

Role title:	Head of Accessibility (Operations)	Type of role:	Volunteer / unpaid
Reports to:	Director of Operations	Direct reports:	Yes
Location:	London	Time commitment:-	3-6 hours per week

Purpose of the role

The Head of Accessibility (Operations) is a senior volunteer role with London Community Pride CIC (LLCP). They are responsible for ensuring Pride in London is accessible to participants who experience any form of disability.

In 2018, following several years as Silver Award Winners, Pride in London was awarded Gold in accessibility provision by Attitude is Everything. We are looking to consolidate this success in the years ahead, and this role will play a key part in this.

Responsibilities

The role of the Head of Accessibility (Operations) is to lead the Accessibility team in the planning and management of the accessibility provision of Pride Saturday.

This includes:

- The planning and management of The Parade, Trafalgar Square, Leicester Square and the Parade Grandstand
- The information that Pride makes available through our social media channels / website and app
- Being the primary accessibility advocate and representative within the organisation- ensuring accessibility continues to be at the forefront of what we do
- Liaise directly with partners & providers of accessibility services ensuring Pride in London continues to get value for money and quality in the provision
- Have regular budget review meetings with the Director of Finance and /or Director of Operations
- Being a mentor and a leader to the Access Management team (Operations).
- Running training sessions to on-the-day volunteers

Support the Board of Directors by arranging accessibility provision at other Pride in London events including (but not limited to):

- Prides Got Talent
- The Pride in London Open Meetings
- Pride in London Parade briefings
- The Gala Dinner and a small number of Pride in London festival events

There are also opportunities to have input into accessibility issues across all of Pride.

There is also an overall responsibility of helping to run the entire event as part of the general event management.

Requirement and commitment

- Attend fortnightly Operations Meetings (currently held on Saturday mornings) in Central London. From spring the meetings become weekly

To ensure all necessary support is made available to the Access Management team (Operations).

Liaise and regularly meet with all other Pride in London divisions to advice on accessibility issues.

Attend fortnightly Operations Meetings (currently held on Saturday mornings) in Central London. From spring the meetings become weekly, plus other tasks as described above.

Person specification

The successful applicant will be experienced in accessibility provision and issues

You will also be responsible for leading (and recruiting where relevant) a team of people to work to you, so management, administration and motivational skills are also important, as are influencing skills, as you and your team will be working with the whole Pride in London organisation, as well as with sponsors and key delivery partners.

Management of people:

- Year round Access Management team (Operations)
- On the day Access volunteers

Promotion of accessibility:

- To promote practices which foster recruitment, admission and progression of disabled volunteers and participants
- Have good presentation and interpersonal skills

Knowledge:

- Mental health awareness
- Knowledge of accessibility issues
- Experience of addressing needs of people with a range of disabilities

Networking

- Either have, or be able to foster partnerships with the disability organisations (e.g. Scope, RNIB etc) to promote Pride in London

About us

- Induction/ training in role
- Relevant professional development
- Play an key part in delivering London Pride event

About us

For more information about us, please visit prideinlondon.org