[Your address]

[Date]

To the homelessness team

I would like to ask for a review under s.202, Housing Act 1996.

The council made a decision about my homeless application on **[date of decision]**. I received the decision letter on **[date received]**.

The council decided that **[include information about the decision]**.

Please provide me with a copy of my housing file. This request is made under s.106(5), Housing Act 1985 and s.45(1), Data Protection Act 2018.

I am seeking urgent legal help with the review.

When you send my housing file, please allow another 4 weeks for my legal adviser to send more information in writing.

Please let me know the latest date to send more evidence and delay your final decision until after that date.

**[Delete if not needed]**Please give me emergency housing until you make a review decision. We have nowhere else to stay.

Yours sincerely

**[Your name]**

**[Your phone number]**