Location   | Another Supplier - Another            |
| Delivery Location  | Another Supplier - Another            |
| Notes              |                                       |
| Packaging Supplier | Elite Mega Turkey - Elite Mega Turkey |

**BDG Black Bulb pin**  
Bulb Pin  
Purchase Order: 400000253 / Reference 2: Wholesale  
Artwork Approval Required: NO

|                |  |
|----------------|--|
| UK Sales Price |  |
| US Sales Price |  |

**BDG Black Bulb pin**  
Bulb Pin

Print
Confirm Order
Edit Order

Review Your Sales Order

System will amend the quantities to meet the multiples set

| TAN 24 (193129176890) |                         | TAN 25 (193129316449) |                         | TAN 26 (193129176906) |                         |
|-----------------------|-------------------------|-----------------------|-------------------------|-----------------------|-------------------------|
| Quantity              | 2 50                    | Quantity              | 14 50                   | Quantity              | 23 50                   |
| HDR_PROD_NUM          | 400000253               | HDR_PROD_NUM          | 400000253               | HDR_PROD_NUM          | 400000253               |
| DTL_UDFSTY1C          | RB1888TR                | DTL_UDFSTY1C          | RB1888TR                | DTL_UDFSTY1C          | RB1888TR                |
| DTL_STYLE             | 71640882                | DTL_STYLE             | 71640882                | DTL_STYLE             | 71640882                |
| DTL_STYLE_NAME        | BDG SAND C/STITCH SKATE | DTL_STYLE_NAME        | BDG SAND C/STITCH SKATE | DTL_STYLE_NAME        | BDG SAND C/STITCH SKATE |
| DTL_COLOR_CODE        | 1157                    | DTL_COLOR_CODE        | 1157                    | DTL_COLOR_CODE        | 1157                    |
| DTL_COLOR_NAME        | TAN                     | DTL_COLOR_NAME        | TAN                     | DTL_COLOR_NAME        | TAN                     |
| DTL_SIZE_DESC         | 24                      | DTL_SIZE_DESC         | 25                      | DTL_SIZE_DESC         | 26                      |
| Barcode               | 193129176890            | Barcode               | 193129316449            | Barcode               | 193129176906            |
| DTL_UPC               | 193129176890            | DTL_UPC               | 193129316449            | DTL_UPC               | 193129176906            |

If you wish to increase the quantities further you may edit the order. Please note the quantities will still need to meet the multiples

Print Confirm Order Edit Order

To FIX the quantities –

URBAN OUTFITTERS

Create New Sales Order

Add items to your sales order from [Purchase Order Browser](#)

My Account Help Logout

Click on Amend

| Asset                                   | Purchase Order | Total Quantity | Approval Required | Remove | Amend |
|---|----------------|----------------|-------------------|--------|-------|
| BDG Black Bulb pin Bulb Pin             | 400000253      | 180            | +                 | -      | 🔧     |
| BDG Red String                          | 400000253      | 180            | +                 | -      | 🔧     |
| BDG Red String                          | 400000253      | 180            | +                 | -      | 🔧     |
| UWLB Wholesale Bag Label                | 400000253      | 180            | +                 | -      | 🔧     |
| UWTS - UWTS                             | 400000253      | 180            | +                 | -      | 🔧     |
| BDG small swing with barcode on reverse | 400000253      | 180            | +                 | -      | 🔧     |

Add Items From Purchase Order Browser Add Items From Asset Browser Save For Later Checkout Now

URBAN OUTFITTERS

Create New Sales Order

Add items to your sales order from [Purchase Order Browser](#)

My Account Help Logout

The Amend screen will open

| Asset                                   | Purchase Order | Total Quantity | Approval Required | Remove | Amend |
|---|----------------|----------------|-------------------|--------|-------|
| BDG Black Bulb pin Bulb Pin             | 400000253      | 180            | +                 | -      | 🔧     |
| BDG Red String                          | 400000253      | 180            | +                 | -      | 🔧     |
| BDG Red String                          | 400000253      | 180            | +                 | -      | 🔧     |
| UWLB Wholesale Bag Label                | 400000253      | 180            | +                 | -      | 🔧     |
| UWTS - UWTS                             | 400000253      | 180            | +                 | -      | 🔧     |
| BDG small swing with barcode on reverse | 400000253      | 180            | +                 | -      | 🔧     |

**Quantities**

Total Quantity  Amend the quantity

Either click on Amend to change another item, or checkout now

Add Items From Purchase Order Browser Add Items From Asset Browser Save For Later Checkout Now

All the information for each item will be taken from the download data – colour, size, barcode, exact quantities etc.

