COMMERCIAL LEASE PROFILE SHEET

bright MLS

Required fields marked with (*) ○ = Choose one only ☐ = Can choose multiple

Submitted by	**Entered by**	**MLS #**
Date Received	**Date Entered**	**Tax ID***
Address*		
Directions*		

Property Sub Type* ○ Industrial ○ Office ○ Retail ○ Sports and Entertainment ○ Land for Commercial Use ○ Retail ○ Special Purpose ○ Other

Status* ○ Active ○ Active Under Contract ○ Canceled ○ Closed ○ Coming Soon ○ Pending ○ Temp Off Market ○ Withdrawn

Listing Agreement Type* ○ Exclusive Agency ○ Exclusive Right **Expiration Date***

Comparable* ○ Yes ○ No **List Price***

Short Sale ○ Yes ○ No **REO (Real Estate Owned)** ○ Yes ○ No

Disclosures
☐ None ☐ Agent has Financial Interest ☐ Agent Related to Owner ☐ Lead Free Paint
☐ Non-Toxic Materials ☐ Pinelands Credit ☐ Rental Permits ☐ Other

Prospects Excluded* ○ Yes ○ No **Dual Agency*** ○ Yes ○ No **Designated Representative*** ○ Yes ○ No

Inclusions

Exclusions

Close Date*

Signed Lease Date*

Concessions Offered

Seller Concessions ○ Yes ○ No $ ☐ Or % ☐ Concession Amount:

Compensation

Buyer Agent Compensation Selection*	Compensation:	☐ $ ☐ % of ☐ Monthly ☐ Annual Lease Price
Sub-Agency Compensation Selection*	Compensation:	☐ $ ☐ % of ☐ Monthly ☐ Annual Lease Price
Transaction Broker Compensation Selection*	Compensation:	☐ $ ☐ % of ☐ Monthly ☐ Annual Lease Price

Remarks - Compensation

Dual Variable Compensation* ○ Yes ○ No

Transaction Participants

Listing an auction, Ground Rent, or Land Lease? Add as much detail as you can. Download and use the Auction/Ground Rent/Land Lease Addendum.

List Agent*	**Co List Agent**	**Selling Agent***
Co Buyer Agent	**Owner Name**	**Owner Phone**

Locations

MLS Area*	**Municipality***
Subdivision/Neighborhood	**School District Name***
Cross Street	**High School**
Building Name	**Middle/Junior School**
Election District	**Elementary School**

Taxes: Assessment

Listing an HOA/Condo/Coop Association? Add as much detail as you can. Download and use the HOA /Condo/Coop Association addendum.

Automatically Update Tax Values* ○ Yes ○ No	**Zoning***	**Zoning Description**

Taxes: Tax Bill

† In City Limits and City/Town Tax is Required if not PA and NJ.

Copyright 2017 - 2024, Bright MLS. All Rights Reserved

In City Limits † ○ Yes ○ No			
City/Town Tax †	**City/Town Tax Payment Frequency**	○ Unknown ○ Annually ○ Semi-Annually ○ Quarterly ○ Monthly ○ One Time	
School Tax	**School Tax Payment Frequency**	○ Unknown ○ Annually ○ Semi-Annually ○ Quarterly ○ Monthly ○ One Time	
Municipal Trash ○ Yes ○ No	**Total Tax Payment Frequency**	○ Unknown ○ Annually ○ Semi-Annually ○ Quarterly ○ Monthly ○ One Time	

Building & Utilities: Construction Details

†Where Construction Completed Yes/No, Year Built is Not Required

New Construction* ○ Yes ○ No	**Construction Completed*** ○ Yes ○ No	**Year Built†**	**Year Built Source*** ○ Assessor ○ Estimated	**Year Major Reno/Remodel**

