



**E-mail****Forms 405242 and 405244 - Overdue ...****E-mail**

**From**  [Enquiry](#) **Cc**

**To**  [John McDonnell](#) **Bcc**

**Query category** 20. Evidence requirements **Created On** 04/02/2015 12:40

**Subject** Forms 405242 and 405244 - Overdue Evidence IPSA:017000288

Dear Mr McDonnell,

I am writing to you regarding forms 405242 and 405244 as these forms were received through the online expenses system more than seven days ago and the supporting evidence is now overdue.

If you have sent the evidence to us and it has not yet arrived then you do not need to take further action. If, however, you have not yet sent the evidence, either by post or via the IPSA dropbox in Portcullis House, then please ensure that you send it, along with the accompanying barcode forms, to arrive no later than **09/02/15**.

If you have any questions or are unable to provide evidence by the deadline, please contact us by email or by calling the Info Line on 020 7811 6400.

Regards

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Regarding

Owner

**Attachments**

E-Mail Attachments: <b>Activity Attachment Associated View</b>	
File Name	File Size (Bytes)