**PLEASE NOTE THE SYSTEM IS SET UP TO ROUND UP THE QUANTITIES TO THE NEAREST 50. THIS MAY MEAN THAT LESS THAN 5% TOLERANCE HAS BEEN ADDED. YOU MAY AMEND THE QUANTITIES YOURSELF, THE SYSTEM WILL THEN ROUND UP AGAIN TO THE NEAREST 50.**

You may only change the quantity being ordered. **If you notice an error or if your buyer has recently made a change to the garment, please wait for the new download data to be received. Any incorrect goods ordered will still require payment.** The dates of the download are shown on the Purchase Order screen.

Sales Order Header Information

Fields with \* are required

Customer Reference \* new test

Required Date \* 19 Dec 2018

Invoice Location \* Another

Delivery Location \* Another

Notes Please send for the attention of Mr Smith

Packaging Supplier \* Elite Mega Turkey

supplierExtra 1 Complete all areas to complete checkout

Warning: Not all items are set to require artwork approval

2 You can click on review and confirm to make any final amendments or just to check before finalising

3 Click Close to exit the screen and save information

Review and Confirm Order Close

When you check out, the system will tell you of any changes it has made to your order.

Review Your Sales Order

BGD Red String  
BDG Red String  
Purchase Order: 400000253 / Reference 2: Wholesale  
Artwork Approval Required: NO

|                |  |
|----------------|--|
| UK Sales Price |  |
| US Sales Price |  |

BGD Red String  
BDG Red String  
Purchase Order: 400000253 / Reference 2: Wholesale **TOTAL QUANTITY: 250**

UWLB  
Wholesale Bag Label  
Purchase Order: 400000253 / Reference 2: Wholesale  
Artwork Approval Required: NO

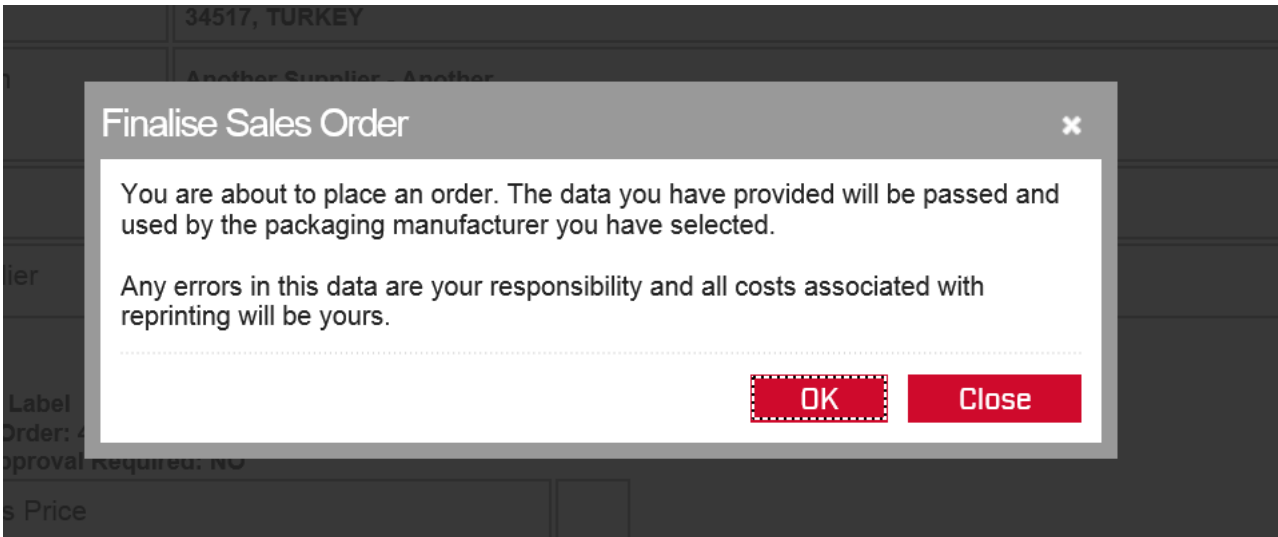
|                |  |
|----------------|--|
| UK Sales Price |  |
| US Sales Price |  |

TAN 24 (193129176890) TAN 25 (193129316449) TAN 26 (193129176906)