Construction Materials*

☐ Advanced Framing	☐ Cedar	☐ Frame	☐ Metal Siding	☐ Stick Built
☐ Aluminum Siding	☐ Cement Siding	☐ Galvanized Plumbing	☐ Mixed	☐ Stone
☐ Asbestos	☐ Combination	☐ Glass	☐ Mixed Plumbing	☐ Structural Insulated Panel System (SIPS)
☐ Asphalt	☐ Composition	☐ HardiPlank Type	☐ Modular/Manufactured	☐ Stucco
☐ Batts Insulation	☐ Concrete	☐ Lead Plumbing	☐ Rigid Insulation	☐ Synthetic Stucco
☐ Block	☐ Copper Plumbing	☐ Log	☐ Rock	☐ T-1-11
☐ Blown-In Insulation	☐ Corrugated Siding	☐ Log Siding	☐ Rough-In Plumbing	☐ Tile
☐ Brick	☐ CPVC/PVC	☐ Low VOC Insulation	☐ Shake Siding	☐ Trombe Wall
☐ Brick Front	☐ Dryvit	☐ Low VOC Products/Finishes	☐ Shingle Siding	☐ Vinyl Siding
☐ Brick Veneer	☐ Fiber Cement	☐ Masonite	☐ Spray Foam Insulation	☐ Wood Siding
☐ Cast Iron Plumbing	☐ Fiberglass Siding	☐ Masonry	☐ Steel Siding	☐ Other

Roof						
☐ Asphalt	☐ Concrete	☐ Flat	☐ Pitched	☐ Slate	☐ Wood	
☐ Unknown	☐ Built-Up	☐ Cool/White	☐ Foam	☐ Rubber	☐ Tar/Gravel	☐ Other
☐ Architectural Shingle	☐ Check for Warranty	☐ Copper	☐ Hip	☐ Shake	☐ Tile	
☐ Asbestos Shingle	☐ Composite	☐ Fiberglass	☐ Metal	☐ Shingle	☐ Vegetated	

Flooring Type					
☐ Concrete	☐ Heated	☐ Luxury Vinyl Plank	☐ Rough-In	☐ Tile/Brick	
☐ 3000+ PSI	☐ Dirt	☐ Heavy Duty	☐ Luxury Vinyl Tile	☐ Slate	☐ Vinyl
☐ Bamboo	☐ Engineered Wood	☐ Laminated Plank	☐ Marble	☐ Solid Hardwood	☐ Wood
☐ Carpet	☐ Fully Carpeted	☐ Laminated	☐ Partially Carpeted	☐ Stone	☐ Other
☐ Ceramic Tile	☐ Hardwood	☐ Load Restrictions	☐ Raised	☐ Terrazzo	

Property Condition

☐ Excellent	☐ Good	☐ Below Average
☐ Very Good	☐ Average	☐ Major Rehab Needed

Building Winterized Y/N ○ Yes ○ No	**Building Allowance Y/N** ○ Yes ○ No
Building Classification ○ Class A ○ Class B ○ Class C	
Building Units Total	**Building Level Count**
Unit Entry Floor	**Elevators Count**

Total Loading Docks*	**Total Levelers***	**Total Drive in Doors***

Drive in Door Height ☐ 6' to 8' ☐ 8' to 12' ☐ 12' to 15' ☐ 15' to 20' ☐ Over 20'

Building & Utilities: Utilities

Listing a Manufactured or Mobile home? Add as much detail as you can. Download and use the Manufactured/Mobile Home Addendum.

Utilities

☐ None	☐ Cable TV	☐ Fiber Optics Available	☐ Phone Available	☐ Propane-Community
☐ (C) Other	☐ Cable TV Available	☐ Multiple Phone Lines	☐ Phone Connected	☐ Sewer Available
☐ Above Ground	☐ DSL Available	☐ Natural Gas Available	☐ Phone Not Available	☐ Under Ground
☐ Butane	☐ Electric Available	☐ Phone	☐ Propane	☐ Water Available

Water Source*

☐ None	☐ Holding Tank	☐ Public	☐ Tap Fee	☐ Well-Shared
☐ Cistern	☐ Lateral Not Installed/Must Tap Off Main	☐ Public Hook-up Available	☐ Well	☐ Within 50 FT

