

PERSONAL ASSISTANT TRANSFER FORM

To transfer to the new office with the agent you assist, you must fill out this form completely and make sure all signatures are provided. When complete, email this form to support@brightmls.com for processing.

Subscriber Name _____ Subscriber ID# _____

Previous Company Name _____ Broker Code _____

NEW COMPANY INFORMATION

Company Name _____ Broker Code _____

Office Phone _____ Ext. _____ Home Phone _____

Office Address _____

City _____ State _____ Zip _____

Public Email Address

Private Email Address

AGENT INFORMATION

Agent Name _____ Agent Subscriber ID _____

Signature of Personal Assistant

Date

Signature of New Broker/Authorized Signer (Required)

Broker Subscriber ID

Date

Bright Office Use Only

Subscriber #

Customer Support Specialist

Date