



Board of Directors Meeting
Wednesday, January 24, 2023
8:30 a.m. – 10:30 a.m.
Downtown Kitchener BIA Office
260 King Street West, Suite 300

Board Package Documents:

- Agenda
- Motion Package
- Minutes: November 2023
- Draft Sponsorship Expectations
- DTK Valentine Retro Skate Night
- Traveler’s Tour Program
- Surplus Funds Discussion

AGENDA

Time	Topic	Lead/Expectation on Board
8:30 a.m.	Call to order and Introductions	Darryl Moore Motion
8:32 a.m.	Approval of Agenda	Darryl Moore Motion
8:33 a.m.	Approval of Minutes	Darryl Moore Motion
8:34 a.m.	Financial & Audit Updates	Linda Jutzi Information
8:40 a.m.	Grant Opportunities Update	Linda Jutzi Information
8:50 a.m.	Sponsorship Expectations	Linda Jutzi Information, Discussion
9:00 a.m.	Bramm Yards	Jay Brown, City of Kitchener Information, Discussion
9:20 a.m.	<i>Quick Break</i>	
9:30 a.m.	DTK Traveler’s Tour	Linda Jutzi Information
9:45 a.m.	DTK Valentine Retro Skate Night & FUSE Installation	Linda Jutzi Information
10:00 a.m.	Surplus Funds Discussion	Linda Jutzi Discussion
10:30 a.m.	Adjourn Meeting	Darryl Moore Motion

Disclosures of Pecuniary Interest www.kitchener.ca/conflict

The City of Kitchener is required to keep a registry of all conflicts from Members of Council and local boards, such as the Downtown Kitchener BIA. Should a Director declare a conflict before and/or after the Board Meeting, they are required to complete the form located using the link above. When selecting a meeting, please click “Other” and put the Downtown Kitchener BIA in the “Subject Matter” field.