



Work Health and Safety Policy Statement

Commitment

PADDO RSL is committed to ensuring the health and safety of workers and others affected by our work activities. We place the highest priority on making sure work activities are carried out safely and reasonable measures are taken to remove (or reduce if they can't be eliminated) risks to the health and safety of workers and others. People are our most important asset and safety is everyone's responsibility.

We are committed to ensuring we comply with relevant legislation, applicable Codes of Practice and Australian Standards.

The following responsibilities are a summary of the Work Health & Safety Policy and Procedures that the PCBU's of PADDO RSL will ensure are fully enacted and continued to be complied with.

Responsibilities

Management will provide and maintain:

- a safe working environment
- safe systems of work
- safe use, handling and storage of plant, structures and substances
- facilities for the welfare of all workers
- information, instruction, training and supervision needed to make sure that workers are safe from injury and risks to their health and safety
- a commitment to consult and co-operate with workers in matters relating to work health and safety, and co-ordinate work health and safety in partnership with other businesses where work activities may have a safety impact on workers and others
- a commitment to continually monitor, review and seek to improve our performance through effective safety management

Workers and Others (including visitors and clients) have responsibilities to:

- take reasonable care of the health and safety of themselves and others
- wear personal protective equipment and clothing as reasonable directed and in compliance with safe work practices and procedures
- comply with reasonable direction given by management for health and safety purposes

Workers also have specific responsibilities to:

- cooperate and comply with safe work policies, practices and procedures to prevent injury to themselves and others or damage to plant and equipment
- not misuse or interfere with anything provided for health and safety
- report all injuries and incidents immediately
- report all known or observed hazards or near misses to their supervisor or manager

PADDO RSL seeks the cooperation of all workers and others to ensure a safe working environment. We encourage suggestions to achieve, and improve, our work health and safety goals to ensure everyone goes home safe at the end of the day. This policy applies to business activities, including those situations where workers may be working off-site.

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Policy authorised by:

Name: *Ross Lamb*

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Date: *20/6/18*

Position: *General Manager*