1 When you are happy with everything, click on confirm order.

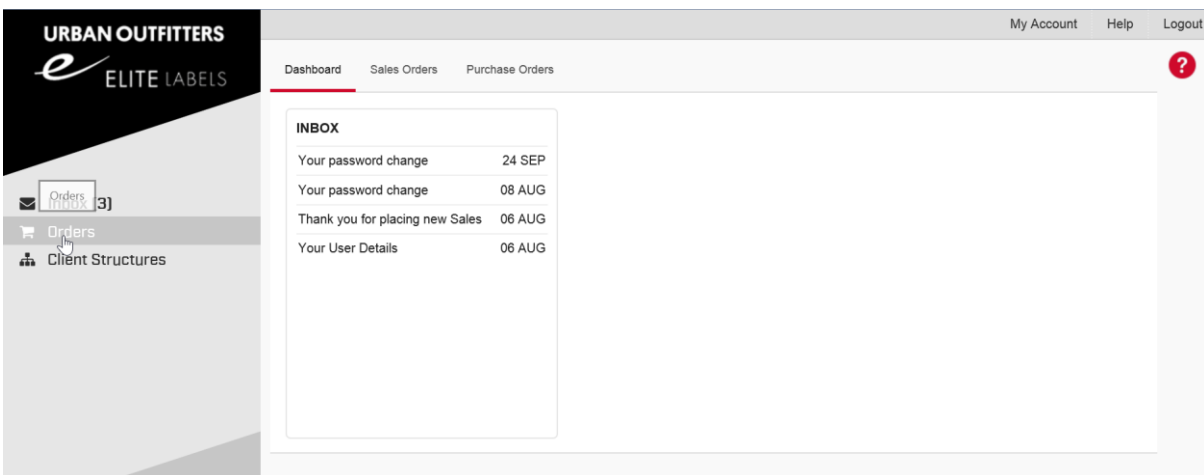
Print Confirm Order Edit Order

One last warning will appear, once you confirm you will be charged for goods.



Any shortages must be notified within 3 days of receipt of order.

## Placing an order using the Asset Browser



URBAN OUTFITTERS ELITE LABELS

My Account Help Logout

Dashboard Sales Orders Purchase Orders

Create New Sales Order 3 Click on Create New Sales Order

Advanced

Displaying 1-6 of 6 results.

| Sales Order | Garment Supplier | Placed by | Date Created          | Status | Customer Reference                           | Source         | Log | View |
|-------------|------------------|-----------|-----------------------|--------|--|----------------|-----|------|
| 940         | Another          | test man  | 3 Oct 2018, 09:45:31  | New    | test5  | Purchase Order |     |      |
| 939         | Another          | test man  | 1 Oct 2018, 15:41:02  | New    | test 5                                       | Purchase Order |     |      |
| 938         | Another          | test man  | 1 Oct 2018, 14:09:45  | New    | test 4                                       | Purchase Order |     |      |
| 937         | Another          | test man  | 27 Sep 2018, 11:40:05 | New    | All dispatch details are held at item level. | Purchase Order |     |      |
| 936         | Another          | test man  | 24 Sep 2018, 13:29:34 | New    | test1  | Purchase Order |     |      |
| 935         | Another          | test man  | 6 Aug 2018, 14:51:40  | New    | All dispatch details are held at item level. | Asset          |     |      |

Inbox (3)

- Sales Orders
- Purchase Orders
- Sales Orders
- Client Structures

1 Click Orders

2 Click on Sales Orders

URBAN OUTFITTERS ELITE LABELS

My Account Help Logout

Create New Sales Order ?

Add Items to your sales order from [Purchase Order Browser](#)

item(s) to order

Click Add Items from Asset Browser

Add Items From Purchase Order Browser Add Items From Asset Browser

Inbox (3)

