# RESIDENTIAL LEASE PROFILE SHEET

bright MLS™

Required fields marked with (*) ○ = Choose one only ☐ = Can choose multiple

| Submitted by | Entered by | MLS # |
|---|---|---|
| Date Received | Date Entered | Tax ID* |
| Address* | | |
| Directions* | | |

**Structure Type*** ○ Detached ○ End of Row/Townhouse ○ Unit/Flat/Apartment ○ Manufactured ○ Garage/Parking Space ○ Twin/Semi-Detached ○ Interior Row/Townhouse ○ Penthouse Unit/Flat/Apartment ○ Mobile Pre 1976 ○ Other

**Status*** ○ Active ○ Active Under Contract ○ Canceled ○ Closed ○ Coming Soon ○ Pending ○ Temp Off Market ○ Withdrawn

**List Price*** | **Listing Agreement Type*** ○ Exclusive Agency ○ Exclusive Right

**Expiration Date***

**Disclosures**

| | | | |
|---|---|---|---|
| ☐ None | ☐ Geo Haz Zone | ☐ Mineral Resource Zone | ☐ Subject to a Potential Short Sale |
| ☐ Agent has Financial Interest | ☐ High Intensity Line | ☐ Mineral Rights | ☐ Subject to Agricultural Conser Easement |
| ☐ Agent Related to Owner | ☐ Historic Property | ☐ Off-site Required | ☐ Subject to Auction |
| ☐ Build to Suit | ☐ House Code - Current License | ☐ One Unit-Owner Occupied | ☐ Subject to Condo/HOA Docs |
| ☐ Buried Fuel Tanks | ☐ House Code - Inspected | ☐ Other Known Enviro Hazards | ☐ Subject to VA POA |
| ☐ Conserv Area | ☐ House Code - L&I Approval | ☐ Owner RE Licensee | ☐ Surface Lease |
| ☐ Contract Pending Release | ☐ House Code - Not Inspected | ☐ Pinelands Credit | ☐ Under Lease |
| ☐ Contract Purchaser | ☐ House Code - Other | ☐ Pipeline | ☐ Underground Storage Tank |
| ☐ CPRA Fee | ☐ Infra Fee Due at Settlement | ☐ Proffers | ☐ Use and Occupancy Permit |
| ☐ Division Potential | ☐ Land Preservation Easement | ☐ Prop Disclaimer | ☐ Utility Retirement Fee Not Paid |
| ☐ ECRA Approval | ☐ Land Trust | ☐ Prop Disclosure | ☐ Water Debt Fee Not Retired |
| ☐ Encumbrances | ☐ Lead Based Paint - Federal | ☐ Rental Permits | ☐ Winterized |
| ☐ Exempt - Disclosure/Disclaimer | ☐ Lead Based Paint - State | ☐ Room Addition w/o Permit | ☐ Zoning Issues |
| ☐ Federal State Wetland | ☐ Lead Inspection Cert Available | ☐ Sell Entirely | ☐ Other |
| ☐ Flood Insurance Required | ☐ MD Dept Nat Res | ☐ Sewer Debt Fee Not Retired | |
| ☐ Flood Zone | ☐ Mineral Lease | ☐ Special Permits | |

**Prospects Excluded*** ○ Yes ○ No | **Listing Service Type*** ○ Entry Only ○ Full Service ○ Limited Service

**Dual Agency*** ○ Yes ○ No | **Designated Representative*** ○ Yes ○ No | **Federal Flood Zone** ○ Yes ○ No

**Flood Zone Code** | **Pets Allowed*** ○ Yes ○ No

**Pet Restrictions*** ☐ Case by Case Basis ☐ Dogs OK ☐ Number Limit ☐ Size/Weight Restriction ☐ Breed Restrictions ☐ Cats OK ☐ No Pet Restrictions ☐ Pet Addendum/Deposit

**Pet Deposit** | **Monthly Pet Rent**

**Inclusions**

**Exclusions**

## Concessions Offered

**Seller Concessions** ○ Yes ○ No $ ☐ Or % ☐ Concession Amount:

## Compensation

**Buyer Agent Compensation Selection*** Compensation: ☐ $ ☐ % of ☐ Monthly Rent ☐ Yearly Rent

**Remarks - Compensation**

## Transaction Participants

*Listing an auction, Ground Rent, or Land Lease? Add as much detail as you can. Download and use the Auction/Ground Rent/Land Lease Addendum.*

| List Agent* | Co List Agent | Owner Name | Owner Phone |
|---|---|---|---|

## Locations

| MLS Area* | Municipality |
|---|---|
| Subdivision/Neighborhood* | School District Name* |
| Cross Street | High School |

Copyright 2017 - 2024, Bright MLS. All Rights Reserved



Tip:You can upload documents to your listing by clicking “Manage Documents”. Check off any you add in the “Documents Available” section.

| | |
|---|---|
| **Building Name** | **Middle/Junior School** |
| **Election District** | **Elementary School** |

## Taxes: Assessment

*Listing an HOA/Condo/Coop Association? Add as much detail as you can. Download and use the HOA /Condo/Coop Association addendum.*

| | |
|---|---|
| **Agricultural District*** | **Zoning** |
| **Historic** ○ Yes ○ No | **Zoning Description** |
| **Land Use Code** | |

## Taxes: Tax Bill

**Municipal Trash** ○ Yes ○ No

## Building & Utilities: Construction Details

*†Where Construction Completed Yes/No, Year Built is Not Required*

| **New Construction*** | **Construction Completed*** | **Year Built†** | **Year Built Source*** | **Year Major Reno/Remodel** |
|---|---|---|---|---|
| ○ Yes ○ No | ○ Yes ○ No | | ○ Assessor ○ Estimated | |

