Defining Plans

Assigning the same single value to the number of weeks column for all Market - OOH Company - Product combinations

This lesson examines how to assign the same value to the # of weeks column for all inventory in a plan.

Apply the same # of weeks to all products

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In a report, when most OOH products have the same # of weeks, apply the # of weeks by:

1. In the *Shared Weeks* area at the bottom right of the *Detail View*, select the # of Weeks box. Type in a # of weeks value using the keyboard, or use the up and down buttons to incrementally adjust the value. (e.g. 8 weeks)

2. Select the *Apply Weeks* button.

Results: same value in the # of weeks column for all inventory

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After a delay of a few seconds, the **# of Weeks** column in the grid will change to the new value for all inventory.