

LCFC Christmas Post Box Competition – Terms and Conditions

1. The Promoter

1.1 The Promoter is Leicester City Football Club Limited (reg. company number 04593477) whose registered office is at King Power Stadium, Filbert Way, Leicester LE2 7FL.

2. Christmas Post Box

2.1 The Promoter is running a competition for all primary school-aged children and young fans under 18 with special educational needs or disabilities who reside in Leicestershire and Rutland ("**Participants**"). Participants are invited to submit letters to LCFC Men's and/or Women's first team players which, if selected by the Promoter, will be read out by one or more such player(s) in videos which will be published on the Promoter's official website, app, social media channels and/or other digital platforms.

2.2 Participants must submit their letter free of charge by posting it into the Christmas Post Box located in the Promoter's Foxes Fanstore at King Power Stadium before the Closing Date (defined in condition 3.1 below). The Promoter will not accept letters submitted in any other way, including by post, online or via email.

3. How to enter

3.1 To be considered, Participants' letters must be physically posted into the Christmas Post Box located in the Promoter's Foxes Fanstore at King Power Stadium between 10am on Tuesday 5 November 2024 and 5pm on Monday 2 December 2024 (the "**Closing Date**") inclusive.

3.2 Letters received after the Closing Date will not be considered.

3.3 Letters can be submitted using the template issued by the Promoter or by using a Participant's own format.

3.4 Letters will need to be addressed to one or more of LCFC Men's and/or Women's first team players. **All entries must include the name, phone number and email address of the relevant Participant's parent or carer to be valid.**

3.5 The Promoter will **not** accept:

- (a) responsibility for letters that are lost, mislaid, damaged or delayed in transit, regardless of cause; or
 - (b) proof of posting or transmission as proof of receipt of a letter.
- 3.6 By submitting a letter, you are agreeing (on behalf of the relevant Participant) to be bound by these terms and conditions, including granting permission for the relevant Participant's letter to be used for the purposes set out in these terms and conditions.
- 3.7 The letter entries will be judged by a panel of judges who will assess the creativity and festive cheer of the letters and their suitability for publication. The decision of the panel of judges (acting reasonably) will be final.
- 3.8 The Promoter will send the full names of the judges to anyone who emails help@lcfc.co.uk within one month after the Closing Date of the competition, requesting details of the judges.

4. Eligibility

- 4.1 The competition is open to all Participants (i.e. primary school-aged children and young fans under 18 with special educational needs or disabilities who reside in Leicestershire and Rutland) **except** those related to:
 - (a) employees of the Promoter or its holding or subsidiary companies; or
 - (b) employees of agents or suppliers of the Promoter or its holding or subsidiary companies, who are professionally connected with the competition or its administration.
- 4.2 Participants must obtain permission to enter from a parent or carer before submitting their letter.
- 4.3 In entering the letter competition, you confirm on behalf of the relevant Participant that such Participant is eligible to enter.
- 4.4 The Promoter will not accept letter entries that are: automatically generated by computer or artificial intelligence; completed by third parties or in bulk; illegible, have been altered, reconstructed, forged or tampered with; incomplete; or which feature content that the Promoter (in its absolute discretion) deems to be unacceptable or inappropriate.
- 4.5 There is a maximum limit of one letter entry per Participant.

4.6 The Promoter reserves all rights to disqualify a Participant if you and/or your Participant's conduct and/or letter is contrary to the spirit or intention of the letter competition.

4.7 Letter entries cannot be returned.

5. The Prize

5.1 A minimum of ten (10) letters will be selected by the Promoter for publication.

5.2 If a Participant's letter is selected, it will be read out by one or more of LCFC Men's and/or Women's first team players in videos which will be published on the Promoter's official website, App, social media channels and other digital platforms at the Promoter's cost. The Promoter makes no guarantee that the letter (if any) will be published in a particular medium or on a particular platform, and reserves the right to distribute the recordings at its discretion.

