



Education  
Endowment  
Foundation

Evidence Based  
Practice Unit  
A partnership of  
Anno Freud 



LONDON  
SCHOOL of  
HYGIENE  
& TROPICAL  
MEDICINE



# Privacy Notice

This notice is to outline the basis for our data processing for this research project and to outline participants' rights with respect to processing of those data. Anna Freud and Ipsos are joint controllers for the evaluation data. Contact details are included at the end of this notice.

## What data will be collected?

The study will use three types of data:

1. Student-reported survey data:
  - Data collected directly from students regarding their mental health and wellbeing and their feelings about school and peers and healthcare utilisation.
2. Information from the school and the National Pupil Database:
  - Pupil and family characteristics, including pupil name, Unique Pupil Number, gender, ethnicity, special educational needs, free school meal eligibility, academic attainment, socioeconomic deprivation and school attendance and exclusion data.
3. Information from teachers:
  - Data collected about usual practice within the school to support mental health and wellbeing and to reduce bullying and improve educational outcomes.
  - For those who have delivered the intervention, information about how the interventions were delivered.
  - Contact details and characteristics of selected staff, including names, email addresses, and gender, for the purposes of demographics for research.
  - The name and work email address of the main signatory on this memorandum of understanding will be shared with the EEF, so they can share the study's findings with participating settings. For details on how the EEF processes and uses personal data, please see their [privacy notice](#).

## Why are we collecting the data?

We are collecting these data to evaluate the implementation and impact of the Learning Together Mental Health Programme. The General Data Protection Regulation (GDPR) lawful basis we rely upon for processing the data is legitimate interest (Article 6(1)(f)); we are conducting research that contributes to the advancement of public knowledge in the fields of education and public health. The processing of special category data is justified under Article 9(2)(j), as it is necessary for scientific and educational research purposes.

### **Who will have access to the data? How long will we keep it?**

Any identifiable data for the project will be held securely until all evaluation activity is complete, 31st December 2031, after which it will be securely disposed of. Any data that Ipsos, Anna Freud, Place2Be or London School of Hygiene and Tropical Medicine do keep (for a maximum of 10 years for further research) will not include school staff or student names or any other information that could identify participating staff or students.

At the end of the project, we will archive the student survey data in the EEF data archive, hosted within the Office for National Statistics' Secure Research Service. Once archived, the evaluation data is retained to allow other, specially approved researchers to use this dataset for specified research purposes. We will not include any names in the archived dataset, instead data is pseudonymised through the use of a unique ID and cannot be re-identified by researchers. The EEF, the funders of the research, becomes data controller for the data once it has been archived and has passed the required quality and data protection checks. This means that the EEF will eventually become responsible for the proper handling of the research data. You can find out more information by accessing the privacy notice for the EEF's data archive [here](#).

### **What are your rights?**

The GDPR is designed to protect the rights and freedoms of every individual and individuals have data rights when we process data, summarised below:

- The right to be informed about who is processing the data, this is set out within this notice
- The right of access to the data we hold about individuals, generally called a Subject Access Request
- The right to correct data if what we hold is inaccurate
- The right to be forgotten - Individuals have the right to ask us to erase personal information in certain circumstances
- The right to restrict processing, Individuals have the right to ask us to restrict the processing of information in certain circumstances
- The right to data portability, the right to a copy of the data in a useable format, in certain circumstances

- The right to object to our processing, you may object to the data being processed by us

Not all these rights will apply to our use of the data, they depend on our basis for using the data. You can read more about your rights and how to exercise them on the ICO website <https://ico.org.uk/your-data-matters/> and should address any data rights requests to the study manager listed below, or you can contact the Data Protection Officer.

### **If you have a complaint to make**

You have the right to make a complaint to the Information Commissioner if you think we are not managing the data appropriately and you can contact the ICO via their website, <https://ico.org.uk/global/contact-us/> or call on 0303 123 1113. However, if you have any complaints or concerns about our use of the data we encourage you to contact us directly in the first instance.

If you have any concerns or questions about the processing of your data in relation to **delivery of the programme** and/or your involvement please contact:

Name: Cynthia Salami

Organisation: Place2Be

Email: [cynthia.salami@place2be.org.uk](mailto:cynthia.salami@place2be.org.uk)

Address: 175 St John Street, London EC1V 4LW

If you have any concerns or questions about the processing of your data in relation to the **research** and/or your involvement please contact:

Anna Freud Evaluation Team Contact

Name: Prof. Jessica Deighton

Email: [LTMH@annafreud.org](mailto:LTMH@annafreud.org)

Address: Anna Freud Centre

4-8 Rodney Street

London

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OR Ipsos Evaluation Team Contact

Name: Dr Jessica Ozan

Email: [LTMH@ipsosresearch.com](mailto:LTMH@ipsosresearch.com)

Address: Ipsos

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