**[Your name]**

**[Your address]**

**[Your email]**

**[Date]**

Dear Housing Options team

My name is **[your name]**.

I live with **[list everyone in your household – name, age, sex and relationship]**.

We are **[council/housing association/private]** tenants.

We have **X** bedrooms and **X** living rooms.

We do not have enough rooms because **[say why your home feels overcrowded]**.

This affects our health and wellbeing because **[say how]**.

We also have other problems in our home. **[List problems like damp, serious repairs, disability adaptions needed, domestic abuse or harassment]**

Please tell me if our situation gives us any priority on the housing register.

I need this information in **[an easy read format or different language]**.

Yours faithfully