



## DWIGHT CAPITAL

### Senior Investor Accounting Analyst

Dwight Capital is a leader in commercial real estate finance and is one of the largest FHA/HUD lenders for multifamily and healthcare properties in the United States. Our range of services includes commercial lending across a variety of platforms such as FHA/HUD, Bridge, and Mezzanine Financing as well as Preferred Equity for both stabilized and new-construction properties.

Dwight is seeking a Senior Investor Accounting Analyst who may be responsible for numerous functions including but not limited to performing monthly Cash Management operations, and investor accounting functions. These functions include reviewing borrower's payments for accuracy before they are posted, completing daily and monthly reconciliations of various GNMA custodial accounts, and preparing monthly reports related to the GNMA portfolio and ensuring they are in accordance with GNMA guidelines.

#### Role & Responsibilities

- Complete monthly custodial account bank reconciliations
- Research variances in Payment Clearing, P&I, and T&I, Disbursement and Escrow accounts that do not reconcile
- Perform Cash Management operations involving initiating and reviewing entries entered in Enterprise for accuracy
- Complete monthly pool issuances process
- Assist with Audit requests when needed
- Perform additional duties as required

#### Required Experience & Skill Sets

- Bachelor's Degree in Accounting or related experience working in financial/banking institutions (Business Administration, Finance, or Accounting preferred)
- 2-5 years of Investor Accounting or Investor Reporting experience
- Knowledge of GSE Multifamily bank reconciliations
- Experience in FHA loan servicing is a plus
- Experience with Enterprise or similar servicing system
- Strong communication and organizational skills
- Strong problem-solving abilities and analytical skills
- Advanced Microsoft Excel skillset

#### Overview of Benefits

- 401(k) & profit-sharing programs
- Healthcare Plan including dental & vision, as well as HSA account options
- Floating holiday schedule (9 Days)
- Paid Time Off (PTO) commensurate with experience & tenure