Copyright 2017 - 2024, Bright MLS. All Rights Reserved

☐ Community ☐ Private ☐ Rainwater Harvesting ☐ Well Permit on File ☐ Other
☐ Conditioner ☐ Private/Community Water ☐ Spring ☐ Well Required

Sewer Septic*			
☐ Aerobic Septic	☐ Mound System	☐ Public Septic	☐ Sewer Tap Fee
☐ Applied for Permit	☐ Nitrogen Removal System	☐ Public Sewer	☐ Shallow Place Areas Approved
☐ Approved System	☐ No Septic Approved	☐ Sand Filter Approved	☐ Shared Septic
☐ Capping Fill	☐ No Septic System	☐ Sand Lime Trench Beds Approved	☐ Shared Sewer
☐ Cess Pool	☐ No Sewer System	☐ Seepage Bed Approved	☐ Site Evaluation on File
☐ Gravity Sept Fld	☐ Not Applied for Permit	☐ Septic < # of BR	☐ Spray Irrigation
☐ Grinder Pump	☐ On Site Septic	☐ Septic = # of BR	☐ Standard Trench Approved
☐ Holding Tank	☐ Perc Approved Septic	☐ Septic > # of BR	☐ Sub-Surface
☐ Lateral/Tap Off Main	☐ Pressure Dose	☐ Septic Exists	☐ Within 50 FT
☐ Lateral/Tap on Site	☐ Private Sewer	☐ Septic Permit Issued	☐ Other
☐ Low Pressure Pipe (LPP)	☐ Public/Community Septic Tank	☐ Septic Pump	
	☐ Public Hook/Up Available	☐ Serial District Approved	

Electric Service					
☐ 100 Amp Service	☐ 150 Amps	☐ 440 Volts	☐ Generator	☐ Photovoltaics Third-Party Owned	☐ Other
☐ 110 Volts	☐ 200+ Amp Service	☐ 60 Amp Service	☐ Knob and Tube	☐ Single Phase	
☐ 120/240V	☐ 220 Volts	☐ Circuit Breakers	☐ Less than 60 Amp Service	☐ Transformer	
	☐ 3 Phases	☐ Fuses	☐ Photovoltaics Seller Owned	☐ Underground	

Hot Water*							
☐ 60+ Gallon Tank	☐ Coal	☐ Instant Hot Water	☐ Natural Gas	☐ Propane	☐ Solar	☐ Wood	
☐ None	☐ Bottled Gas	☐ Electric	☐ Multi-tank	☐ Oil	☐ S/W Changeover	☐ Tankless	☐ Other

Cooling Type*			
☐ None	☐ Dehumidifier	☐ Multi Units	☐ Wall Unit
☐ Air Purification System	☐ Ductless/Mini-Split	☐ Programmable Thermostat	☐ Whole House Exhaust Ventilation
☐ Attic Fan	☐ Energy Star Cooling System	☐ Roof Mounted	☐ Whole House Fan
☐ Ceiling Fan(s)	☐ Fresh Air Recovery System	☐ Solar Attic Fan	☐ Whole House Supply Ventilation
☐ Central A/C	☐ Geothermal	☐ Solar Off Grid	☐ Window Unit(s)
☐ Convector	☐ Heat Pump(s)	☐ Solar On Grid	☐ Zoned
	☐ HRV/ERV	☐ Solar Rough-In	☐ Other

Heating Type*				
☐ None	☐ Convector	☐ Hot Water	☐ Solar - Passive	☐ Wall Unit
☐ 90% Forced Air	☐ Energy Star Heating System	☐ Hot Water & Baseboard-Electric	☐ Solar Off Grid	☐ Wood Burn Stove
☐ Baseboard-Electric	☐ Forced Air	☐ Humidifier	☐ Solar On Grid	☐ Zoned
☐ Baseboard-Hot Water	☐ Heat Pump - Electric BackUp	☐ Programmable Thermostat	☐ Solar Rough-In	☐ Other
☐ Ceiling	☐ Heat Pump - Gas BackUp	☐ Radiant	☐ Space Heater	
☐ Central	☐ Heat Pump - Oil BackUp	☐ Radiator	☐ Steam	
	☐ Heat Pump(s)	☐ Solar - Active	☐ Summer/Winter Changeover	