- Orders
- Client Structures

Add Items From Asset Browser 1 The Asset Browser screen will open

UOW\_BOHO\_COO

2 Add Sizes

Click on Add Sizes for a product with sizing

UOW\_BOHO\_COO\_INV

Add Sizes

UOW\_BOHO\_LG1

0 Add

UOW\_BOHO\_LG1\_INV

0 Add

UOW\_BOHO\_LG2

0 Add

UOW\_BOHO\_LG2\_INV

0 Add

UOW\_BOHO\_LOOP

Add Sizes

UOW\_BOHO\_LOOP\_INV

Add Sizes

UOW\_BOHO\_M1

0 3 Add

If no sizing then just add the quantity

UOW\_BOHO\_M1\_INV

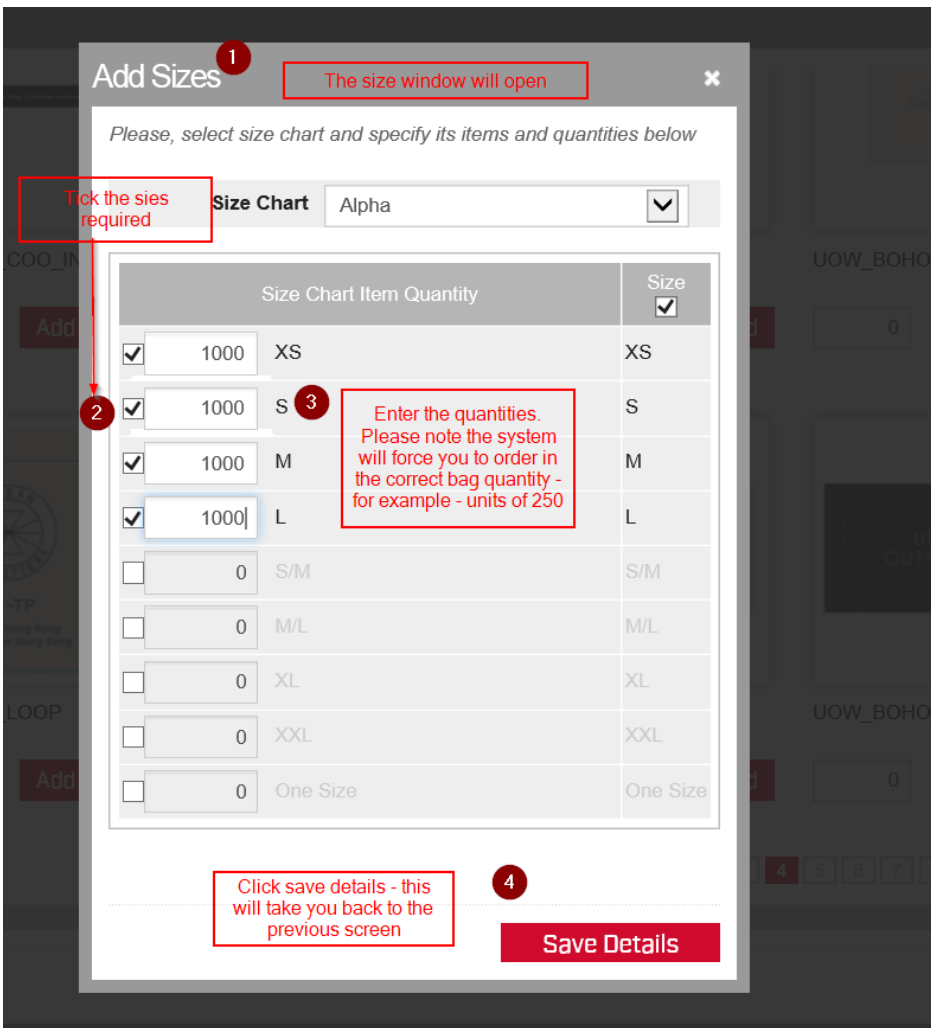
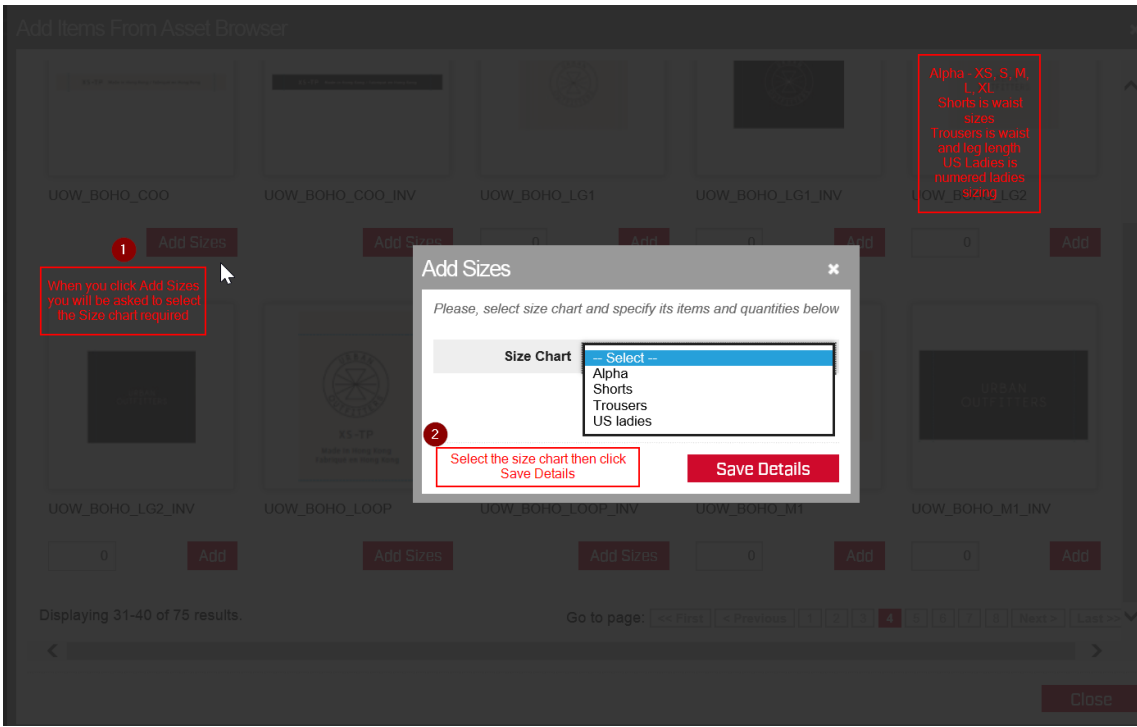
0 Add

