



Tradestone Commercial Invoice Requirements

UK + EU Trade and Cooperation Agreement / UK + Turkey Free Trade Agreement

If confirmed by the **UK Customs Team**, Vendors manufacturing product in the EU or Turkey may qualify for Preferential Treatment for POs imported into the United Kingdom, whereby URBN is acting as the Importer of Record.

For additional information on the **UK + Turkey Free Trade Agreement** or **UK + EU Trade and Cooperation Agreement**, please visit the [URBN Vendor Website](#).

Vendors approved to participate will be **required** to follow the below **Preferential Claim Guidance**, in addition to completing the Tradestone Commercial Invoice Requirements outlined on Pages 1 - 3.

[UK + EU Trade and Cooperation Agreement](#)

[UK + Turkey Free Trade Agreement](#)

Tradestone Commercial Invoice Instructions: How to Enter the Preference Certificate Flag + Statement

- Once the Tradestone Commercial Invoice has been generated from a correctly built Packing List, select **YES** or **NO** in Preference Certificate Field for **all Style(s)** listed on the Commercial Invoice:

YES → *Style qualifies for Free Trade according to Preferential Claim Requirements.*

NO → *Style does not qualify for Free Trade according to Preferential Claim Requirements.*

Vendors approved for EU/TR Preferential Claim are **not** permitted to leave this field blank.

Invoice Header		Parties		AP		Totals		Additional Info		Invoice Attachments	
Invoice No	1794076	Vendor ID		LC No	Logged By	Invoice Value					
Invoice Date	07/01/2022	Vendor Name		Payment id	Finance Status	Adjust Value					
Supplier Invoice No	1794076	Agent		Payment Date	HKS Pay Amt	Net Invoice Value					
Status	WORK	Global ID		Payment Amount	HKS Pay Date	First Sale Value					
Invoice Type	CI			Payment Amt Cur	HKS Pay Memo	Currency					
Packing List No	102216798			URBN Customs Confirm	URBN Customs Note	Units					
	102216798			Sent To AP Date	Inventory Rec'd Date	Tot Packs					
Pay Terms											
Deliver To	URBN PETERBORO										

Row	PO#	Total Units	# of Cartons	Vendor Style No	Description	Vendor Color	Invoice Price	Cur	Total	Adjustment Amount	Adjustment Type	Adjust/1st Sale Description	HTS#	First Sale Amount	COO	First Sale	Preference Certificate
1	EU0000591105	5	1	UM42	BDG KHAKI BAGGY TECH PANT	KHAKI	13.9000	GBP	69.50						TR		Yes
2	EU0000591105	5	0	UM42	BDG KHAKI BAGGY TECH PANT	KHAKI	13.9000	GBP	69.50						TR		Yes
3	EU0000591105	5	0	UM42	BDG KHAKI BAGGY TECH PANT	KHAKI	13.9000	GBP	69.50						TR		Yes



- If **YES** is selected in the Preference Certificate field for any Style(s) on the Commercial Invoice, Vendors are also required to enter a **Preferential Statement** (Page 2 - 3) per the [UK + EU Trade and Cooperation Agreement](#) and [UK + Turkey Free Trade Agreement](#) outlined on the Vendor Website.

Please enter the Required Preferential Statement in the **Additional Info** field of the Commercial Invoice:

Invoice Header	Parties	AP	Totals	Additional Info	Invoice Attachments	
Invoice No: 1794076 Invoice Date: 07/01/2022 Supplier Invoice No: 1794076 Status: WORK Invoice Type: CI Packing List No: 102216798 Pay Terms: Deliver To: URBN PETERBORI	Vendor ID: Vendor Name: Agent: Global ID:	LC No: Payment Id: Payment Date: Payment Amount: Payment Amt Cur: URBN Customs Confirm: Sent To AP Date:	Logged By: Finance Status: HK\$ Pay Amt: HK\$ Pay Date: HK\$ Pay Memo: URBN Customs Note: Inventory Rec'd Date:	Invoice Value: Adjust Value: Net Invoice Value: First Sale Value: Currency: Units: Tot Packs:	THE EXPORTER OF THE PRODUCTS COVERED BY THIS DOCUMENT (CUSTOMS AUTHORIZATION NO ... (1)) DECLARES THAT, EXCEPT WHERE OTHERWISE CLEARLY INDICATED, THESE	

