

# CONCEPT NOTE

# INTERNATIONAL PROJECTS

## ORGANISATION NAME

##### INSTRUCTION TO THE APPLICATION

The concept note should be maximum four (4) pages long. It does not have to include a results framework, project budget, or a risk matrix. Once assessed, the applying organisation will receive information about the decision made by Radiohjälpen on if the concept note is approved or not. Approved concept notes can thereafter be developed into a full application.

### 1. PROJECT DESCRIPTION

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| 1.1 NAME OF THE PROJECT |
| 1.2 BUDGET *State total amount applied for from Radiohjälpen. If the project is co-financed by other donors or if the applying organisation contributes to the budget, indicate the total budget of operation, as well as financing per donor.* |
| 1.3 HUMANITARIAN CONTEXT AND NEEDS ANALYSIS (WITH SOURCES AS FOOTNOTES)*Include a justification of why the context is humanitarian and describe and analyse the needs within the context.* |
| 1.4 PROJECT DESCRIPTION *Give a brief overall outline of the project, thematic and geographic areas of focus, related to the humanitarian context and needs analysis.* |
| 1.5 **OVERALL GOAL** OF THE PROJECT *State the overall goal of the project.* |
| 1.6 INTENDED **TARGET GROUP** *Briefly describe the intended target group of the project. Specify especially vulnerable target groups that will be included.* |
| *1.6.1 ESTIMATED NUMBER OF PEOPLE TO BE REACHED (DIRECTLY)*  |  |  |  |  |  | | --- | --- | --- | --- | --- | | Total | Women (if possible) | Men (if possible) | Girls (if possible) | Boys (if possible) | |  |  |  |  |  | |

### 2. APPLYING AND IMPLEMENTING ORGANISATION(S)

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| 2.1 NAME OF IMPLEMENTING ORGANISATION(S) |
| 2.2 FOR **HOW LONG** HAS THE APPLYING ORGANISATION **COOPERATED** WITH THE IMPLEMENTING ORGANISATION IN THE PROJECT AREA? |
| 2.3 FOR **HOW LONG** HAS THE **IMPLEMENTING** ORGANISATION BEEN ACTIVE IN THE **GEOGRAPHICAL AREA**? |
| 2.4 **DESCRIBE THE APPLYING ORGANISATION’S EXPERIENCE AND EXPERTISE ON THE THEMATICAL FOCUS AREA OF THE PROJECT** |
| 2.5 DESCRIBE THE IMPLEMENTING **ORGANISATION’S EXPERIENCE** AND **EXPERTISE** ON THE THEMATICAL FOCUS AREA OF THE PROJECT |

### 3. MONITORING, EVALUTATION, AND LEARNING

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| 3.1 MONITORING, EVALUATION, AND LEARNING *Briefly describe how the project will be monitored and evaluated. How will continuous learning be ensured?* |