5.3 Subject to paragraph 5.2 above, the letters published as a result of the successful letter entries will be published no earlier than 5 November 2024.

6. Successful Letter Entrants

6.1 The decision of the judges nominated by the Promoter is final and no correspondence or discussion will be entered into.

6.2 The Promoter will notify each winner's parent/carer before 5pm on Monday 16 December 2024, using the telephone number or email address provided with the letter entry, with details of how to claim the prize. If they do not respond to the Promoter within seven (7) days of being notified by the Promoter, then that winner's prize may be forfeited and the Promoter will be entitled (but not obliged) to select another winner in accordance with the process described above.

6.3 The Promoter must either publish or make available information that indicates that a valid selection process took place. To comply with this obligation the Promoter will send the surname of successful entrants and copies of their successful letters to anyone who emails help@lcfc.co.uk within one month after the Closing Date.

6.4 If you object to your Participant's surname and/or letter being published or made available, please contact the Promoter by emailing help@lcfc.co.uk. In such circumstances, the Promoter must still provide the information and winning entry to the Advertising Standards Authority on request.

7. Limitation of liability

Insofar as is permitted by law, the Promoter, its agents or distributors will not in any circumstances be responsible or liable to compensate an entrant or accept any liability for any loss, damage, personal injury or death occurring as a result of entering the letter competition and/or taking up the prize except where it is caused by the negligence of the Promoter, its agents or distributors or that of their employees. Your statutory rights are not affected.

8. Ownership of letter entries and intellectual property rights

8.1 All letters and any accompanying material submitted to the Promoter will become the property of the Promoter on receipt and will not be returned.

8.2 By submitting your letter and any accompanying material, you agree (on behalf of the Participant) to:

- (a) assign to the Promoter all your intellectual property rights with full title guarantee; and
- (b) waive all moral rights,

in and to the relevant Participant's letter and otherwise arising in connection with such letter to which you and/or the relevant Participant may now or at any time in the future be entitled under the Copyright, Designs and Patents Act 1988 as amended from time to time and under all similar legislation from time to time in force anywhere in the world.

8.3 By submitting a letter entry, you warrant (on behalf of the relevant Participant) that the Participant is the sole author, creator, and owner of the letter and further warrant that the letter does not contain any third party copyrighted works. On behalf of the Participant, you will keep the Promoter harmless from any claims in relation to the applicable letter entry alleging that the letter infringes the intellectual property rights of a third party.

8.4 On behalf of the relevant Participant, you agree that: (i) the Promoter may, but is not required to, make your entry available on its website and any other media, whether now known or invented in the future, and in connection with any publicity of the letter competition; and (ii) to grant the Promoter a non-exclusive, worldwide, irrevocable licence, in perpetuity, to use, display, perform, publish, transmit, copy, edit, alter, store, re-format and sub-licence the letter entry and any accompanying materials for all purposes.

8.5 The Promoter reserves the right to make alterations to letter entries for editorial, performance, production and/or publication purposes.

9. Data protection and publicity

9.1 The Promoter will process all personal information as set out in the Promoter's privacy policy (available online at www.lcfc.com). See also condition 6.3 and condition 6.4, with regard to the announcement of winners.

10. General

10.1 If there is any reason to believe that there has been a breach of these terms and conditions, the Promoter may, at its sole discretion, reserve the right to exclude you and the relevant Participant from participating in the letter competition and/or refuse to award the prize to the Participant.

10.2 The Promoter reserves the right to hold void, suspend, cancel, or amend the letter competition (including any element which forms part of the prize) where it becomes necessary to do so.

10.3 This competition is in no way sponsored, endorsed or administered by, or associated with, X (Twitter), Facebook, Instagram, Threads, LinkedIn and/or any other social media platform, and such entities shall have no liability to participants.

10.4 These terms and conditions shall be governed by English law, and the parties submit to the exclusive jurisdiction of the courts of England and Wales.