



Role Title: Assistant Stage Manager	Time Commitment:- 3-6 hours per week, increasing in the run up to Pride In London events
Reports to: Head of Stage Management and Executive Producer	Type of Role: Volunteer / Unpaid
Location: London	Direct reports: None

You're Pride in London

Pride in London means many things to many people, it belongs to our community and it belongs to you; come and join the conversation!

Forty-six years since the first Pride march in London, Pride in London has a renewed sense of purpose to highlight the challenges still facing the LGBTQ+ community today despite progress. We are run by a group of volunteers who are passionate about equality and diversity and are drawn from all walks of life; together we pull off the UK's biggest free LGBTQ+ community event every year. Pride aims to raise awareness of LGBTQ+ issues and campaign for the freedoms that will allow all of our community to live their lives on a genuinely equal footing.

Around 150 people volunteer year-round to help us deliver what has become a world-class Pride. We welcome applications from everybody, and are especially keen to attract new volunteers from the BAME, Trans, Bi, Non-binary and Queer communities who we would love to see more widely represented in our organisation.

Your new role

To assist the Stage Managers with the running of stages at Pride in London events including the Summer Festival and Pride's Got Talent competition heats and finals. The role also involves deputising for the Stage Managers when required.

To liaise with all artists, technicians, venue managers and producers to ensure the smooth running of all Pride in London stages.

Flexibility in your approach to working late nights and weekends is essential so please take this into consideration before you apply.

Role responsibilities

- Working as part of a larger team including the producers, directors, Stage Managers and sound/lighting technicians.
- Assisting the Stage Managers in organising your responsible stages and events.
- Stepping up to the Stage Manager role if required.

- Attending rehearsals and sound checks to ensure rehearse technical aspects, entrances/exits, and identify any Health and Safety issues.
- Assisting the technicians in setting up, running and striking the technical equipment including PAs, lighting rigs, etc. where necessary.
- Ensuring all cues happens exactly on time during the performance – it is particularly important that the shows do not overrun as we run to very tight schedules.
- Dealing with any problems as and when they arrive.
- Liaising with the Stage Managers and Production Assistants constantly.
- Liaising with the artists and ensuring their needs are met.
- Liaising with the Front of House staff and venue managers.

Who you are (desirable not essential)

- Good interpersonal and communication skills
- Enthusiasm for the task in hand
- Wide knowledge of Stage Management techniques
- Strong confidence, including the ability to work on stage in front of a cabaret audience
- Able to work within tight deadlines
- Problem solving and decision making skills
- Willingness to develop into stage manager role as required

What you'll get about joining Pride in London

- A induction course and a variety of training that's offered throughout the year
- An opportunity to get new and relevant professional experience
- A chance to broaden your professional network
- Play an important part in delivering Pride event
- Social opportunities to meet the diverse and friendly bunch who volunteer for Pride in London

If you would like to Apply

Please send a CV, and covering letter why you are applying for the role to, recruitment@prideinlondon.org

For more information about us, visit www.prideinlondon.org