Heating Fuel*					
☐ None	☐ Central	☐ Geo-Thermal	☐ Oil	☐ Renewable	☐ Wood
☐ Bio Fuel	☐ Coal	☐ Natural Gas	☐ Propane-Leased	☐ Solar	☐ Other
	☐ Electric	☐ Natural Gas Available	☐ Propane-Owned	☐ Wind Turbine/Power	

Electric Avg/Month

Building & Utilities: Basement & Foundation

Foundation Details
☐ None ☐ Block ☐ Brick/Mortar ☐ Concrete Perimeter ☐ Crawl Space ☐ Flood Vent ☐ Slab ☐ Stone ☐ Other

Features & Rooms: Interior Features

Accessibility Features* *A list of the accessibility features included in the sale/lease.*

☐ None	☐ 32\"+ Wide Doors	☐ Accessible Switches/Outlets	☐ Elevator	☐ Level Entry - Main	☐ Ramp - Main Level
☐ 2+ Access Exits	☐ 36\"+ Wide Halls	☐ Chairlift	☐ Grab Bars Mod	☐ No Stairs	☐ Other

Security Features				
☐ 24 Hour security	☐ Doorman	☐ Main Entrance Lock	☐ Security Gate	☐ Surveillance System
☐ Carbon Monoxide Detector(s)	☐ Exterior Cameras	☐ Monitored	☐ Security System	☐ Window Grills
☐ Desk in Lobby	☐ Fire Detection System	☐ Motion Detectors	☐ Smoke Detector	
	☐ Intercom	☐ Non-Monitored	☐ Sprinkler System - Indoor	

Lot & Parking: Lot Measurements

Listing Green Features? Add as much detail as you can. Download and use the Green Features addendum.

Lot Size SQFT*	**Lot Size Acres***	**Lot Size Dimensions**
Lot Size Source*	○ Assessor ○ Estimated	**Lot Dimensions Source** ○ Assessor ○ Estimated

Lot Features

☐ Additional Lot(s)	☐ Corner	☐ Irregular	☐ Open	☐ Rented Lot	☐ Subdivision Possible
☐ Adjoins - Game Land	☐ Crops Reserved	☐ Landlocked	☐ Partly Wooded	☐ Rip-Rapped	☐ Tidal Wetland
☐ Adjoins - Open Space	☐ Cul-de-sac	☐ Landscaping	☐ Pipe Stem	☐ Road Frontage	☐ Trees/Wooded
☐ Adjoins - Public Land	☐ Fishing Available	☐ Level	☐ Pond	☐ Rural	☐ Unrestricted
☐ Backs - Open Common Area	☐ Flag	☐ Marshy	☐ Poolside	☐ Secluded	☐ Vegetation Planting
☐ Backs - Parkland	☐ Flood Plain	☐ Mountainous	☐ Premium	☐ Side Yard(s)	☐ Year Round Access
☐ Backs to Trees	☐ Front Yard	☐ No Through Street	☐ Private	☐ Ski in/Ski out	☐ Zero Lot Line
☐ Bulkheaded	☐ Hunting Available	☐ Non-Tidal Wetland	☐ PUD	☐ Sloping	☐ Other
☐ Cleared	☐ Interior	☐ Not In Development	☐ Rear Yard	☐ Stream/Creek	

Lot & Parking: Lot Description

Views	☐ Courtyard	☐ Harbor	☐ Mountain	☐ Pasture	☐ Street	☐ Other
☐ Bay	☐ Creek/Stream	☐ Lake	☐ Ocean	☐ Pond	☐ Trees/Woods	
☐ Canal	☐ Garden/Lawn	☐ Limited	☐ Panoramic	☐ River	☐ Valley	
☐ City	☐ Golf Course	☐ Marina	☐ Park/Greenbelt	☐ Scenic Vista	☐ Water	