Displaying 31-40 of 75 results.

Go to page: << First < Previous 1 2 3 4 5 6 7 8 Next >>

Then click Close to return to the Sales Order screen 4 Close





Add Items From Asset Browser

UOW\_BOHO\_COO    UOW\_BOHO\_COO\_INV    UOW\_BOHO\_LG1    UOW\_BOHO\_LG1\_INV    UOW\_BOHO\_LG2

UOW\_BOHO\_LG2\_INV    UOW\_BOHO\_LOOP    UOW\_BOHO\_LOOP\_INV    UOW\_BOHO\_M1    UOW\_BOHO\_M1\_INV

Displaying 31-40 of 75 results.    Go to page: << First < Previous 1 2 3 4 5 6 7 8 Next > Last >>

Click Close    Close

URBAN OUTFITTERS ELITE LABELS

**Create New Sales Order**

You will be taken back to the Create New Sales Order Screen

Add items to your sales order from [Purchase Order Browser](#)

item(s) to order

| Asset                               | Purchase Order                   | Total Quantity | Approval Required | Content | Remove | Amend |
|-------------------------------------|----------------------------------|----------------|-------------------|---------|--------|-------|
| UOW_BOHO_COO<br>Boho COO/Size Label | added from asset/product browser | 4000           |                   |         |        |       |
| UOW_BOHO_M1<br>Boho Medium Label    | added from asset/product browser | 500            |                   |         |        |       |

Click Amend to add your country of origin

Add Items From Purchase Order Browser    Add Items From Asset Browser    Save For Later    Checkout Now

**Create New Sales Order**

Add items to your sales order from [Purchase Order Browser](#)

item(s) to order

| Asset                               | Purchase Order                   | Total Quantity | Approval Required                  | Content                             | Remove                             | Amend                                |
|-------------------------------------|----------------------------------|----------------|------------------------------------|-------------------------------------|------------------------------------|--------------------------------------|
| UOW_BOHO_COO<br>Boho COO/Size Label | added from asset/product browser | 4000           | <span style="color: red;">-</span> | <span style="color: blue;">+</span> | <span style="color: red;">x</span> | <span style="color: green;">p</span> |
| UOW_BOHO_M1<br>Boho Medium Label    | added from asset/product browser | 500            | <span style="color: red;">-</span> | <span style="color: blue;">+</span> | <span style="color: red;">x</span> | <span style="color: green;">p</span> |

Add Items From Purchase Order Browser

Add Items From Asset Browser

Save For Later

Checkout Now

My Account
Help
Logout

**UOW\_BOHO\_COO**
?

**Header Information**

Customer Reference

Required Date

Invoice Location

Delivery Location

Notes 

Add in any notes you require

Packaging Supplier

supplierExtra

Info

Dispatch 1

XS

S

M

L

Apply these details to all instances of UOW\_BOHO\_COO

Click here so the same details apply to all your sizes

Content View

## Confirmation Required

✕

Are you sure you want to apply these details to all instances of UOW\_BOHO\_COO?

You will still be able to edit this information afterwards.

