

BOARD PAPER	
Paper ref:	IPSA/170412/7
Agenda item:	7

TO: IPSA Board

DATE: 11 April 2012

FROM: Andrew McDonald
Chief Executive

TEL: [REDACTED]

SUBJECT: Chief Executive's Report

Issue

1. Chief Executive's regular report to the Board.

Timing

2. For consideration at the meeting of the Board on 17 April 2012.

Recommendation

3. That the Board notes this report.

Report

Operational performance

4. We will have data on IPSA's performance against its Key Performance Indicators (KPIs) for the financial year 2011/12 by 16 April 2012. A full report will be tabled at the meeting of the Board on 17 April 2012, with an oral report on progress. We expect to hit all our operational KPIs for the financial year. (See the separate report at xxx on our public confidence KPI.)

MPs' Scheme of Business Costs and Expenses

5. Over the past month, we have made the IT changes required to reflect the changes to the *MPs' Scheme of Business Costs and Expenses*. Following the successful completion of this work, we wrote to MPs and their proxies on Monday 2 April to remind them that the Fourth Edition of the Scheme is now live. At the same time, we announced three further changes:
- the availability of new guidance on our website (addressing one of our undertakings to the PAC/NAO);
 - a new facility for MPs to order stationery online, saving MPs and IPSA time; and
 - a new staff budget report, allowing MPs to see at a glance current and projected spend on staffing.

Accommodation

6. Work continues to realise savings on IPSA's accommodation. At the time of writing, our agents are holding an oral offer for 4,000 ft². If a firm offer is not received by the end of April 2012, it seems unlikely that an arrangement will be finalised before the summer. The earliest a subtenancy might now begin (and hence savings begin to be accrued) would be October or November 2012.
7. We will provide a further oral report at the meeting of the Board at its meeting on 17 April 2012.

[REDACTED]

8. [REDACTED]

9. [REDACTED]

[REDACTED]

10. [REDACTED]
- [REDACTED]
 - [REDACTED]
 - [REDACTED]

11. [REDACTED]

- [REDACTED]

- [REDACTED]

[REDACTED]

12. [REDACTED]

[REDACTED]

13. [REDACTED]

14. I will provide a further oral update at the meeting of the Board on 17 April 2012.