Location Type	☐ Downtown	☐ Out Parcel	☐ Upper Level
☐ Business District	☐ Free Standing	☐ Pad Site	☐ Urban
☐ Business Park	☐ Highway	☐ Rural	☐ Other
☐ Corner Lot/Unit	☐ Industrial Park	☐ Suburban	

Tax Opportunity Zone Y/N ○ Yes ○ No

Fencing Y/N ○ Yes ○ No

Road Frontage Length

Road Surface Type	☐ Access - On Grade	☐ Concrete	☐ Paved	☐ Tar and Chip
☐ None	☐ Alley	☐ Dirt	☐ Process for Approval	☐ Unimproved
☐ Access - Above Grade	☐ Approved	☐ Gravel	☐ Railroad	☐ US highway/Interstate
☐ Access - Below Grade	☐ Black Top	☐ Oiled	☐ Stone	☐ Other

Road Responsibility	☐ City/County	☐ Private	☐ Road Maintenance Agreement
☐ Boro/Township	☐ Easement/Right of Way	☐ Public	☐ State

Lot & Parking: Parking

Listing Green Features? Add as much detail as you can. Download and use the Green Features addendum

Type of Parking*

☐ None	☐ Leased to Off Site	☐ On Street	☐ Private Garage	☐ Other
☐ Driveway	☐ Off Site	☐ Parking Lot	☐ Public Garage	

Parking Features

☐ Attendant	☐ Handicap Parking	☐ Private	☐ Surface
☐ Electric Vehicle Charging Station(s)	☐ Lighted Parking	☐ Public	☐ Unassigned
☐ Fenced	☐ Paved Parking	☐ Security/Monitored	

Truck/Trailer Parking Spaces*	**Car Parking Spaces**
Total Parking Spaces *(Autocalculated)*	

Photos & Tours

Photo Option* ○ Lister Will Upload All ○ No Photo per Seller	TIP: Click Manage Photos to upload pictures of your listing, and click the Manage Virtual Tours to add URLs of your virtual tours.

Remarks & Internet Settings

Remarks - Public (4000 characters)

Remarks - Agent Private

Copyright 2017 - 2024, Bright MLS. All Rights Reserved

Remarks - Office Private

Seller Authorizes The Listing on the Internet*	○ Yes	○ No	**Seller Authorizes AVM***	○ Yes	○ No
Seller Authorizes Address on the Internet*	○ Yes	○ No	**Seller Authorizes Consumer Comments***	○ Yes	○ No

Documents

Documents Available			
☐ 12 Month Utility History	☐ Elevation Letter	☐ Leases	☐ Section 8 Approved
☐ Aerial Photo	☐ ENERGY STAR - ACCA Installation	☐ Leases	☐ Seller's Property Disclosure
☐ AI Green & EE Addendum	☐ Energy Star Certification	☐ Legal Description	☐ Site Plan
☐ Appraisal	☐ Engineer	☐ Licenses	☐ Soil Ground Report
☐ Blower Door Test Results on File	☐ Environmental Test	☐ NFRC Window Rating	☐ Soil Survey
☐ Boundary Line Survey	☐ Feasibility Study	☐ Perc Report	☐ Survey - Stake
☐ Building Plan	☐ Financial Statements	☐ Permits	☐ Survey - Tree
☐ CAFRA	☐ Fixture List	☐ Pinelands	☐ Survey House Location
☐ Certificate of Occupancy	☐ Furnishings List	☐ Plans Available	☐ Tax Return
☐ Combustion Safety Test on File	☐ Government Approved	☐ Plat	☐ Third-Party Eco-friendly Certification
☐ Conditions	☐ HERS Insulation Grading	☐ Plot Plan	☐ Timber Cruise
☐ Construction Drawings	☐ HOA-Condo Docs in Broker Office	☐ Public Offering	☐ Topographic Maps
☐ Contracts on Services	☐ House Plans Available	☐ Public Works Agreement	☐ Traffic Counts
☐ Covenants	☐ Inspection Result Available	☐ Radon Test Result	☐ Water Agreement
☐ Deed	☐ Insulation Above DOE Levels	☐ Rent Roll	☐ Well Test
☐ Demographic Study	☐ Inventory List	☐ Resale Package Available	☐ Wetlands
☐ Easements	☐ Investment Analysis	☐ Restrictions	☐ Other
☐ Electrical Information	☐ L&I Drawings	☐ Rights of Way	
	☐ Lead Paint Disclosure	☐ Rural Residential Agreement	

