HOA/CONDO/CO-OP ADDENDUM

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Required fields marked with an asterisk (*) ○ = Choose one only ☐ = Can choose multiple

Submitted by	Entered by	MLS #
Date Received	Date Entered	Tax ID*
Address*		

Amenities, Fees and Rules

HOA*	HOA Fee*	HOA Fee Frequency*
○ Yes ○ No		○ Unknown ○ Annually ○ Quarterly ○ Monthly ○ Semi-Annually ○ One-Time
Condo/Coop Association*	**Condo/Coop Fee***	**Condo/Coop Fee Frequency**
○ Yes ○ No		○ Unknown ○ Annually ○ Quarterly ○ Monthly ○ Semi-Annually ○ One-Time

Association Recreation Fee	Association Recreation Fee	Capital Contribution Fee	Elevator Use Fee	Other Fees
○ Yes ○ No				

HOA/Condo/Co-op Fee Includes

☐ None	☐ Common Area Maintenance	☐ Health Club	☐ Parking Fee	☐ Sewer
☐ A/C Units	☐ Cook Fee	☐ Heat	☐ Pest Control	☐ Snow Removal
☐ Air Conditioning	☐ Laundry	☐ High Speed Internet	☐ Pier/Dock Maintenance	☐ Standard Phone Service
☐ Alarm System	☐ Custodial Services Maintenance	☐ Insurance	☐ Pool(s)	☐ Taxes
☐ All Ground Fee	☐ Electricity	☐ Lawn Care Front	☐ Recreation Facility	☐ Trash
☐ Appliance Maintenance	☐ Ext Bldg Maintenance	☐ Lawn Care Rear	☐ Reserve Funds	☐ Underlying Mortgage
☐ Broadband	☐ Fiber Optics at Dwelling	☐ Lawn Care Side	☐ Road Maintenance	☐ Unknown Fee
☐ Bus Service	☐ Fiber Optics Available	☐ Lawn Maintenance	☐ Sauna	☐ Water
☐ Cable TV	☐ Gas	☐ Management	☐ Security Gate	☐ Other

HOA/Condo/Co-op Amenities

☐ None	☐ Convenience Store	☐ Laundry Facilities	☐ Riding/Stables
☐ Answering Service	☐ Day Care	☐ Library	☐ Satellite TV
☐ Art Studio	☐ Dining Rooms	☐ Marina/Marina Club	☐ Sauna
☐ Bank/Banking On-Site	☐ Dog Park	☐ Meeting Room	☐ Security
☐ Bar/Lounge	☐ Elevator	☐ Mooring Area	☐ Shuffle Board
☐ Baseball Field	☐ Exercise Room	☐ Newspaper Service	☐ Soccer Field
☐ Basketball Courts	☐ Extra Storage	☐ Non-Lake Recreational Area	☐ Spa
☐ Beach	☐ Fax/Copying	☐ Non-Subdivision	☐ Storage Bin
☐ Beach Club	☐ Fencing	☐ Party Room	☐ Swimming Pool
☐ Beauty Salon	☐ Fitness Center	☐ Picnic Area	☐ Taxi Service
☐ Bike Trail	☐ Games Room	☐ Pier/Dock	☐ Tennis-Indoor
☐ Billiard Room	☐ Gated Community	☐ Pool-Indoor	☐ Tennis Courts
☐ Boat Ramp	☐ Gift Shop	☐ Pool-Outdoor	☐ Tot Lots/Playground
☐ Boat Dock/Slip	☐ Golf Course	☐ Pool Mem Avail	☐ Transportation Service
☐ Bowling Alley	☐ Golf Course Membership Available	☐ Putting Green	☐ Volleyball Courts
☐ Club House	☐ Guest Suites	☐ Racquet Ball	☐ Water/Lake Privileges
☐ College Courses	☐ Horse Trails	☐ Recreational Center	☐ Other
☐ Common Grounds	☐ Hot Tub	☐ Rental Permits	
☐ Community Center	☐ Jog/Walk Path	☐ Reserved/Assigned Parking	
☐ Concierge	☐ Lake	☐ Retirement Community	

Association & Management Contact

Property Manager	Property Manager First Name	Property Manager Last Name	Property Mgmt Company
○ Yes ○ No			
Mgmt Company Phone Number	**Mgmt Company Alternate Phone #**	**Mgmt Company Fax Number**	**On Site Phone Number**

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