Row	PO#	Total Units	# of Cartons	Vendor Style No	Description	Vendor Color	Invoice Price	Cur	Total	Adjustment Amount	Adjustment Type	Adjust/1st Sale Description	HTS#	First Sale Amount	COO	First Sale	Preference Certificate
1	EU0000591105	5	1	UM42	BDG KHAKI BAGGY TECH PANT	KHAKI	13.9000	GBP	69.50						TR		Yes
2	EU0000591105	5	0	UM42	BDG KHAKI BAGGY TECH PANT	KHAKI	13.9000	GBP	69.50						TR		Yes

EU Preferential Statement:

[UK + EU Trade and Cooperation Agreement](#)

(Period: from _____ to _____ (1))

The exporter of the products covered by this document (Exporter Reference No ... (2)) declares that, except where otherwise clearly indicated, these products are of ... (3) preferential origin.

.....
(4) (Place and date)

.....
(Name of the exporter)

(1) If the statement on origin is completed for multiple shipments of identical originating products within the meaning of point (b) of Article 56(4) of this Agreement, indicate the period for which the statement on origin is to apply. That period shall not exceed 12 months. All importations of the product must occur within the period indicated. If a period is not applicable, the field may be left blank.

(2) Indicate the reference number by which the exporter is identified. For the Union exporter, this will be the number assigned in accordance with the laws and regulations of the Union. For the United Kingdom exporter, this will be the number assigned in accordance with the laws and regulations applicable within the United Kingdom. Where the exporter has not been assigned a number, this field may be left blank.

(3) Indicate the origin of the product: the United Kingdom or the Union.

(4) Place and date may be omitted if the information is contained on the document itself.

TURKEY Preferential Statement:

[UK + Turkey Free Trade Agreement](#)

The exporter of the products covered by this document (Customs authorisation No ... (1)) declares that, except where otherwise clearly indicated, these products are of Turkish preferential origin.

(Place and date)

(Signature of the exporter; in addition, the name of the person signing the declaration has to be indicated in clear script)


(1))For exporters located in Turkey, when the origin declaration is made out by an approved exporter, the authorization number of the approved exporter must be entered in this space. When the origin declaration is not made out by an approved exporter, the words in brackets shall be omitted or the space left blank.

3. **Save** all entries on the Commercial Invoice.

Completed Invoice with Preferential Statement + Flag:

Commercial Invoice

Clear Message
Saved Successfully.

Invoice Header	Parties	AP	Totals	Additional Info	Invoice Attachments	
Invoice No: 1794076 Invoice Date: 07/01/2022 Supplier Invoice No: 1794076 Status: WORK Invoice Type: CI Packing List No: 102216798 Pay Terms: NET 15 Deliver To: URBN PETERBORI	Vendor ID: 59337EU Vendor Name: FETH TEKSTIL Agent: 004190 Global ID: 59337	LC No: Payment Id: Payment Date: Payment Amount: Payment Amt Cur: URBN Customs Confirm: Sent To AP Date:	Logged By: Finance Status: HKS Pay Amt: HKS Pay Date: HKS Pay Memo: URBN Customs Note: Inventory Rec'd Date:	Invoice Value: 973.00 Adjust Value: 0.00 Net Invoice Value: 973.00 First Sale Value: 0.00 Currency: GBP Units: 70 Tot Packs: 2	THE EXPORTER OF THE PRODUCTS COVERED BY THIS DOCUMENT (CUSTOMS AUTHORISATION NO ... (1)) DECLARES THAT, EXCEPT WHERE OTHERWISE CLEARLY INDICATED, THESE	 Click to Add Attachment

Details	Row	PO#	Total Units	# of Cartons	Vendor Style No	Description	Vendor Color	Invoice Price	Cur	Total	Adjustment Amount	Adjustment Type	Adjust/1st Sale Description	HTS#	First Sale Amount	COO	First Sale	Preference Certificate
<input type="checkbox"/>	1	EU0000591105	5	1	UM42	BDG KHAKI BAGGY TECH PANT	KHAKI	13.9000	GBP	69.50							TR	Yes

Failure to comply with the above requirements may result in a monetary Chargeback for non-compliance.

For questions/guidance, please contact the UK Import Customs Compliance Team:

UKImportCompliance@urbn.com