

## Email

**RE: Claim for legal f...**Status Reason  
Draft

Owner

**Email**

From

Created On

29/04/2021 10:27

To

&lt;Enquiry&gt;

Date Sent

Cc

Delay Email Until

Bcc

**Attachments**

Subject

RE: Claim for legal fees / Y.E form Tracking  
ID:0284000342Send to Secondary  
Email Address?

No

Regarding

 [Mike Hill - Winding Up](#)

File Name

No Email Attachment

0 - 0 of 0 (0 selected)

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## ----- Original Message -----

**From:** <Enquiry>**Received:** 15/04/2021 12:59**To:****Subject:** Claim for legal fees / Y.E form Tracking**ID:**0284000342**Dear****I hope you are well.****I am writing to clarify how you would submit a claim for Mr Hill's legal fees.****I understand that the Winding Up Budget is the only budget which is currently available to claim from. I have asked our Finance team to open the standard budgets as Mr Hill is still entitled to claim from these. I will let you know once this request has been actioned, so that you can submit the relevant claim(s).****Once the budgets have been opened, as Mr Hill's payment card may not be accepted, I would recommend you submit a reimbursement claim for the legal fees and should this be approved by the Validation team, Mr Hill will be reimbursed and he can then reimburse the solicitor accordingly. This would mean he would not have to pay his solicitor, and then wait to claim the amount back from IPSA.**

**Please note that if the legal fees need to be assigned to the 20-21 financial year, you will need to submit a completed Year End form to [info@theipsa.org.uk](mailto:info@theipsa.org.uk) by 23:59 on 15 April 2021. You can find detailed year-end guidance by accessing the following link: <https://www.ipsaonline.org.uk/year-end-2020-21>.**

**I would also be happy to arrange a call with you this afternoon to assist you in completing the year-end form if this is required.**

Kind regards,

  
  


**IPSA**  
Independent Parliamentary  
Standards Authority

[www.theipsa.org.uk](http://www.theipsa.org.uk)

[info@theipsa.org.uk](mailto:info@theipsa.org.uk)

@ipsauk

**The financial year ends on 31 March and there are important deadlines to complete the year-end process. Click [here](#) to access information and guidance.**

**We are working remotely until further notice. Information and guidance is available on our [information website](#). MPs and staff can book a call with a member of the MP Support or Payroll teams [here](#).**

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**Delay Email Until**