The system will check you wish to use the same information

YES

NO

**Create New Sales Order**

Add items to your sales order from [Purchase Order Browser](#)

item(s) to order

| Asset                               | Purchase Order                   | Total Quantity | Approval Required                  | Content                             | Remove                             | Amend                                |
|-------------------------------------|----------------------------------|----------------|------------------------------------|-------------------------------------|------------------------------------|--------------------------------------|
| UOW_BOHO_COO<br>Boho COO/Size Label | added from asset/product browser | 4000           | <span style="color: red;">-</span> | <span style="color: blue;">+</span> | <span style="color: red;">x</span> | <span style="color: green;">p</span> |
| UOW_BOHO_M1<br>Boho Medium Label    | added from asset/product browser | 500            | <span style="color: red;">-</span> | <span style="color: blue;">+</span> | <span style="color: red;">x</span> | <span style="color: green;">p</span> |

Add Items From Purchase Order Browser

Add Items From Asset Browser

Save For Later

My Account
Help
Logout

**UOW\_BOHO\_COO**
?

**XS**

*Fields with \* are required*

Quantity

Country Of Origin

Info

Dispatch

XS

S

M

L

Duplicate this tab

Apply above for all tabs

Click here to keep the country for all sizes

Content View

### Confirmation Required ✕

Are you sure you want to apply the variable data on to all the other sizes?

You can edit this information after it has been applied to all the sizes.

The system will check you wish to use the same...

YES
NO

**URBAN OUTFITTERS**  
*e* ELITE LABELS

[My Account](#) [Help](#) [Logout](#)

### Create New Sales Order ?

Add items to your sales order from [Purchase Order Browser](#)

item(s) to order

| Asset                               | Purchase Order                   | Total Quantity | Approval Required | Content | Remove | Amend |
|-------------------------------------|----------------------------------|----------------|-------------------|---------|--------|-------|
| UOW_BOHO_COO<br>Boho COO/Size Label | added from asset/product browser | 4000           | 🚫                 | 📄       | ✖      | 🔄     |
| UOW_BOHO_M1<br>Boho Medium Label    | added from asset/product browser | 500            | 🚫                 | 📄       | ✖      | 🔄     |

Add Items From Purchase Order Browser
Add Items From Asset Browser
Save For Later

Checkout Now

#### UOW\_BOHO\_COO

Fields with \* are required

Quantity

Country Of Origin \*

Click the grey X to return to the previous screen
?

Duplicate this tab
Apply above for all tabs

Content View

The same location will be allocated to each size - you may click on them to check or change

**URBAN OUTFITTERS**  
*e* ELITE LABELS

[My Account](#) [Help](#) [Logout](#)

### Create New Sales Order ?

Add items to your sales order from [Purchase Order Browser](#)

item(s) to order

| Asset                               | Purchase Order                   | Total Quantity | Approval Required | Content | Remove | Amend |
|-------------------------------------|----------------------------------|----------------|-------------------|---------|--------|-------|
| UOW_BOHO_COO<br>Boho COO/Size Label | added from asset/product browser | 4000           | 🚫                 | 📄       | ✖      | 🔄     |
| UOW_BOHO_M1<br>Boho Medium Label    | added from asset/product browser | 500            | 🚫                 | 📄       | ✖      | 🔄     |

Add Items From Purchase Order Browser
Add Items From Asset Browser
Save For Later
Checkout Now

You can now Checkout your items

Sales Order Header Information ✕

*Fields with \* are required* ?

**Customer Reference \***

**Required Date \***

**Invoice Location \*** -- Select --

**Delivery Location \*** -- Select --

**Notes**

**Packaging Supplier \*** -- Select --

**supplierExtra**

*Warning: Not all items are set to require artwork approval*

If you didn't already complete all the areas highlighted above during the order process, you will have to complete them now in order to check out. 1

You can click on review on confirm to give a final check over all your details. 2

Click close to exit this screen. 3

**Review and Confirm Order** **Close**

As shown below –

Sales Order Header Information ✕

*Fields with \* are required* ?

**Customer Reference \*** test 7

**Required Date \*** 18 Oct 2018

**Invoice Location \*** Another

**Delivery Location \*** Another

**Notes**

deliver to building 2

**Packaging Supplier \*** Elite Mega Turkey

**supplierExtra**

*Warning: Not all items are set to require artwork approval*

**Review and Confirm Order** **Close**

### Review Your Sales Order

|                    |   |
|--------------------|---|
| Customer Reference | test 6                                    |
| Date Required      | 11 Oct 2018                               |
| Invoice Location   | Another Supplier - Another                |
| Delivery Location  | Another Supplier - Another                |
| Notes              | Please send for the attention of Mr Black |
| Packaging Supplier | Elite Labels - Elite Labels               |

**UWLB**  
**Wholesale Bag Label**  
 Purchase Order: 400000078 / Reference 2: Wholesale  
 Artwork Approval Required: NO

|                |  |
|----------------|--|
| UK Sales Price |  |
| US Sales Price |  |

ROSE S (190382946079)      ROSE M (190382946123)      ROSE L (190382946130)

[Print](#)   [Confirm Order](#)   [Edit Order](#)

**1** This is your last chance to edit

**2** Click Confirm Order to complete the process

### Finalise Sales Order

You are about to place an order. The data you have provided will be passed and used by the packaging manufacturer you have selected.

