To **<the landlord or letting agency name>**

I’m contacting you to request a viewing at the property at **<address>**.

I can afford to rent the property, as my monthly income is **<your total income>**.

If you'll consider me for the tenancy, I can provide:

- a landlord or character reference

- proof that I regularly pay rent

- details of my income and expenditure

These will show that I have a good record as a tenant and that I have had no problems paying my rent.

I have read my rights on the Shelter Scotland website. It’s unlawful to refuse to rent to someone because they get benefits. I would like to view this property that you are advertising, so I can find somewhere to call home.

Please contact me on **<your email or telephone number>** to arrange a viewing.

I look forward to hearing from you.

**<your name>**