**Common Walls**

☐ 1 Common Wall ☐ 2+ Common Walls ☐ No One Above ☐ No One Below

**Unit Building Type**

○ Garden 1-4 Floors ○ Mid-Rise 5-8 Floors ○ High-Rise 9+ Floors

**Style**

| | | | | | |
|---|---|---|---|---|---|
| ☐ A-Frame | ☐ Chalet | ☐ Dutch | ☐ Mediterranean | ☐ Salt Box | ☐ Unit/Flat |
| ☐ AirLite | ☐ Class C | ☐ Dwelling w/Separate Living | ☐ Mid-Century Modern | ☐ Side-by-Side | ☐ Victorian |
| ☐ Art Deco | ☐ Coastal | ☐ Farmhouse/National Folk | ☐ Modular/Pre-Fabricated | ☐ Spanish | ☐ Villa |
| ☐ Back-to-Back | ☐ Colonial | ☐ Federal | ☐ Normandy | ☐ Split Foyer | ☐ Other |
| ☐ Beaux Arts | ☐ Contemporary | ☐ French | ☐ Post & Beam | ☐ Split Level | |
| ☐ Bi-level | ☐ Converted Barn | ☐ Georgian | ☐ Prairie | ☐ Straight Thru | |
| ☐ Bungalow | ☐ Converted Dwelling | ☐ Loft | ☐ Raised Ranch/Rambler | ☐ Traditional | |
| ☐ Cabin/Lodge | ☐ Cottage | ☐ Loft with Bedrooms | ☐ Ranch/Rambler | ☐ Transitional | |
| ☐ Cape Cod | ☐ Craftsman | ☐ Log Home | ☐ Recreational Camp | ☐ Trinity | |
| ☐ Carriage House | ☐ Dome | ☐ Manor | ☐ Reverse | ☐ Tudor | |

**Construction Materials***

| | | | | |
|---|---|---|---|---|
| ☐ Advanced Framing | ☐ Cedar | ☐ Frame | ☐ Metal Siding | ☐ Stick Built |
| ☐ Aluminum Siding | ☐ Cement Siding | ☐ Galvanized Plumbing | ☐ Mixed | ☐ Stone |
| ☐ Asbestos | ☐ Combination | ☐ Glass | ☐ Mixed Plumbing | ☐ Structural Insulated Panel System (SIPS) |
| ☐ Asphalt | ☐ Composition | ☐ HardiPlank Type | ☐ Modular/Manufac-tured | ☐ Stucco |
| ☐ Batts Insulation | ☐ Concrete | ☐ Lead Plumbing | ☐ Rigid Insulation | ☐ Synthetic Stucco |
| ☐ Block | ☐ Copper Plumbing | ☐ Log | ☐ Rock | ☐ T-1-11 |
| ☐ Blown-In Insulation | ☐ Corrugated Siding | ☐ Log Siding | ☐ Rough-In Plumbing | ☐ Tile |
| ☐ Brick | ☐ CPVC/PVC | ☐ Low VOC Insulation | ☐ Shake Siding | ☐ Trombe Wall |
| ☐ Brick Front | ☐ Dryvit | ☐ Low VOC Products/Finishes | ☐ Shingle Siding | ☐ Vinyl Siding |
| ☐ Brick Veneer | ☐ Fiber Cement | ☐ Masonite | ☐ Spray Foam Insu-lation | ☐ Wood Siding |
| ☐ Cast Iron Plumbing | ☐ Fiberglass Siding | ☐ Masonry | ☐ Steel Siding | ☐ Other |

**Roof**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| ☐ Unknown | ☐ Asphalt | ☐ Concrete | ☐ Fiberglass | ☐ Hip | ☐ Rubber | ☐ Slate | ☐ Vegetated |
| ☐ Architectural Shingle | ☐ Built-Up | ☐ Cool/White | ☐ Flat | ☐ Metal | ☐ Shake | ☐ Tar/Gravel | ☐ Wood |
| ☐ Asbestos Shingle | ☐ Composite | ☐ Copper | ☐ Foam | ☐ Pitched | ☐ Shingle | ☐ Tile | ☐ Other |

**Wall & Ceiling Types**

| | | | | | |
|---|---|---|---|---|---|
| ☐ Block Walls | ☐ High | ☐ Metal Walls | ☐ Tray Ceilings | ☐ Wood Ceilings | |
| ☐ 2 Story Ceilings | ☐ Brick | ☐ Log Walls | ☐ Mod Walls | ☐ Unfinished Walls | ☐ Wood Walls |
| ☐ 9'+ Ceilings | ☐ Cathedral Ceilings | ☐ Low | ☐ Paneled Walls | ☐ Vaulted Ceilings | ☐ Other |
| ☐ Beamed Ceilings | ☐ Dry Wall | ☐ Masonry | ☐ Plaster Walls | ☐ Vinyl | |

**Flooring Type**

| | | | | | |
|---|---|---|---|---|---|
| ☐ Concrete | ☐ Heated | ☐ Luxury Vinyl Plank | ☐ Rough-In | ☐ Tile/Brick | |
| ☐ 3000+ PSI | ☐ Dirt | ☐ Heavy Duty | ☐ Luxury Vinyl Tile | ☐ Slate | ☐ Vinyl |
| ☐ Bamboo | ☐ Engineered Wood | ☐ Laminated Plank | ☐ Marble | ☐ Solid Hardwood | ☐ Wood |
| ☐ Carpet | ☐ Fully Carpeted | ☐ Laminated | ☐ Partially Carpeted | ☐ Stone | ☐ Other |
| ☐ Ceramic Tile | ☐ Hardwood | ☐ Load Restrictions | ☐ Raised | ☐ Terrazzo | |

**Property Condition**

| | | |
|---|---|---|
| ☐ Excellent | ☐ Good | ☐ Below Average |
| ☐ Very Good | ☐ Average | ☐ Major Rehab Needed |

| | |
|---|---|
| **Building Winterized Y/N** ○ Yes ○ No | **Building Level Count** |

