**[Your address]**

**[Date]**

Dear **[agent's name]**

I’m the tenant of **[your address].**

I’m writing to ask you for my landlord’s name and address.

You must provide me with this information in writing within 21 days of receiving this request under section 1(1) of the Landlord and Tenant Act 1985.

Please also send me the landlord’s mobile number and email address if you can.

I look forward to hearing from you as soon as possible.

Yours sincerely

**[Your name]**