**Start up form: Level 1**

Please refer to the ‘Guidance notes for completing the start up form’ before you complete this form.

In sections 1, 2 and 3, if you are happy with the information you provided in your application form then you can use that to complete these sections. However, if you feel that you need to edit, add to or change that information to better reflect your project’s aims and plans then please do so.

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| --- |
| Grant summary |
| Grant ID: |  |
| Comic Relief programme area: | *Children Survive and Thrive/ Gender Justice / Safe Place to Be / Global Mental Health Matters / Other (please delete as appropriate)* |
| Organisation name *(grant holder)*: |  |
| Partner organisation(s) *(if applicable)*: |  |
| Project title: |  |
| Project location/s: |  |
| Project start date *(as specified in the COGs)*: |  |
| Duration of grant *(in months)*: |  |
| Total value of grant provided by Comic Relief (GBP): | £ |
| Contact person who submitted the form: |  |
| Date this form was submitted: |  |

1. **Project overview**

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| * 1. Project summary - what your project will be doing (300 words max.)
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1. **Changes you hope to see from your project**

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| * 1. Main changes you expect to see from this project (300 words max)
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1. **Numbers of people benefitting directly from your project**

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| 3.1 Who and how many are benefitting directly from your project overall?  |
| Type of people benefitting directly | Brief description of who this includes | Total number | Male | Female | Gender defined differently |
| Core target groups |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| *Total number of people benefitting from core target groups* |  |  |  |  |
| Frontline workers |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| *Total number of frontline workers* |  |  |  |  |
| Other groups benefitting directly |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| *Total number of people benefitting from other groups* |  |  |  |  |
| 3.2 How have you calculated these numbers? Please provide a brief explanation about how you have calculated/estimated each group of beneficiaries above. (200 words max.) |
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1. **Project activities for your first year**

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| 4.1: What activities do you plan to carry out over the first year of your project? (300 words max) |
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1. **Communications and information around your project**

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| 5.1 Online and social media presence – Please let us know if you use any social media for your project or organisation (specify n/a if not applicable or you do not wish to share this with us). |
| Website address |  |
| Blog address |  |
| Twitter account |  |
| Instagram account |  |
| Facebook page name |  |
| Other social media |  |