Any errors in this data are your responsibility and all costs associated with reprinting will be yours.

[OK](#)   [Close](#)

Once you confirm the order you will be charged for the goods.

URBAN OUTFITTERS

Dashboard   Sales Orders   Purchase Orders

[Create New Sales Order](#)

Your new order will show here.

Displaying 1-10 of 15 results.

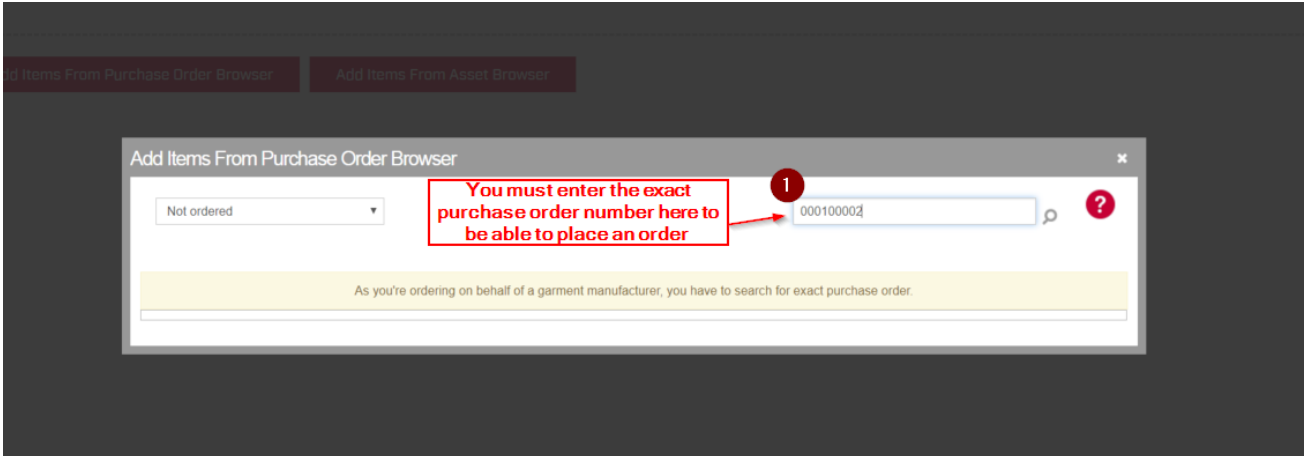
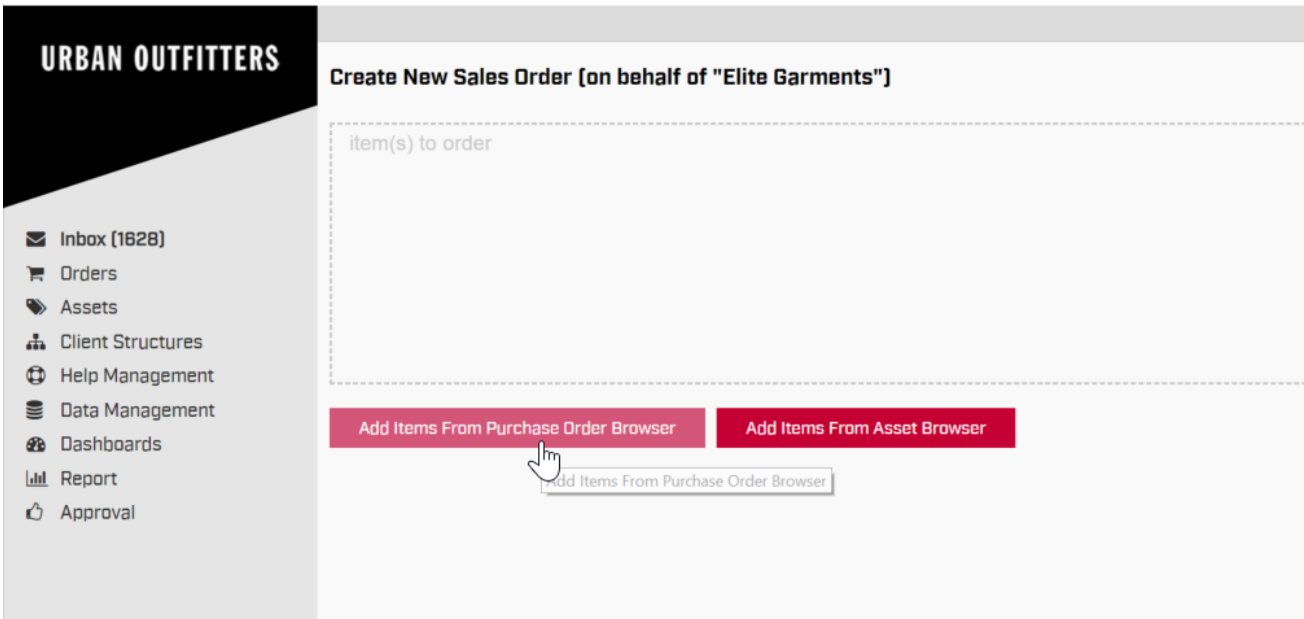
| Sales Order | Garment Supplier | Placed by | Date Created          | Status | Customer Reference | Source         | Log | View |
|-------------|------------------|-----------|-----------------------|--------|--------------------|----------------|-----|------|
| 953         | Another          | test man  | 11 Dec 2018, 11:01:47 | New    | new test           | Purchase Order |     |      |
| 952         | Another          | test man  | 4 Dec 2018, 15:20:12  | New    | test2dec           | Purchase Order |     |      |
| 951         | Another          | test man  | 4 Dec 2018, 15:14:46  | New    | new test           | Purchase Order |     |      |
| 950         | Another          | test man  | 1 Nov 2018, 17:55:07  | New    | test111b           | Purchase Order |     |      |
| 949         | Another          | test man  | 1 Nov 2018, 17:00:07  | New    | test111a           | Purchase Order |     |      |
| 948         | Another          | test man  | 1 Nov 2018, 12:42:44  | New    | test111            | Purchase Order |     |      |
| 942         | Another          | test man  | 5 Oct 2018, 17:55:57  | New    | test 7             | Asset          |     |      |
| 941         | Another          | test man  | 5 Oct 2018, 17:08:08  | New    | test 6             | Purchase Order |     |      |
| 940         | Another          | test man  | 3 Oct 2018, 09:45:31  | New    | test5              | Purchase Order |     |      |