Showing Details

Showing Requirements*				
☐ 1 Hour Notice	☐ Call First	☐ Day Sleeper	☐ Lockbox-Sentrilock	☐ See On-Site Manager
☐ 2 Hours Notice	☐ Call First - Alarm Code	☐ Do Not Contact Occupant	☐ Lockbox-Supra	☐ See Remarks
☐ 3 Hours Notice	☐ Call First - Contact	☐ Do Not Show Without Appt	☐ Major Rehab-Cannot Be Occupied	☐ Show Anytime
☐ 4 Hours Notice	☐ Call First - Listing Agent	☐ Drive By	☐ Manager/Recep Desk	☐ Sign on Property
☐ 6 Hours Notice	☐ Call First - Listing Agent 2	☐ Email First-Lister	☐ No Boundary Mark	☐ Smart Home Device Present
☐ 8 Hours Notice	☐ Call First - Listing Agent 3	☐ Gate Pass	☐ No Phone	☐ Subject to Inspection
☐ 12 Hours Notice	☐ Call First - Occupant	☐ Gate/Entr Ctrl	☐ No Sign on Property	☐ Tenant Occupied
☐ 24 Hours Notice	☐ Call First - Office	☐ Key Available	☐ Off-Site Sales	☐ Under Construction
☐ 48 Hours Notice	☐ Call First - Owner	☐ Key at Broker Office	☐ On-Site Sales	☐ Vacant
☐ 60 Hours Notice	☐ Call First - Owner Deaf	☐ Key at Desk	☐ Pet(s) on Premises	☐ Video Monitoring On Premise
☐ Accepted Offer	☐ Call First - Showing Contact	☐ Lister Must Accompany	☐ Plan Avail/No Model	☐ Other
☐ Agent or Owner to be Present	☐ Call First - Showing Service	☐ Lockbox-Combo	☐ Registration Required	
☐ Alarm on Property	☐ Call First - Key	☐ Lockbox-Electronic	☐ Restricted Times	
☐ Appointment Only	☐ Concierge	☐ Lockbox-Front Door	☐ Schedule Online	
☐ Beware of Dog	☐ Confidential	☐ Lockbox-None	☐ Security System	
	☐ Credit Report Required	☐ Lockbox-Other	☐ See Models	

Copyright 2017 - 2024, Bright MLS. All Rights Reserved

Showing: Showing Contact

Showing Method* ○ In-Person Only ○ In-Person and Live Video

Showing Contact Type* ○ Go and Show-No Showing Contact ○ Showing Contact 1 ○ Showing Contact 2 ○ Owner ○ Agent ○ Occupant ○ Property Manager ○ Service

Showing Contact Name*	**Showing Contact Phone***

Occupant Type ○ Owner ○ Tenant ○ Vacant

Showing: Lockbox

Lockbox Type* ☐ None ☐ Call Listing Office ☐ Combo ☐ See Remarks ☐ SentriLock ☐ Supra

Lockbox Location

Commercial Lease Details

Date Available* | **Lease Term*** ☐ 12 Months ☐ 36 Months ☐ 60 Months ☐ More than 60 Months ☐ Weekly ☐ 6 Months ☐ 24 Months ☐ 48 Months ☐ Month to Month ☐ Negotiable ☐ Other

Lease Expiration	**Security Deposit**
Leaseable Square Feet*	**Price Per Square Foot**
Annual Common Area Maintenance (CAM)	**CAM Price Per Square Foot**
Leaseable Area Annual Tax	**Taxes Per Square Foot**
Building Total Square Feet	**Retail Square Feet**
Warehouse Square Feet	**Office Square Feet**
Contiguous Square Feet Available ○ Yes ○ No	**Purchase Optional** ○ Yes ○ No

