

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - **Procter & Gamble Hygiene and Health Care Limited**
 2. Quarter ending - **30-Sep-2020**

i. Composition Of Board Of Director

Title (Mr./Ms)	Name of the Director	DIN	PAN	Category	Sub Category	Initial Date of Appointment	Date of Appointment	Date of Cessation	Tenure	Date of Birth	Whether special resolution passed?	Date of passing special resolution	No. of Directorship in listed entities including this listed entity	No of Independent Directorship in listed entities including this listed entity	No of memberships in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity	Membership in Committees of the Company
Mr.	Rajendra A. Shah	00009851	ABIPS1839C	ID		20-Jul-1964	24-Sep-2019	23-Sep-2020	72	07-Jul-1931	Yes	27-Nov-2019	4	4	3	1	AC,NRC
Mr.	Chittranjan Dua	00036080	AACPD7256P	ID,C & NED		25-Aug-2020	25-Aug-2020		1	11-Mar-1951	NA		4	4	4	2	AC,NRC
Mr.	Madhusudan Gopalan	08158357	AFFPM8828J	ED	MD	01-Jul-2018	01-Jul-2018			06-Dec-1976	NA		2	0	4	0	AC,SC,RC
Mr.	Bansidhar S. Mehta	00035019	AADPM4552A	ID		11-Oct-1979	24-Sep-2019	23-Sep-2020	72	19-Sep-1935	Yes	27-Nov-2019	2	2	2	1	AC
Mr.	Anil Kumar Gupta	02588131	AADPG4641C	ID		18-Jan-2013	24-Sep-2019		72	22-Jul-1946	Yes	27-Nov-2019	2	2	4	1	AC,SC,NRC

Mr.	Ghanashyam Hegde	08054712	ABEPH 1602E	NED		09- May- 2019	09- May- 2019			18-Nov- 1977	NA		1	0	1	1	SC,RC,N RC
Mr.	Karthik Natarajan	06685891	AEFPN 4031F	NED		01- Oct- 2014	01- Oct- 2014			28-Jun- 1977	NA		2	0	0	0	RMC
Mr.	Pramod Agarwal	00066989	AABPA 4929P	NED		08- May- 2015	08- May- 2015			25-Apr- 1962	NA		2	0	1	0	RMC
Ms.	Sonali Dhawan	06808527	AQFPD 5541A	NED		07- May- 2014	07- May- 2014			18-Oct- 1975	NA		2	0	1	0	
Ms.	Meena Ganesh	00528252	ABPPG 1456L	ID		19- Mar- 2019	19- Mar- 2019		18	31-Aug- 1963	NA		3	3	0	0	AC,RC
Mr.	Gagan Sawhney	08279568	AHDPS 4134K	NED		24- Jan- 2019	24- Jan- 2019			13-Nov- 1975	NA		2	0	0	0	RMC,NR C

Company Remarks	Mr. RA Shah ceased to be a director & chairperson due to his retirement from the Board on completion of his tenure w.e.f. September 23,2020nMr. BS Mehta ceased to be a director on the Board due to his retirement from the Board on completion of his tenure w.e.f. September 23,2020nMr. CR Dua was appointed as a director of the company w.e.f. August 25,2020 andthe chairperson of the Board w.e.f. September 24, 2020
Whether Regular chairperson appointed	Yes
Whether Chairperson is related to MD or CEO	No

ii. Composition of Committees**a. Audit Committee**

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>
1	Chittranjan Dua	ID,C & NED	Chairperson	24-Sep-2020	
2	Rajendra A. Shah	ID	Chairperson	24-Sep-2014	23-Sep-2020
3	Bansidhar S. Mehta	ID	Member	24-Sep-2014	23-Sep-2020
4	Anil Kumar Gupta	ID	Member	24-Sep-2014	
5	Madhusudan Gopalan	ED	Member	01-Jul-2018	
6	Meena Ganesh	ID	Member	28-Apr-2020	

Whether Permanent chairperson appointed	Yes
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b. Stakeholders Relationship Committee

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>
1	Ghanashyam Hegde	NED	Chairperson	09-May-2019	
2	Anil Kumar Gupta	ID	Member	24-Sep-2014	
3	Madhusudan Gopalan	ED	Member	01-Jul-2018	

Whether Permanent chairperson appointed	Yes
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c. Risk Management Committee

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>
1	Madhusudan Gopalan	ED	Chairperson	01-Jul-2018	
2	Karthik Natarajan	NED	Member	13-Nov-2017	
3	Pramod Agarwal	NED	Member	13-Nov-2017	
4	Gagan Sawhney	NED	Member	13-Nov-2017	
5	Ghanashyam Hegde	NED	Member	09-May-2019	
6	Meena Ganesh	ID	Member	21-Aug-2019	
7	Prashant Bhatnagar	Member	Member	13-Nov-2017	

Whether Permanent chairperson appointed	Yes
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d. Nomination and Remuneration Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Anil Kumar Gupta	ID	Chairperson	01-Oct-2014	
2	Rajendra A. Shah	ID	Member	01-Oct-2014	23-Sep-2020
3	Gagan Sawhney	NED	Member	21-Aug-2019	
4	Ghanashyam Hegde	NED	Member	21-Aug-2019	
5	Chittranjan Dua	ID,C & NED	Member	24-Sep-2020	

Company Remarks	
Whether Permanent chairperson appointed	Yes

iii. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met	Number of Directors present	Number of Independent Directors present
08-May-2020	25-Aug-2020	Yes	10	4

Company Remarks	Board Meetings held on 08052020and 25082020 were conducted through video conference
Maximum gap between any two consecutive (in number of days)	108

iv. **Meeting of Committees**

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present
Audit Committee	08-May-2020		Yes	5	4
Audit Committee		25-Aug-2020	Yes	5	4
Risk Management Committee		25-Aug-2020	Yes	8	2
Nomination & Remuneration Committee		25-Aug-2020	Yes	3	1

Company Remarks	Committee meetings held on 08.05.2020 and 25.08.2020 were conducted through video conferencing
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	108

v. **Related Party Transactions**

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	
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VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Yes**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5.
 - a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
 - b. Any comments/observations/advice of Board of Directors may be mentioned here:

Name : **Flavia Machado**
Designation : **Company Secretary & Compliance Officer**