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Any shortages must be notified within 3 days of receipt of order.

**IF YOU ARE WORKING FOR AN AGENT YOU WILL NEED TO KNOW THE EXACT URBAN PURCHASE ORDER NUMBER IN ORDER TO COMPLETE YOUR ONLINE SALES ORDER.**

You will still follow all the instructions above, but the first page will appear without any Purchase Orders



Add Items From Purchase Order Browser

Not ordered  search... ?

Displaying 1-10 of 144 results.

| PO Number  | Description              | Ship Date  | Date Added  | Last Amended | Log | Show Assets | Add to Order |
|------------|--------------------------|------------|-------------|--------------|-----|-------------|--------------|
| 0001956714 | US                       | 2018-11-19 | 30 Nov 2018 | 3 Dec 2018   |     | Show Assets | Add to Order |
| 0001956715 | US                       | 2018-11-19 | 30 Nov 2018 | 3 Dec 2018   |     | Show Assets | Add to Order |
| 0001956713 | US                       | 2018-11-19 | 30 Nov 2018 | 3 Dec 2018   |     | Show Assets | Add to Order |
| 0001665039 | US                       | 2018-12-05 | 30 Nov 2018 | 3 Dec 2018   |     | Show Assets | Add to Order |
| 0001473255 | US                       | 2018-11-26 | 30 Nov 2018 | 3 Dec 2018   |     | Show Assets | Add to Order |
| 400000286  | BDG SAND C/STITCH SKATE  | 2018-11-30 | 30 Oct 2018 | 6 Nov 2018   |     | Show Assets | Add to Order |
| 400000285  | BDG BLACK CONTRAST SKATE | 2018-11-30 | 30 Oct 2018 | 6 Nov 2018   |     | Show Assets | Add to Order |
| 400000253  | BDG SAND C/STITCH SKATE  | 2018-11-30 | 30 Oct 2018 | 6 Nov 2018   |     | Show Assets | Add to Order |
| 400000372  | BDG MARKIE SQ/NECK BODY  | 2018-12-28 | 30 Oct 2018 | 6 Nov 2018   |     | Show Assets | Add to Order |
| 400000371  | BDG MARKIE SQ/NECK BODY  | 2018-12-28 | 30 Oct 2018 | 6 Nov 2018   |     | Show Assets | Add to Order |

Click Add to Order

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From here please follow from page 4.