

BOARD PAPER	
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Agenda item:	14

**TO:** IPSA Board

**FROM:** Andrew McDonald  
Chief Executive

**TEL:** [REDACTED]

**SUBJECT:** Chief Executive's Report

**ANNEXES:** A: Performance in June 2012

**DATE:** 10 July 2012

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#### Issue

1. Chief Executive's regular report to the Board.

#### Timing

2. For consideration at the meeting of the Board on 17 July 2012.

#### Recommendation

3. That the Board notes this report.

#### Report

##### Operational performance

4. We will table (and introduce) a report on operational performance in June 2012 at the meeting of the Board on 17 July 2012.

##### Accommodation

5. A further report on our progress with respect to the proposed sub-tenancy on Portland House is provided in Bob Evans' report under item 12 on the agenda.

#### Annual survey of MPs

6. We have had around 130 detailed responses to our survey of MPs (i.e. a 20% response rate): we are now analysing those responses and I will provide a further oral report to the Board on the initial findings at its meeting on 17 July 2012.

[REDACTED]

7.

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#### Olympics and business continuity plan

8. Arrangements are in place to maintain our administration in the event of disruption arising from the Olympic Games. We will circulate a note summarising the arrangements now in place and enclosing the relevant section of the revised business continuity plan before the meeting of the Board on 17 July 2012.

#### Administration strategy

9. At its last meeting, the Board may a number of minor suggestions as regards amendments to the administration strategy; we will circulate the revised strategy, for information, before the end of the month as part of the Board Update.

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10.

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