Copyright 2017 - 2024, Bright MLS. All Rights Reserved

| | | |

| | | | |
|---|---|---|---|
| ☐ Ceiling | ☐ Heat Pump - Oil BackUp | ☐ Radiator | ☐ Steam |
| ☐ Central | ☐ Heat Pump(s) | ☐ Solar - Active | ☐ Summer/Winter Changeover |

| | | | | | |
|---|---|---|---|---|---|
| **Heating Fuel*** ☐ Central | ☐ Geo-Thermal | ☐ Oil | ☐ Propane-Owned | ☐ Wind Turbine/Power |
| ☐ None | ☐ Coal | ☐ Natural Gas | ☐ Propane-Leased | ☐ Renewable | ☐ Wood |
| ☐ Bio Fuel | ☐ Electric | ☐ Natural Gas Available | ☐ Propane-Metered | ☐ Solar | ☐ Other |

| | |
|---|---|
| **Water Avg/Month** | **Water Previous 12 Months** |
| **Electric Avg/Month** | **Electric Previous 12 Months** |
| **Gas Avg/Month** | **Gas Previous 12 Months** |
| **Heating Oil Avg/Month** | **Heating Oil Previous 12 Months** |

## Building & Utilities: Basement & Foundation

**Basement*** ○ Yes ○ No

| | | | | | |
|---|---|---|---|---|---|
| **Basement Type** ☐ Daylight, Partial | ☐ Full | ☐ Outside Entrance | ☐ Shelving | ☐ Walkout Level |
| ☐ None | ☐ Dirt Floor | ☐ Fully Finished | ☐ Partial | ☐ Side Entrance | ☐ Walkout Stairs |
| ☐ Combination | ☐ Drain | ☐ Garage Access | ☐ Partially Finished | ☐ Slab | ☐ Water Proofing System |
| ☐ Connecting Stairway | ☐ Drainage System | ☐ Heated | ☐ Poured Concrete | ☐ Space For Rooms | ☐ Windows |
| ☐ Crawl Space | ☐ English | ☐ Improved | ☐ Rear Entrance | ☐ Sump Pump | ☐ Workshop |
| ☐ Daylight, Full | ☐ Front Entrance | ☐ Interior Access | ☐ Rough Bath Plumb | ☐ Unfinished | ☐ Other |

| | |
|---|---|
| **Basement Footprint Percent** | **Basement Finished Percent** |

**Foundation Details**

| | | | | |
|---|---|---|---|---|
| ☐ None | ☐ Brick/Mortar | ☐ Flood Vent | ☐ Pilings | ☐ Stone |
| ☐ Active Radon Mitigation | ☐ Concrete Perimeter | ☐ Passive Radon Mitigation | ☐ Pillar/Post/Pier | ☐ Wood |
| ☐ Block | ☐ Crawl Space | ☐ Permanent | ☐ Slab | ☐ Other |

## Building & Utilities: Measurements

| | |
|---|---|
| **Above Grade Fin SQFT*** | **Below Grade Fin SQFT** |
| **Above Grade Unfin SQFT** | **Below Grade Unfin SQFT** |

## Features & Rooms: Levels & Room Details

**It is required that you add at least 1 total bedroom and 1 full bathroom on any level.*

| | # of Beds† | # of Full Baths† | # of Half Baths | | # of Beds† | # of Full Baths† | # of Half Baths |
|---|---|---|---|---|---|---|---|
| **Main Level** | | | | **Lower Level 1** | | | |
| **Upper Level 1** | | | | **Lower Level 2** | | | |
| **Upper Level 2** | | | | **Lower Level 3** | | | |
| **Upper Level 3** | | | | | | | |

*The lists below show the names of Room Types and Room Features available in Listing Management.*
*Use the space provided to write in the name of the room, its features, the level or story where the room is located and its dimensions.*

| Room Type | Level | Length | Width | Room Features |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

**Level List** Lower 1 Lower 2 Lower 3 Main Upper 1 Upper 2 Upper 3

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Room Type** | Bedroom 5 | Kitchen | 2nd Stry Fam Ovrlk | Game Room | Sitting Room | Laundry | Screened Porch |
| Primary Bedroom | Bedroom 6 | Dining Room | 2nd Stry Fam Rm | Hobby Room | In-Law/Pair/Suite | Storage Room | Bonus Room Other |
| Bedroom 1 | Additional Bedroom | Breakfast Room | Great Room | Media Room | Maid/Guest Quarters | Utility Room | Conservatory Room |
| Bedroom 2 | Primary Bathroom | Den | Study | Photo Lab/Darkroom | Attic | Workshop | Recreation Room |
| Bedroom 3 | Full Bath | Living Room | Library Foyer | Office | Basement | Sun/Florida Room | |
| Bedroom 4 | Half Bath | Family Room | Exercise Room | Loft | Mud Room | Solarium | |

| | | | | | |
|---|---|---|---|---|---|
| **Room Features List** | Basement - Unfinished | Countertop(s) - Quartz | Flooring - Hardwood | Island | Living/Dining Room Combo |
| Attached Bathroom | Breakfast Bar | Countertop(s) - Recycled Content | Flooring - Laminate | Jack and Jill Bathroom | Primary Bedroom - Dressing Area |
| Attic - Access Panel | Breakfast Nook | Countertop(s) - Solid Surface | Flooring - Marble | Kitchen - Country | Primary Bedroom - Sitting Area |
| Attic - Finished | Breakfast Room | Crown Molding | Flooring - Renewable | Kitchen - Eat-in | Pantry |
| Attic - Floored | Built-Ins | Dining Area | Flooring - Slate | Kitchen - Electric Cooking | Skylight(s) |
| Attic - Non-Use | Cathedral/Vaulted Ceiling | Double Sink Fireplace - Electric | Flooring - Terrazzo | Kitchen - Gas Cooking | Soaking Tub |
| Attic - Pull-Down Stairs | Cedar Lined Closet | Fireplace - Gas | Flooring - Tile | Kitchen - Propane Cooking | Tub Shower |
| Attic - Walk-Up | Ceiling Fan(s) | Fireplace - Wood Burning | Flooring - Vinyl | Living/Dining Room Combo | Wet Bar |
| Balcony Access | Chair Rail | Fireplace - Other | Flooring - Other | Kitchen - Electric Cooking | Window Treatments |

Copyright 2017 - 2024, Bright MLS. All Rights Reserved

| | | | | | |
|---|---|---|---|---|---|
| Basement - Finished | Countertop(s) - Ceramic | Flooring - Carpet | Formal Dining Room | Kitchen - Gas Cooking | Wood Stove |
| Basement - Partially Finished | Countertop(s) - Granite | Flooring - Concrete | Hot Tub/Spa | Kitchen - Propane Cooking | |

