

Resits/re-registrations

Resits/re-registrations to a module offers students a second and separate opportunity to demonstrate they have achieved the module learning outcomes. This means if a student has unsuccessfully completed a module, they can then take the opportunity to resit/re-register for the module at the next available sitting.

To identify when your module is running again, please review the [examination schedule](#) for the current academic year.

Re-registration closing dates for each trimester are also available at [Info | IOB](#). Please refer to the relevant key dates poster for your programme and module.

A module resit/re-registration assessment will have a pass-fail outcome. This means that for re-registrations, it will cap the results at a pass mark, which is a D- Grade.

How to re-register online

For the majority of modules, you can register for a resit online through IOB Learn. To re-register for a module online the following steps can be followed:

- Log in to IOB Learn
- Click on the < icon on the right-hand side of the screen to open the “Quick Links”
- Click on “Module Registration” under the Quick links section.
- Scroll down to “Available for re-registration”
- Select the relevant programme tile for the module you wish to re-register for and follow the on-screen instructions.

If you cannot see your programme listed under the “Available for re-registration” section, please contact IOB via chat at [iob.ie](#) or email info@iob.ie and one of our team will be in touch to assist you.

Note:

- With the re-registration, it will cap the results at a pass mark, which is a D- Grade.

If you are looking to register to a module for the first time part of your programme studies (i.e. you are a continuing student), please follow the below steps:

- Login into IOB Learn
- Go to the “Quick links” section on the right-hand side of the screen
- Click on “module registration”.
- Once in the IOB Store section, go to the “current programme enrolment” section and click on the relevant tile (the tile detailing your programme title). You will need to fill out your details and follow the instructions on screen to register for your module. While completing these screens, you will also have to select the relevant module(s) you wish to register for, and complete or update personal contact details.

The above steps are for continuing students already enrolled to a programme and wish to register for their next module part of their studies.

If you are looking to start a programme with IOB, please go to the relevant programme webpage at iob.ie and complete the relevant application process or register for your modules.

I missed the date to cancel my exam - what should I do now?

If you have missed the date to defer/cancel your exam (after 6 weeks from the trimester start date), the following options can be considered:

- Withdrawal – see module withdrawal policy and form available at [Info | IOB](#).

Trimester Period	Academic and Financial Implications
Week 1 - 6*	<p>No academic penalty (i.e. no capping applies on future attempt)</p> <p>No financial penalty (i.e. refund will be available where applicable)</p>
Week 7 - 12*	<p>No academic penalty (i.e. no capping applies on future attempt)</p>

	Financial implications apply (i.e. no refund is available after the relevant week 6 withdrawal cut-off date).
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*Withdrawal dates are available [here](#).

- Depending on the reasons, you may be eligible to apply for extenuating circumstances. You can view the extenuating circumstances policy and application form at [Info | IOB](#).
- Otherwise, you can let the exam pass and re-register to a future sitting, the relevant re-registration fee would apply, and your grade will be capped at a D-.

Be aware that with the re-registration, it will cap the results at a pass mark which is a D-Grade, (unless you have an approved extenuating circumstances. Extenuating circumstances policy available [here](#)).