

PRIDE IN LONDON

Unity Fund

Application Guidelines 2023

The Pride in London Unity Fund Application guidelines provide clear instructions for eligible LGBT+ organisations, groups, and projects seeking funding.

Grant Eligibility and Criteria

Through funding from London LGBT+ Community Pride C.I.C (referred to here as 'Pride in London'), one off grants are available for Projects and Emergency Appeals that support London's LGBT+ community.

There will be one funding round for 2023

Grant opens	Grant closes	Outcome known
18th August 2023 9:00am	24th September 2023 5:00pm	27th October 2023

Please note – you can only submit one application to this program for consideration

Eligibility

In order to apply for this grant program applicants must meet the following criteria:

- LGBT+ (grassroot) organisations that are advocating for and addressing the needs of LGBT+ people in London .
- LGBT+ organisations operating with a yearly budget of not more than £100,000.
- Established as a Charity, Community Interest Company (CIC) or Charitable Incorporated Organisation (CIO) . If neither, consideration can still be given, but applicants must be able to provide evidence of six month continuous activism and have a fiscal sponsor.
- Able to provide a suitable plan on the use of the funding and for the avoidance of doubt, the funding should be aimed at promoting LGBT+ programs.

What type of item can be funded?

- Projects that will provide advancement to the LGBT+ Community.
- Emergency funding for LGBT+ projects, groups or organisations that are on the frontline in supporting the community during a crisis or major incident.

This grant program will not fund:

Projects from individuals
Salaries of full-time or part-time staff
Legal fees
Political groups
Activities that take place outside of the UK
Organisations or projects that will distribute the grant money to others
commercial ventures

Projects that are exclusionary of members of the LGBT+ Community

Conditions:

The grant must be used for the objectives detailed in your application and must be accounted for as a restricted fund.

Successful grant applicants will be expected to provide Pride in London with a short report / case study and pictures, 6 months after receiving funds and then a final report at the end of the project.

Media:

If successful, applicants shall provide acknowledgement of funding being provided by Pride in London in their outward facing presence e.g. press releases, social media, advertisements, websites etc. Use of Pride in London trademarks or logos or any intellectual property shall be subject to the appropriate usage terms.

How do we apply?

Applications will be open on the Pride in London website.

Applications (including all supporting documents) must be received by the closing date stated to be considered.

All completed forms received by Pride in London will be acknowledged.

On the acknowledgement email/letter there will be a reference number for future use in any correspondence regarding the project. Please use this number as a point of reference if you have any queries regarding your application and need to contact us.

Filling in the Application Form:

Please give the official name of the organisation that will be responsible for delivering the project and administering the grant.

Please provide the name of the person who will have particular responsibility for your grant.

You must enclose a copy of your latest Financial Accounts with your application. These should be the accounts showing your Income and Expenditure for the previous year – a bank statement is not sufficient. If the accounts are not included, your application will not be considered.

Next steps:

All eligible LGBT+ organisations, groups, and projects that submit complete applications will undergo a thorough review process to assess the legitimacy of the organisation/group/project, their previous project outcomes, financial eligibility, and alignment with application objectives. By submitting your application, you agree to undergo such checks.

Each application will be evaluated based on a predefined set of criteria and undergo the same assessment process.

Shortlisted applications will be presented to the Pride in London Board for the final decision on awarding funding grants. Additional terms may be included, if appropriate, such as progress reports, timelines for delivery, details of other grants, etc.

Please note that all decisions made by the Pride in London Board are final, and no appeals will be considered.

Successful grant applicants will be notified within 14 days of the decision being made.

All successful grant applicants will then be required to sign and return a formal acknowledgement form before payment(s) is released.

Pride in London reserves the right to withdraw funding at any time upon providing notice to applicants in the event Pride in London finds concerns in the way the funding is being used.

Payment will be transferred to the nominated bank account within 30 days, excluding any taxes due. It is important to note that if the funding attracts taxes for the applicant, Pride in London will not be held liable for such tax obligations.

We will be in regular contact to monitor progress and to ensure that funds granted are making a positive impact on the LGBT+ Community.

From time to time as may be required, Pride in London shall reserve the right to audit successful applicants' documentation to determine that the use of the funding is in accordance with the terms of the grant. Moreover, the applicant shall ensure compliance with all relevant legislation.

If you have any queries or need further help, please email:

unityfund@prideinlondon.org

To help you prepare in advance for making an application, you will need to have the following information:

- Details of a primary contact who will be responsible for grant activity.
- Details about the organisation, where it operates, its objectives and main activities.
- Details about how many people are involved in the organisation and the names of all Trustees, Management Committee or Non-Executive Directors.
- A summary of the work you are planning and what the requested grant is for.
- Details about the difference your project will make.
- How many people will benefit from the grant and which communities the project will focus on.
- How much funding you are requesting and what it will be used for.
- Organisations bank account details (account must be in the name of the applicant organisation).

Supporting Documentation

- Governing Document/Constitution and your annual accounts or income/expenditure report.
- Diversity & Inclusion Statement or Policy.
- Safeguarding & Child Protection Policy (if applicable).