## E-mail

## RE: FW: IPSA 405455, 405459, 405242...

E-mail							
From	Enquiry	Cc					
То		Всс					
Query category	8. Not paid/returned claims	Created On	11/02/2015 13:20				
Subject	RE: FW: IPSA 405455, 405459, 405242 a	and 405244 IPSA:019100	005				
Dear,	Dear,						
Thank you for getting in touch.							
I have returned both claim forms (405244 and 405242) to you to amend and make deductions from the totals. Once this has been completed, you can re-send them in to us to process.							
Please do not hesitate to contact me if you have any further questions.							
Best wishes,							
IPSA Election Contact (New MPs)							
Independent Parliamentary Standards Authority (IPSA)  4 <sup>th</sup> Floor  30 Millbank  London  SW1P 4DU							
General Enquiries: 020 7811 6400 Direct Line:							
info@parliamentarystandards.org.uk www.parliamentarystandards.org.uk www.generalelection.parliamentarystandards.org.uk							
From: Received: 03/02/ To: Enquiry	riginal Message 2015 10:48 A 405455, 405459, 405242 and 4	05244					
Original Mess From: Sent: 03 February 2							

To: 'ipsaauto.message@parliamentarystandards.org.uk' Subject: RE: IPSA 405455, 405459, 405242 and 405244

Dear Sir or Madam

I am emailing regarding four phone bill claims; 405455, 405459, 405242 and 405244

I have gone through the paperwork and note that on all four claims there was a late payment charge added that I did not deduct. This was entirely my fault. I saw the total and submitted the claim accordingly.

I have adjusted the amount on line for two of the claims; 405459 and 405455. However I am unable to make a note on the other two claims.

I am therefore asking the following

£13.50 is deducted from claim 405244 making the total to be reimbursed to £60.23 £13.50 deducted from 405242 making the total to be reimbursed £96.86

Once again apologies for not spotting the fee and just working from the total

Thank you for your assistance				
	for John McDonnell	MΡ		

-----Original Message-----

From: ipsaauto.message@parliamentarystandards.org.uk [mailto:ipsaauto.message@parliamentarystandards.org.uk]

Sent: 23 January 2015 14:56 To: MCDONNELL, John

Subject: IPSA auto email: Claim/lines returned for EXPENSES: Office Costs claim number 405455

You submitted a claim for EXPENSES: Office Costs, claim number 405455. We have returned all or part of the claim to you for clarification.

Where we have returned part of the claim to you, a new form has been generated with a new claim number for those returned lines. The rest of the claim has been processed. Please see claim notes on the online expenses system for more information.

## What to do next:

1.Log on to the expenses system to see why the form was returned.

a.If you created the original claim, from the home page click 'Claims/Forms in Progress'.

b.If your proxy created the original claim, from the home page click 'Claims/Forms for Confirmation'.

2.Click on the form number. There will be an explanation about why the form has been returned in the 'Notes from previous user' box at the bottom of the form.

3.In the 'Your Notes' section please explain the changes you have made or provide the additional information requested.

4. Finally, please do one of the following:

If you have no additional documentatio the heading 'Documentation already su do not need to print the form or take ar	pplied' at the top of the form	· · · · · · · · · · · · · · · · · · ·	
OR			
If you have additional documentation to form and send it to us with the addition	· ·	t Form' then print the barcode	
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If you need any further information, ple 7811 6400	ase e-mail info@parliamenta	rystandards.org.uk or call 020	
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Status Reason <b>Sent</b>			