## Features & Rooms: Interior Features

**Interior Features**

| | | | | |
|---|---|---|---|---|
| ☐ 2nd Kitchen | ☐ Combination Dining/Living | ☐ Floor Plan - Traditional | ☐ Primary Bedroom-Ocean Front | ☐ Stove - Wood |
| ☐ Additional Stair-way | ☐ Combination Kitchen/Dining | ☐ Formal/Separate Dining Room | ☐ Recessed Lighting | ☐ Studio |
| ☐ Air Filter System | ☐ Combination Kitchen/Living | ☐ Intercom | ☐ Sauna | ☐ Tub Shower |
| ☐ Attic | ☐ Crown Moldings | ☐ Kitchen - Country | ☐ Skylight(s) | ☐ Upgraded Countertops |
| ☐ Attic/House Fan | ☐ Curved Staircase | ☐ Kitchen - Eat-In | ☐ Solar Tube(s) | ☐ Wainscotting |
| ☐ Bar | ☐ Dining Area | ☐ Kitchen - Efficiency | ☐ Soaking Tub | ☐ Walk-in Closet(s) |
| ☐ Breakfast Area | ☐ Double/Dual Staircase | ☐ Kitchen - Galley | ☐ Sound System | ☐ Water Treat System |
| ☐ Built-Ins | ☐ Efficiency | ☐ Kitchen - Gourmet | ☐ Spiral Staircase | ☐ Wet/Dry Bar |
| ☐ Butlers Pantry | ☐ Elevator | ☐ Kitchen - Island | ☐ Sprinkler System | ☐ WhirlPool/HotTub |
| ☐ Carpet | ☐ Entry Level Bedroom | ☐ Kitchen - Table Space | ☐ Stain/Lead Glass | ☐ Window Treatments |
| ☐ Cedar Closet(s) | ☐ Exposed Beams | ☐ Kitchenette | ☐ Stall Shower | ☐ Wine Storage |
| ☐ Ceiling Fan(s) | ☐ Family Room Off Kitchen | ☐ Laundry Chute | ☐ Store/Office | ☐ Wood Floors |
| ☐ Central Vacuum | ☐ Flat | ☐ Primary Bath(s) | ☐ Stove - Coal | ☐ Other |
| ☐ Chair Railings | ☐ Floor Plan - Open | ☐ Primary Bedroom-Bay Front | ☐ Stove - Pellet | |

**Appliances**

| | | | |
|---|---|---|---|
| ☐ Air Cleaner | ☐ Dryer - Gas | ☐ Intercom | ☐ Trash Compactor |
| ☐ Built-In Microwave | ☐ Dual Flush Toilets | ☐ Microwave | ☐ Washer |
| ☐ Built-In Range | ☐ Energy Efficient Appliances | ☐ Oven - Double | ☐ Washer - Front Loading |
| ☐ Central Vacuum | ☐ ENERGY STAR Clothes Washer | ☐ Oven - Self Cleaning | ☐ Washer/Dryer Hookups Only |
| ☐ Commercial Range | ☐ ENERGY STAR Dishwasher | ☐ Oven - Single | ☐ Washer/Dryer Stacked |
| ☐ Compactor | ☐ ENERGY STAR Freezer | ☐ Oven - Wall | ☐ Water Conditioner - Owned |
| ☐ Cooktop | ☐ ENERGY STAR Refrigerator | ☐ Oven/Range - Electric | ☐ Water Conditioner - Rented |
| ☐ Cooktop - Down Draft | ☐ Exhaust Fan | ☐ Oven/Range - Gas | ☐ Water Dispenser |
| ☐ Dishwasher | ☐ Extra Refrigerator/Freezer | ☐ Range Hood | ☐ Water Heater |
| ☐ Disposal | ☐ Freezer | ☐ Refrigerator | ☐ Water Heater - High-Efficiency |
| ☐ Dryer | ☐ Humidifier | ☐ Six Burner Stove | ☐ Water Heater - Solar |
| ☐ Dryer - Electric | ☐ Icemaker | ☐ Stainless Steel Appliances | ☐ Water Heater - Tankless |
| ☐ Dryer - Front Loading | ☐ Indoor Grill | ☐ Stove | |
| | ☐ Instant Hot Water | ☐ Surface Unit | |

**Window Features**

| | | | | |
|---|---|---|---|---|
| ☐ Atrium | ☐ Double Pane | ☐ Green House | ☐ Replacement | ☐ Transom |
| ☐ Bay/Bow | ☐ Double Hung | ☐ Insulated | ☐ Screens | ☐ Triple Pane |
| ☐ Casement | ☐ Energy Efficient | ☐ Low-E | ☐ Skylights | ☐ Vinyl Clad |
| | ☐ ENERGY STAR Qualified | ☐ Palladian | ☐ Sliding | ☐ Wood Frame |

**Door Features**

| | | | | |
|---|---|---|---|---|
| ☐ Atrium | ☐ Double Entry | ☐ Insulated | ☐ Sliding Glass | ☐ ENERGY STAR Qualified Door(s) |
| | ☐ French | ☐ Six Panel | ☐ Storm | |

**Accessibility Features*** *A list of the accessibility features included in the sale/lease.*

| | | | | |
|---|---|---|---|---|
| ☐ None | ☐ Chairlift | ☐ Grab Bars Mod | ☐ Mobility Improvements | ☐ Vehicle Transfer Area |
| ☐ 2+ Access Exits | ☐ Doors - Lever Handle(s) | ☐ Hearing Mod | ☐ No Stairs | ☐ Visual Mod |
| ☐ 32\"+ Wide Doors | ☐ Doors - Recede | ☐ Kitchen Mod | ☐ Other Bath Mod | ☐ Wheelchair Height Mailbox |
| ☐ 36\"+ Wide Halls | ☐ Doors - Swing In | ☐ Level Entry - Main | ☐ Ramp - Main Level | ☐ Wheelchair Height Shelves |
| ☐ 48\"+ Halls | ☐ Elevator | ☐ Low Bathroom Mirrors | ☐ Roll-in Shower | ☐ Wheelchair Mod |
| ☐ >84\" Garage Door | ☐ Entry Slope<1' | ☐ Low Closet Rods | ☐ Roll-under Vanity | ☐ Other |
| ☐ Accessible Switches/Outlets | ☐ Flooring Mod | ☐ Low Pile Carpeting | ☐ Thresholds <5/8\" | |

