To **<your landlord’s name>**

I’m writing to you to end my tenancy at **<your address>**.

I have checked the legal notice period, and I'm giving **<your notice period>** notice to end my tenancy.

I will move out of the property by **<date>.**

Please contact me to confirm that you have received this notice.

Signed

**<your first and last name>**

**<contact number>**

**<the date you’re sending this letter or email>**