



### Past Chair Role Description

<b>ROLE:</b>	<b>Past Chair</b>
<b>DATE:</b>	October 2022
<b>REPORTS TO:</b>	Committee Chair

The Calgary Exhibition and Stampede is unique. It draws upon the leadership and participation of many volunteers to meet its objectives, to develop and operate programming in support of the objectives of the organization and to expand its reach into the community.

The Past Chair primarily acts as a resource to the Chair and the Executive Committee providing input and raising awareness of policies, process and of historical perspective as appropriate.

#### **KEY RESPONSIBILITIES OF A PAST CHAIR**

1. Provide guidance to the current Chair.
2. To participate in the orientation of the new Chair.
3. To contribute to orientation of new committee members.
4. To contribute to ongoing training for committee members as necessary.
5. To mentor and act as a resource to new committee members.
6. To mentor and act as a resource to Chair succession candidates.
7. To complete other tasks as assigned by the Chair or Committee Executive.

Length of Term: 1 Year