**Furnished** ○ No ○ Partially ○ Yes | **Fireplace** ○ Yes ○ No | **Fireplaces Count**

**Fireplace Features**

| | | | | |
|---|---|---|---|---|
| ☐ Brick Fireplace | ☐ Electric | ☐ Free Standing | ☐ Mantel(s) | ☐ Screen |
| ☐ Corner | ☐ Equipment | ☐ Gas/Propane | ☐ Marble | ☐ Stone |
| ☐ Double Sided | ☐ Fireplace - Glass Doors | ☐ Heatilator | ☐ Metal | ☐ Wood |
| | ☐ Flue for Stove | ☐ Insert | ☐ Non-Functioning | ☐ Other |

**Laundry Type**

| | | | | |
|---|---|---|---|---|
| ☐ None | ☐ Common | ☐ Hookup | ☐ Main Floor | ☐ Washer In Unit |
| ☐ Basement | ☐ Dryer In Unit | ☐ Lower Floor | ☐ Shared | |
| | ☐ Has Laundry | ☐ Main Floor | ☐ Upper Floor | |

**Spa** ○ Yes ○ No

**Spa Features** ☐ Heated ☐ Indoor ☐ No Permits ☐ Permits ☐ Private

**Security Features**

| | | | | |
|---|---|---|---|---|
| ☐ 24 hour security | ☐ Doorman | ☐ Intercom | ☐ Non-Monitored | ☐ Smoke Detector |
| ☐ Carbon Monoxide Detector(s) | ☐ Electric Alarm | ☐ Main Entrance Lock | ☐ Resident Manager | ☐ Sprinkler System - Indoor |
| | ☐ Exterior Cameras | ☐ Monitored | ☐ Security Gate | ☐ Surveillance System |

Copyright 2017 - 2024, Bright MLS. All Rights Reserved

☐ Desk in Lobby ☐ Fire Detection System ☐ Motion Detectors ☐ Security System ☐ Window Grills

## Features & Rooms: Exterior Features

| **Exterior Features** | | | | | |
|---|---|---|---|---|---|
| ☐ Awning(s) | ☐ Extensive Hardscape | ☐ Kennels | ☐ Play Equipment | ☐ Sport Court | ☐ Water Falls |
| ☐ BBQ Grill | ☐ Exterior Lighting | ☐ Lawn Sprinkler | ☐ Private Beach | ☐ Stone Retaining Walls | ☐ Water Fountains |
| ☐ Boat Storage | ☐ Fire Escape | ☐ Outbuilding(s) | ☐ Satellite Dish | ☐ Street Lights | ☐ Other |
| ☐ Bump-outs | ☐ Flood Lights | ☐ Outside Shower | ☐ Secure Storage | ☐ Tennis Court(s) | |
| | ☐ Hot Tub | ☐ Play Area | ☐ Sidewalks | ☐ Underground Lawn Sprinkler | |

| **Outdoor Living Structures** | | | | | | |
|---|---|---|---|---|---|---|
| ☐ Balconies- Multiple | ☐ Breezeway | ☐ Deck(s) | ☐ Patio(s) | ☐ Roof | ☐ Terrace | |
| ☐ Balcony | ☐ Brick | ☐ Enclosed | ☐ Porch(es) | ☐ Screened | ☐ Wrap Around | |

| **Pool*** | **Community Pool Features** | | | | | |
|---|---|---|---|---|---|---|
| ☐ No Pool | ☐ Above Ground | ☐ Domestic Water | ☐ Heated | ☐ Negative Edge/Infinity | ☐ Saltwater | ☐ Other |
| ☐ Yes-Personal | ☐ Black Bottom | ☐ Fenced | ☐ In Ground | ☐ No Permits | ☐ Solar Heated | |
| ☐ Yes-Community | ☐ Concrete | ☐ Filtered | ☐ Indoor | ☐ Pool/Spa Combo | ☐ SpaceHeat Passive | |
| | | ☐ Gunite | ☐ Lap/Exercise | ☐ Permits | ☐ Vinyl | |

| **Personal Pool Features** | | | | | |
|---|---|---|---|---|---|
| ☐ Domestic Water | ☐ Heated | ☐ Negative Edge/Infinity | ☐ Saltwater | ☐ Other | |
| ☐ Above Ground | ☐ Fenced | ☐ In Ground | ☐ No Permits | ☐ Solar Heated | |
| ☐ Black Bottom | ☐ Filtered | ☐ Indoor | ☐ Pool/Spa Combo | ☐ SpaceHeat Passive | |
| ☐ Concrete | ☐ Gunite | ☐ Lap/Exercise | ☐ Permits | ☐ Vinyl | |

**Horse** ○ Yes ○ No **Horse Amenities** ☐ Arena ☐ Horse Trails ☐ Horses Allowed ☐ Padlock ☐ Riding Ring ☐ Stable(s)

| **Other Structures** | | | | | |
|---|---|---|---|---|---|
| ☐ None | ☐ Belmont | ☐ Farm Stand/Store | ☐ Indoor Arena | ☐ Riding Ring | ☐ Swine Parlor |
| ☐ 2nd Garage | ☐ Boat House | ☐ Feed Barn | ☐ Loafing Shed | ☐ Run-in Shed | ☐ Tenant House |
| ☐ 2nd House | ☐ Cabana/Pool House | ☐ Garage(s) | ☐ Machine Shed | ☐ Shed | ☐ Tobacco Barn |
| ☐ Bank Barn | ☐ Carriage House | ☐ Gazebo | ☐ Office/Studio | ☐ Shed Row | ☐ Turn Out Shed |
| ☐ Barn/Farm Building | ☐ Cattle/Dairy Barn | ☐ Greenhouse | ☐ Pack House | ☐ Shed Shop | ☐ Utility Building |
| ☐ Barn/Stable | ☐ Center Aisle | ☐ Guest House | ☐ Pole Barn | ☐ Silo(s) | ☐ Wood/Metal Shed |
| ☐ Beef Barn | ☐ Corn Barn | ☐ Hay Barn | ☐ Pool Equipment Shed | ☐ Spring House | ☐ Other |
| | ☐ Dairy Barn | ☐ Horse Stable | ☐ Poultry House | ☐ Storage Barn/Shed | |

