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|  | **Board of Directors Meeting**  Wednesday, October 22, 2025  8:30 a.m. – 10:30 a.m.  Downtown Kitchener BIA Office  260 King Street West, Suite 300 |

**Board Package Documents:**

* Agenda
* Motion Package
* Minutes: September 24, 2025
* 2026 Operating Budget
* Dia de los Muertos Report

**AGENDA**

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| **Time** | **Topic** | **Lead/Expectation on Board** | |
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| 8:30 a.m. | Call to Order and Introductions | Darryl Moore  Motion | |
| 8:32 a.m. | Approval of Agenda | Darryl Moore  Motion | |
| 8:33 a.m. | Approval of Minutes | Darryl Moore  Motion | |
| 8:35 a.m | Waterloo Regional Police Service | Waterloo Regional Police Service  Information, Discussion | |
| 8:45 a.m. | Annual Town Hall Review | Linda Jutzi  Information, Discussion | |
| 8:55 a.m. | 2026 Operating Budget | Linda Jutzi  Information, Discussion | |
| 9:15 a.m. | *Quick Break* |  | |
| 9:35 a.m. | Dia de los Muertos | Arnold Yescas and Lori Muller  Information, Discussion | |
| 10:30 a.m. | Adjourn Meeting | Darryl Moore  Motion | |
| **Disclosures of Pecuniary Interest** | | | [www.kitchener.ca/conflict](https://can01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.kitchener.ca%2Fconflict&data=05%7C01%7CDianna.Saunderson%40kitchener.ca%7C9d3100fc42004cb55dbc08daef3aff9e%7Cc703d79153f643a59255622eb33a1b0b%7C0%7C0%7C638085333930550393%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=vBWgs%2BW3EH9zQGKfED1UYwNIklZHmgqTe73QDISLm7o%3D&reserved=0) | |
| *The City of Kitchener is required to keep a registry of all conflicts from Members of Council and local boards, such as the Downtown Kitchener BIA. Should a Director declare a conflict before and/or after the Board Meeting, they are required to complete the form located using the link above. When selecting a meeting, please click “Other” and put the Downtown Kitchener BIA in the “Subject Matter” field.* | | | | |
| **Upcoming:** | | | | |
| * Surplus Fund * Christkindl Market * 2026 Grant Opportunities * Q3 Financial Report * Downtown Safety & Security Strategy * Walking Tours * Public Washrooms | | | | |