**[Your address]**

**[Date]**

Dear **[name of mortgage lender]**

I am an assured shorthold tenant at **[your address]**.

My landlord’s name is **[landlord’s name]**. I enclose a copy of my tenancy agreement.

I understand that you have obtained a possession order and have applied to enforce this.

As a result, I am due to be evicted on **[date on eviction warrant]**.

Please let me know in writing that:

1. You will withdraw the warrant of possession
2. You will not take further enforcement action for a period of two months

This will give me time to find other accommodation and raise the funds to secure it.

Please respond by **[insert date]**. If you do not respond or confirm that you will delay the eviction, I will ask the court to suspend the warrant of possession for 2 months.

Yours faithfully

**[Your name]**