## Lot & Parking: Lot Measurements

*Listing Green Features? Add as much detail as you can. Download and use the Green Features addendum.*

| **Lot Size SQFT*** | **Lot Size Acres*** | **Lot Size Dimensions** |
|---|---|---|
| **Lot Size Source*** ○ Assessor ○ Estimated | | **Lot Dimensions Source** ○ Assessor ○ Estimated |

**Lot Features**

| | | | | | |
|---|---|---|---|---|---|
| ☐ Additional Lot(s) | ☐ Corner | ☐ Irregular | ☐ Open | ☐ Rented Lot | ☐ Subdivision Possible |
| ☐ Adjoins - Game Land | ☐ Crops Reserved | ☐ Landlocked | ☐ Partly Wooded | ☐ Rip-Rapped | ☐ Tidal Wetland |
| ☐ Adjoins - Open Space | ☐ Cul-de-sac | ☐ Landscaping | ☐ Pipe Stem | ☐ Road Frontage | ☐ Trees/Wooded |
| ☐ Adjoins - Public Land | ☐ Fishing Available | ☐ Level | ☐ Pond | ☐ Rural | ☐ Unrestricted |
| ☐ Backs - Open Common Area | ☐ Flag | ☐ Marshy | ☐ Poolside | ☐ Secluded | ☐ Vegetation Planting |
| ☐ Backs - Parkland | ☐ Flood Plain | ☐ Mountainous | ☐ Premium | ☐ Side Yard(s) | ☐ Year Round Access |
| ☐ Backs to Trees | ☐ Front Yard | ☐ No Through Street | ☐ Private | ☐ Ski in/Ski out | ☐ Zero Lot Line |
| ☐ Bulkheaded | ☐ Hunting Available | ☐ Non-Tidal Wetland | ☐ PUD | ☐ Sloping | ☐ Other |
| ☐ Cleared | ☐ Interior | ☐ Not In Development | ☐ Rear Yard | ☐ Stream/Creek | |

## Lot & Parking: Lot Description

| **Views** | | | | | | |
|---|---|---|---|---|---|---|
| ☐ Courtyard | ☐ Harbor | ☐ Mountain | ☐ Pasture | ☐ Street | ☐ Other | |
| ☐ Bay | ☐ Creek/Stream | ☐ Lake | ☐ Ocean | ☐ Pond | ☐ Trees/Woods | |
| ☐ Canal | ☐ Garden/Lawn | ☐ Limited | ☐ Panoramic | ☐ River | ☐ Valley | |
| ☐ City | ☐ Golf Course | ☐ Marina | ☐ Park/Greenbelt | ☐ Scenic Vista | ☐ Water | |

| **Location Type** | | | |
|---|---|---|---|
| ☐ Adjoins Golf Course | ☐ Canal* | ☐ Mountain | ☐ River* |
| ☐ Adjoins National Forest | ☐ Corner Lot/Unit | ☐ Near National Forest | ☐ Rural |
| ☐ Adjoins National Park | ☐ Creek/Stream* | ☐ Near National Park | ☐ Slope Side |
| ☐ Bayblock | ☐ Downtown | ☐ Oceanblock | ☐ Spring* |
| ☐ Bayfront* | ☐ Lagoon* | ☐ Oceanfront* | ☐ Suburban |
| ☐ Bayside* | ☐ Lake* | ☐ Oceanside* | ☐ Urban |
| | ☐ Middle Of Block | ☐ Pond | ☐ Other |

* Water Frontage in Feet (required for waterfront location types)

| **Fencing** | | | | | |
|---|---|---|---|---|---|
| ☐ Aluminum | ☐ Chain Link | ☐ Fully | ☐ Panel | ☐ Rear | ☐ Wood |
| ☐ Barbed Wire | ☐ Cyclone | ☐ High Tensile | ☐ Partially | ☐ Split Rail | ☐ Wrought Iron |
| ☐ Board | ☐ Decorative | ☐ Invisible | ☐ Picket | ☐ Vinyl | ☐ Other |
| | ☐ Electric | ☐ Masonry/Stone | ☐ Privacy | ☐ Wire | |

**Road Frontage Length**

Copyright 2017 - 2024, Bright MLS. All Rights Reserved

| Road Surface Type | | | | |
|---|---|---|---|---|
| ☐ None | ☐ Access - On Grade | ☐ Concrete | ☐ Paved | ☐ Tar and Chip |
| ☐ Access - Above Grade | ☐ Alley | ☐ Dirt | ☐ Process for Approval | ☐ Unimproved |
| ☐ Access - Below Grade | ☐ Approved | ☐ Gravel | ☐ Railroad | ☐ US highway/Interstate |
| | ☐ Black Top | ☐ Oiled | ☐ Stone | ☐ Other |

| Road Responsibility | | | |
|---|---|---|---|
| ☐ Boro/Township | ☐ City/County | ☐ Private | ☐ Road Maintenance Agreement |
| | ☐ Easement/Right of Way | ☐ Public | ☐ State |

## Lot & Parking: Parking

*Listing Green Features? Add as much detail as you can.*
*Download and use the Green Features addendum*

**Type of Parking***

| | | | | |
|---|---|---|---|---|
| ☐ None | ☐ Attached Garage | ☐ Driveway | ☐ On Street | ☐ Other |
| ☐ Alley | ☐ Detached Carport | ☐ Off Site | ☐ Parking Garage | |
| ☐ Attached Carport | ☐ Detached Garage | ☐ Off Street | ☐ Parking Lot | |

| Attached Garage - # of Spaces* | Detached Garage - # of Spaces* | Attached Carport - # of Spaces* | Detached Carport - # of Spaces* |
|---|---|---|---|
| | | | |
| **Parking Garage - # of Spaces*** | **Driveway - # of Spaces** | **Off Site - # of Spaces** | **Off Street - # of Spaces** |
| | | | |
| **Parking Lot - # of Spaces** | **Total Parking Spaces** *(Autocalculated)* | **Garage SQFT** | |
| | | | |

