Researcher Internship Scheme – Applicant Guidance

Before starting your application

Guidance for what to enter in each section is outlined on page 2 of this document. If you experience technical difficulties while applying, please consider the information below.

Try using a different browser

Some applicants experience technical difficulties when completing our application form using Safari, so we suggest using Google Chrome, Microsoft Edge or Mozilla Firefox.

Check the language settings of your browser

Ensure you've selected English (UK) rather than English (US) or any other language. Please refresh your browser after updating your language settings, then try re-entering and saving your entries.

Remove special characters

If you are copying and pasting text into the application form, check you've removed any special characters, for example bullet points and symbols, which can cause errors when attempting to save.

Check your character limits

The character (not word) limit for the 'expression of interest' section is 4000, including spaces. Paragraph spacing also counts as one character. If you go over the character limit you will encounter errors when attempting to save.

Accessibility recommendations

If you require assistive software, then we suggest using browser extensions like:

- High Contrast: change or invert colour scheme to make web pages easier to read;
- Speechify: screen reader tool that can read aloud web pages and documents.

The above could be helpful for candidates who are dyslexic, autistic or visually impaired. Please note: this is not an exhaustive guide, if you experience any problems with submitting your application then please contact recruitment@annafreud.org.

Section 1 – Personal Details

Please enter your contact information. This will be separated from the rest of your application so will not be visible to the shortlisting panel. We only use this information to contact you about your application.

Section 2 – Employment History

Please add any current or past jobs, volunteering, or work experience. If you do not have any current or past experience, that is completely fine, and you can skip this section.

Section 3 – Education History

Please add any education or training qualifications.

Section 4 – Supporting Statement/Expression of Interest

The key points to cover in this section are:

- your reasons for applying;
- what you hope to gain from the Scheme;
- how the opportunity fits with your future career plans;
- relevant education, work, or voluntary experience;
- your commitment to child mental health research.

Section 5 – Diversity Monitoring

We ask you to complete this part to allows us to effectively monitor the diversity of applicants. Your responses will be held securely in accordance with our privacy policy and will not be seen by the shortlisting or interview panel. This part is purely for monitoring purposes and does not form any part of our selection process.

Section 6 - Declaration

This is a mandatory part that must be completed.