Total Restrooms

Business Use*

☐ Auto Related ☐ Banquet Facility/Lodge ☐ Bed and Breakfast ☐ Big Box Retail ☐ Bowling Alley ☐ Car Wash/Truck Wash ☐ Cold Storage ☐ Convenience Store/Gas ☐ Cross Dock/Truck Terminal ☐ Day Care Facility ☐ Equestrian Center ☐ Flex ☐ Funeral Home ☐ Garden Center ☐ Hair Salon and Spa ☐ Health Club ☐ Hotel/Motel ☐ Ice Skating Rink ☐ Institutional ☐ Manufacturing ☐ Medical ☐ Mining/Quarry ☐ Other ☐ Other/General Retail ☐ Pad Site ☐ Parking Garage ☐ Parking Lot ☐ Professional ☐ Religious Facility ☐ Restaurant/Bar ☐ School ☐ Supermarket-Grocery Store ☐ Theatre ☐ Truck Maintenance Facility ☐ Vet/Kennel ☐ Warehouse

Traffic Count ☐ Less than 1000 ☐ 1000-4999 ☐ 5000-9999 ☐ 10000-14999 ☐ 15000-19999 ☐ 20000-29999 ☐ >30000

Present Licenses ☐ None ☐ Beer/Wine ☐ Food ☐ Liquor ☐ Other

Rent Includes

☐ None ☐ Additional Storage Space ☐ Air Conditioning ☐ Cable TV ☐ Common Area Maintenance ☐ Electricity ☐ Fiber Optics at Dwelling ☐ Fiber Optics Available ☐ Full Maintenance ☐ Furnished ☐ Gas ☐ Grounds Maintenance ☐ Heat ☐ HOA/Condo Fee ☐ HVAC Maintenance ☐ Insurance ☐ Janitorial ☐ Lawn Service ☐ Lease Special Terms ☐ Oil ☐ Parking ☐ Partly Furnish ☐ Pest Control ☐ Recreation Facility ☐ Secretarial/Answering Services ☐ Security Monitoring ☐ Sewer ☐ Snow Removal ☐ Taxes ☐ Trash Removal ☐ Water ☐ Other

Owner Pays

☐ None ☐ Accounting/Legal ☐ Advertising/Licenses/Permits ☐ Air Conditioning ☐ All Utilities ☐ Association Fees ☐ Cable TV ☐ Common Area Maintenance ☐ Electricity ☐ Gas ☐ Heat ☐ Heater Maintenance Contract ☐ Insurance ☐ Lawn/Shrub Care ☐ Management ☐ Miscellaneous ☐ Parking Fee ☐ Pest Control ☐ Repairs ☐ Reserves For Replacement ☐ Services (All) ☐ Sewer ☐ Sewer Maintenance ☐ Snow Removal ☐ Taxes - Real Estate ☐ Trash Collection ☐ Water ☐ Other

Tenant Pays

☐ None ☐ Advertising ☐ Appliances/Equipment - Some ☐ Cable TV ☐ Common Area Maintenance ☐ Electricity ☐ Exterior Maintenance ☐ Gas ☐ Heat ☐ Hot Water ☐ HVAC Maintenance ☐ Insurance ☐ Janitorial Service ☐ Lawn/Tree/Shrub Care ☐ Light Bulbs/Filters/Fuses/Alarm Care ☐ Minor Interior Maintenance ☐ Parking Fee ☐ Pest Control ☐ Sewer ☐ Snow Removal ☐ Taxes ☐ Trash Removal ☐ Utilities-ALL ☐ Utilities-Some ☐ Water ☐ Window/Screens ☐ Other

Units Leased Count

Clear Span Ceiling Height ☐ Under 8' ☐ 8' to 10' ☐ 10' to 12' ☐ 12' to 15' ☐ 15' to 18' ☐ 18' to 24' ☐ Over 24'