**Garage Features***

| | | | | | |
|---|---|---|---|---|---|
| ☐ Additional Storage Area | ☐ Built In | ☐ Garage - Front Entry | ☐ Garage - Side Entry | ☐ Inside Access | ☐ Underground |
| ☐ Basement Garage | ☐ Covered Parking | ☐ Garage - Rear Entry | ☐ Garage Door Opener | ☐ Oversized | ☐ Other |

| Parking Features | | | |
|---|---|---|---|
| ☐ Asphalt Driveway | ☐ Electric Vehicle Charging Station(s) | ☐ On-site - Rent | ☐ Public |
| ☐ Assigned | ☐ Fenced | ☐ On-site - Sale | ☐ Rented/Permit Required |
| ☐ Attendant | ☐ Free | ☐ Parking Fee | ☐ Secure Parking |
| ☐ Brick Driveway | ☐ General Common Elements | ☐ Parking Space Conveys | ☐ Shared Driveway |
| ☐ Circular Driveway | ☐ Gravel Driveway | ☐ Paved Driveway | ☐ Stone Driveway |
| ☐ Concrete Driveway | ☐ Handicap Parking | ☐ Paved Parking | ☐ Surface |
| ☐ Crushed Stone | ☐ Heated | ☐ Permit Included | ☐ Unassigned |
| ☐ Dirt Driveway | ☐ Lighted Parking | ☐ Prepaid | ☐ Under Home Parking |
| | ☐ Limited Common Elements | ☐ Private | ☐ Unpaved |

## Photos & Tours

| Photo Option* | | | TIP: Click Manage Photos to upload pictures of your listing, and click the Manage Virtual Tours to add URLs of your virtual tours. |
|---|---|---|---|
| ○ Lister Will Upload All | ○ No Photo per Seller | | |

## Remarks & Internet Settings

**Remarks - Public (4000 characters)**

**Remarks - Agent Private**

**Remarks - Office Private**

Copyright 2017 - 2024, Bright MLS. All Rights Reserved

| | | | |
|---|---|---|---|
| **Seller Authorizes The Listing on the Internet*** | ○ Yes ○ No | **Seller Authorizes AVM*** | ○ Yes ○ No |
| **Seller Authorizes Address on the Internet*** | ○ Yes ○ No | **Seller Authorizes Consumer Comments*** | ○ Yes ○ No |

## Documents

| **Documents Available** | | | |
|---|---|---|---|
| ☐ 12 Month Utility History | ☐ Elevation Letter | ☐ Leases | ☐ Section 8 Approved |
| ☐ Aerial Photo | ☐ ENERGY STAR - ACCA Installation | ☐ Leases | ☐ Seller's Property Disclosure |
| ☐ AI Green & EE Addendum | ☐ Energy Star Certification | ☐ Legal Description | ☐ Site Plan |
| ☐ Appraisal | ☐ Engineer | ☐ Licenses | ☐ Soil Ground Report |
| ☐ Blower Door Test Results on File | ☐ Environmental Test | ☐ NFRC Window Rating | ☐ Soil Survey |
| ☐ Boundary Line Survey | ☐ Feasibility Study | ☐ Perc Report | ☐ Survey - Stake |
| ☐ Building Plan | ☐ Financial Statements | ☐ Permits | ☐ Survey - Tree |
| ☐ CAFRA | ☐ Fixture List | ☐ Pinelands | ☐ Survey House Location |
| ☐ Certificate of Occupancy | ☐ Furnishings List | ☐ Plans Available | ☐ Tax Return |
| ☐ Combustion Safety Test on File | ☐ Government Approved | ☐ Plat | ☐ Third-Party Eco-friendly Certification |
| ☐ Conditions | ☐ HERS Insulation Grading | ☐ Plot Plan | ☐ Timber Cruise |
| ☐ Construction Drawings | ☐ HOA-Condo Docs in Broker Office | ☐ Public Offering | ☐ Topographic Maps |
| ☐ Contracts on Services | ☐ House Plans Available | ☐ Public Works Agreement | ☐ Traffic Counts |
| ☐ Covenants | ☐ Inspection Result Available | ☐ Radon Test Result | ☐ Water Agreement |
| ☐ Deed | ☐ Insulation Above DOE Levels | ☐ Rent Roll | ☐ Well Test |
| ☐ Demographic Study | ☐ Inventory List | ☐ Resale Package Available | ☐ Wetlands |
| ☐ Easements | ☐ Investment Analysis | ☐ Restrictions | ☐ Other |
| ☐ Electrical Information | ☐ L&I Drawings | ☐ Rights of Way | |
| | ☐ Lead Paint Disclosure | ☐ Rural Residential Agreement | |

