



Student Orientation Checklist

Student Name: \_\_\_\_\_ Initials \_\_\_\_\_ School: \_\_\_\_\_

Clinical Instructor: \_\_\_\_\_ Initials \_\_\_\_\_ Consortium Number \_\_\_\_\_

Dates of Rotation: Start: \_\_\_/\_\_\_/\_\_\_ End \_\_\_/\_\_\_/\_\_\_ Facility: \_\_\_\_\_ Unit: \_\_\_\_\_

**Please download into Complio immediately after completion**

	Subject	Completed/ Oriented by (Initials)	Date	Student (Initials)
<b>A.</b>	<b>ADMINISTRATIVE/DEPARTMENTAL OPERATIONS</b>			
1.	<b>Sharp Healthcare</b> Values, Vision, Mission, The Sharp Experience: AIDET & Behavioral Standards			
<b>B</b>	<b>CLINICAL OPERATIONS – UNIT TOUR</b>			
1	Chain of command			
2	Population served, Scope of Care			
3	Documentation: Completed Cerner Training			
5	Medication delivery system and access: Barcoding			
6	Abbreviations not to be used.			
7	Applicable Equipment: Accucheck; Pumps; B/P, etc			
8	Waste Management			
9	Reportable Patient Issues – <b>Abuse reporting</b> is mandated			
10	Policies & Procedures – Sharp Intranet – Safety information			
11	Restraints & Seclusion			
<b>C</b>	<b>Student Performance</b>			
1	Appearance/Dress Code/Valuables			
2	Patient Rights - Patient Chart – do not print screen			
3	Cell Phones: are <b>not</b> permitted in patient care areas			
<b>D</b>	<b>SAFETY</b>			
1	Standard Safety Guidelines: review Body Fluids/ Patient Mobilization/Fall Prevention			
2	Codes (Blue, Red, Green, Yellow, Pink, Purple) <b>Call *** for all codes at all facilities</b>			
3	Fire: Fire extinguisher locations: R.A.C.E.			
4	Material Safety Data Sheet: (MSDS)			
5	National Patient Safety Goals			