Load

☐ 1 - 5 Grade ☐ 1 - 5 Loading Docks ☐ 6 - 10 Grade ☐ 6 - 10 Loading Docks ☐ 11+ Grade ☐ 11+ Loading Docks ☐ Dock High Door ☐ Dock Leveler(s) ☐ Drive-In Door ☐ Enclosed Dock(s) ☐ Freight Elevator ☐ Ground Level ☐ Hydraulic ☐ Loading Facilities ☐ More than 1 Dock ☐ Open Dock ☐ Overhead Crane ☐ Railroad Siding ☐ Railroad Spur ☐ Tailgate ☐ Truck Well(s) ☐ Waterfront ☐ Other

Topography Description

Current Use*

☐ Agriculture ☐ Clothing ☐ Commercial ☐ Golf Course ☐ Hotel/Motel ☐ Mobile/Trailer Park ☐ Multi Residential ☐ Sand/Gravel/Dirt ☐ School

Copyright 2017 - 2024, Bright MLS. All Rights Reserved

☐ Apartments	☐ Convenience Store	☐ Industrial	☐ Office	☐ Senior Assisted/Day Care
☐ Auto Dealer/Service	☐ Double-Wide	☐ Investment	☐ Parking	☐ Spa
☐ Automotive	☐ Drive-Thru	☐ Land/Lot Only	☐ Printing	☐ Storage Yard
☐ Bar	☐ Driving Range	☐ Livestock	☐ Professional Service	☐ Telecommunications Site
☐ Barber/Beauty	☐ Dry Cleaner	☐ Manufacturing	☐ Recreation	☐ Vacant
☐ Beer/Wine/Liquor	☐ Financial	☐ Marina	☐ Residential	☐ Warehouse
☐ Car Wash	☐ Food and Beverage	☐ Medical Offices	☐ Restaurant	☐ Wholesale
☐ Church	☐ Funeral Home	☐ Mixed	☐ Retail	☐ Other

Details: Units

† When entering information on any one unit, Type is required. Please choose the Type and Lease Type from the lists below

Type*	Level	Finished SQFT	Occupied Y/N	Contiguous Space Y/N	Features	Lease Type	Lease Exp Date	Security Deposit	Actual Monthly Rent	Projected Monthly Rent
Unit 1			Yes	Yes						
Unit 2			Yes	Yes						
Unit 3			Yes	Yes						
Unit 4			Yes	Yes						
Unit 5			Yes	Yes						
Unit 6			Yes	Yes						
Unit 7			Yes	Yes						
Unit 8			Yes	Yes						
Unit 9			Yes	Yes						
Unit 10			Yes	Yes						
Unit 11			Yes	Yes						
Unit 12			Yes	Yes						

Type	Unit 1	Unit 2	Unit 3	Unit 4	Unit 5	Unit 6	Unit 7	Unit 8	Unit 9	Unit 10

Lease Type								
None	Double Net	Gross	Ground Lease	Month to Month	Owner Occupied	Weekly	
Absolute Net	Escalate Clause	Gross with Expense Stop	Long Term	Net	Triple Net	Yearly	

Income & Expenses

Existing Lease Type	☐ Double Net	☐ Gross with Expense Stop	☐ Modified Gross	☐ Owner Occupied	☐ Yearly
☐ None	☐ Escalate Clause	☐ Ground Lease	☐ Month to Month	☐ Triple Net	
☐ Absolute Net	☐ Gross	☐ Long Term	☐ Net	☐ Weekly	
Final Lease Type	☐ Double Net	☐ Gross with Expense Stop	☐ Modified Gross	☐ Owner Occupied	☐ Yearly
☐ None	☐ Escalate Clause	☐ Ground Lease	☐ Month to Month	☐ Triple Net	
☐ Absolute Net	☐ Gross	☐ Long Term	☐ Net	☐ Weekly	

Gross Scheduled Income	**Cap Rate**	**Operating Expense**
Financial Data Source	☐ Accountant ☐ Owner ☐ Property Manager	
Annual Rental Income		