## Showing Details

| **Showing Requirements*** | | | | |
|---|---|---|---|---|
| ☐ 1 Hour Notice | ☐ Call First | ☐ Day Sleeper | ☐ Lockbox-Sentrilock | ☐ See On-Site Manager |
| ☐ 2 Hours Notice | ☐ Call First - Alarm Code | ☐ Do Not Contact Occupant | ☐ Lockbox-Supra | ☐ See Remarks |
| ☐ 3 Hours Notice | ☐ Call First - Contact | ☐ Do Not Show Without Appt | ☐ Major Rehab-Cannot Be Occupied | ☐ Show Anytime |
| ☐ 4 Hours Notice | ☐ Call First - Listing Agent | ☐ Drive By | ☐ Manager/Recep Desk | ☐ Sign on Property |
| ☐ 6 Hours Notice | ☐ Call First - Listing Agent 2 | ☐ Email First-Lister | ☐ No Boundary Mark | ☐ Smart Home Device Present |
| ☐ 8 Hours Notice | ☐ Call First - Listing Agent 3 | ☐ Gate Pass | ☐ No Phone | ☐ Subject to Inspection |
| ☐ 12 Hours Notice | ☐ Call First - Occupant | ☐ Gate/Entr Ctrl | ☐ No Sign on Property | ☐ Tenant Occupied |
| ☐ 24 Hours Notice | ☐ Call First - Office | ☐ Key Available | ☐ Off-Site Sales | ☐ Under Construction |
| ☐ 48 Hours Notice | ☐ Call First - Owner | ☐ Key at Broker Office | ☐ On-Site Sales | ☐ Vacant |
| ☐ 60 Hours Notice | ☐ Call First - Owner Deaf | ☐ Key at Desk | ☐ Pet(s) on Premises | ☐ Video Monitoring On Premise |
| ☐ Accepted Offer | ☐ Call First - Showing Contact | ☐ Lister Must Accompany | ☐ Plan Avail/No Model | ☐ Other |
| ☐ Agent or Owner to be Present | ☐ Call First - Showing Service | ☐ Lockbox-Combo | ☐ Registration Required | |
| ☐ Alarm on Property | ☐ Call First - Key | ☐ Lockbox-Electronic | ☐ Restricted Times | |
| ☐ Appointment Only | ☐ Concierge | ☐ Lockbox-Front Door | ☐ Schedule Online | |
| ☐ Beware of Dog | ☐ Confidential | ☐ Lockbox-None | ☐ Security System | |
| | ☐ Credit Report Required | ☐ Lockbox-Other | ☐ See Models | |

## Showing: Showing Contact

**Showing Method*** ○ In-Person Only ○ In-Person and Live Video ○ Live Video Only

**Showing Contact Type*** ○ Go and Show-No Showing Contact ○ Showing Contact 1 ○ Showing Contact 2 ○ Owner ○ Agent ○ Occupant ○ Property Manager ○ Service

| **Showing Contact Name*** | **Showing Contact Phone*** |
|---|---|

| **Occupant Type** ○ Owner ○ Tenant ○ Vacant | **Occupant Name** | **Occupant Phone** |
|---|---|---|

## Showing: Lockbox

**Lockbox Type*** ☐ None ☐ Call Listing Office ☐ Combo ☐ See Remark ☐ SentriLock ☐ Supra

**Lockbox Location**

Copyright 2017 - 2024, Bright MLS. All Rights Reserved

## Lease Details

| | |
|---|---|
| **Date Available** | **RentSpree Online Application Y/N*** ○ Yes ○ No |
| **Minimum Lease in Months*** | **Maximum Lease in Months*** |

| | | |
|---|---|---|
| **Lease Expiration** | **Security Deposit*** | **Application Fee** |
| **Move in Fee** | **Repair Deductible** | **Elevator Use Fee** |
| **Months Rent Upfront** | **Other Fees** | **Other Fees Frequency** |

**Purchase Optional** ○ Yes ○ No

**Rent Includes**

| | | | | |
|---|---|---|---|---|
| ☐ None | ☐ Electricity | ☐ HOA/Condo Fee | ☐ Oil | ☐ Security Monitoring |
| ☐ Additional Storage Space | ☐ Fiber Optics at Dwelling | ☐ HVAC Maintenance | ☐ Parking | ☐ Sewer |
| ☐ Air Conditioning | ☐ Fiber Optics Available | ☐ Insurance | ☐ Partly Furnish | ☐ Snow Removal |
| ☐ Cable TV | ☐ Full Maintenance | ☐ Janitorial | ☐ Party Room | ☐ Taxes |
| ☐ Common Area Maintenance | ☐ Furnished | ☐ Lawn Service | ☐ Pest Control | ☐ Trash Removal |
| ☐ Community Center | ☐ Gas | ☐ Lease Special Terms | ☐ Pool Maintenance | ☐ Water |
| ☐ Cooking | ☐ Grounds Maintenance | ☐ Linens/Utensils | ☐ Recreation Facility | ☐ Other |
| | ☐ Heat | ☐ Maid Service | ☐ Secretarial/Answering Services | |

**Owner Pays**

| | | | | |
|---|---|---|---|---|
| ☐ None | ☐ Cable TV | ☐ Lawn/Shrub Care | ☐ Reserves For Replacement | ☐ Taxes - Personal Property |
| ☐ Accounting/Legal | ☐ Common Area Maintenance | ☐ Management | ☐ Services (All) | ☐ Taxes - Real Estate |
| ☐ Advertising/Licenses/Permits | ☐ Electricity | ☐ Miscellaneous | ☐ Sewer | ☐ Trash Collection |
| ☐ Air Conditioning | ☐ Gas | ☐ Parking Fee | ☐ Sewer Maintenance | ☐ Water |
| ☐ All Utilities | ☐ Heat | ☐ Payroll | ☐ Snow Removal | ☐ Other |
| ☐ Association Fees | ☐ Heater Maintenance Contract | ☐ Pest Control | ☐ Staff Apartment | |
| | ☐ Insurance | ☐ Repairs | ☐ Supplies | |

**Tenant Pays**

| | | | |
|---|---|---|---|
| ☐ None | ☐ Fireplace/Flue Cleaning | ☐ Insurance | ☐ Taxes |
| ☐ Advertising | ☐ Frozen Waterpipe Damage | ☐ Janitorial Service | ☐ Tennis/Pool Dues |
| ☐ Appliances/Equipment - Some | ☐ Gas | ☐ Lawn/Tree/Shrub Care | ☐ Trash Removal |
| ☐ Cable TV | ☐ Gutter Cleaning | ☐ Light Bulbs/Filters/Fuses/Alarm Care | ☐ Utilities-ALL |
| ☐ Common Area Maintenance | ☐ Heat | ☐ Minor Interior Maintenance | ☐ Utilities-Some |
| ☐ Cooking Fuel | ☐ HOA/Condo/Coop Fee | ☐ Parking Fee | ☐ Water |
| ☐ Electricity | ☐ HOA/Condo/Coop Fee Increase | ☐ Pest Control | ☐ Window/Screens |
| ☐ Exterior Maintenance | ☐ Hot Water | ☐ Sewer | ☐ Other |
| | ☐ HVAC Maintenance | ☐ Snow Removal | |

**Smoking Allowed** ○ Yes ○ No

Copyright 2017 - 2024, Bright MLS. All Rights Reserved