**Goostrey Pre-School’s Policy annual review.**

Goostrey Pre-School is a member of the Early years Alliance EYA. Most of our policies are created using their templates and adjusted to suit our setting.

Our Policies have been reviewed and changes have been made to

8.1 Health and Safety general standards. This has been updated to include a no vaping policy. And amendments to the publication years of COSHH regulations 2004, Manual Handling 2002.

10.15 Schedule of Fees. This has been updated to reflect the increase of fees from September 2025 from £5.50 to £5.85 an hour. It also has that invoices are not sent out before the start of each half term and collected in advance of the half term beginning.

Charging Policy. This has been updated to reflect the increase of fees from September 2025 from £5.50 to £5.85 an hour. It also has that invoices are not sent out before the start of each half term and collected in advance of the half term beginning.

With the new Manager taking over in September, policies 1.2 Safeguarding children and young people; 1.6 Online safety; 8.1 Health and Safety general standards and 10.1 Early years prospectus will need updating with Becca Gledhill as the Manager and DSL.

Policies 1.6 Online safety; 8.2 Maintaining children’s safety and security on premises; 10.1 Early years prospectus and arrivals and departures policy need discussing at the next trustees and staff meetings to clarify certain points and review/amend for changes proposed to September 2025.

Changes have been communicated to parents and the updated versions posted on our website.

Policies have been edited/written by Nicola Ellershaw (Manager)

Policies have been reviewed by Jessica Moores (Chair of Trustees)

Date April 2025.