

Email

RE: Re: Credit Note 70002...

Status Reason

Received

Owner



CRM Admin

Email

From



Created On

19/10/2020 10:30

To



<Enquiry>

Date Sent

Cc



Zarah Sultana

Delay Email Until

Bcc

Subject

RE: Re: Credit Note 70002959 Tracking ID:0271000256

Send to Secondary
Email Address?

No

Regarding



PPV Case Re: 70002959

Dear



Attachments

[File Name](#)[541B555B0530462D8D1183B081A52C84f](#)[F90E4D1D04104060A1F4D462DF1BBE98f](#)

1 - 2 of 2 (0 selected)

Page 1

Thanks for the heads up. Since I logged the expense on my own behalf, is it best for me to make the repayment or must it come from Zarah?

Kind regards,



Office Manager
Constituency Office of Zarah Sultana MP
Member of Parliament for Coventry South

Calendar and general enquiries:
Casework:



To keep up to date with our work, you can subscribe to [Zarah's Newsletter](#) and follow her on [Facebook](#), [Twitter](#) and [Instagram](#)

cid:image002.jpg@01D640E5.2D71CED0

From: [IPSA Info \[Mailbox\]](#)

Sent: 19 October 2020 10:09

To: [SULTANA, Zarah](#)

Cc:



Subject: RE: Re: Credit Note 70002959 Tracking ID:0271000256

Dear Ms Sultana,

Thank you for your reply.

I have attached the IPSA Repayment form to this email, which contains the bank details to which repayments to IPSA can be made. Once this form has been returned and the repayment made, our Finance team will be able to process this against the credit note.

Kind regards,

Account Manager

Independent Parliamentary Standards Authority

www.theipsa.org.uk

info@theipsa.org.uk

[@ipsauk](#)

We are working remotely until further notice. Information and guidance is available on our [information website](#). MPs and staff can book a call with a member of the MP Support or Payroll teams [here](#).

----- Original Message -----

From: Zarah Sultana

Received: 16/10/2020 18:04

To: <Enquiry>

Cc: [REDACTED]

Subject: Re: Credit Note 70002959 Tracking ID:0271000256

Dear Will,

Thank you for informing me about the expense.

I'd like to repay it through direct payment.

Kind regards,

Zarah

 [cid:image001.png@01D6A602.9C0CFA90](#)

From: IPSA Info [Mailbox] <Info@theipsa.org.uk>

Sent: 16 October 2020 16:43

To: SULTANA, Zarah [REDACTED]

Subject: Credit Note 70002959 Tracking ID:0271000256

Dear Ms Sultana,

I hope you are well.

As part of our ongoing routine review of MPs' claims and expenses, we have recently conducted retroactive validation which has found that claim 60050953 was in fact an ineligible expense, falling outside of the Scheme of MPs' Business Costs and Expenses.

This was a claim for a total of £25.00 which was claimed for an 'Introductory Class Pass Membership with Radiant Hand yoga studio - 4.25h of yoga' by [REDACTED] under your Staffing Budget on 22 July 2020.

You have now been issued with a credit note (70002959) in relation to this claim, which gives you the option to select a repayment method. You can choose to repay this amount by either direct payment, offsetting or salary deductions.

Please let me know if you require any further guidance on this.

Kind regards,



Account Manager

Independent Parliamentary Standards Authority

www.theipsa.org.uk

info@theipsa.org.uk

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