

YOUR MOVE CHECKLIST



Shell
ENERGY

8 WEEKS OUT

- Create a budget for moving expenses
- Schedule in-home estimates with a moving company
- Request time off work for moving day
- Plan and host a yard/garage sale to purge item

2 WEEKS OUT

- Create a moving file to organize move-related receipts and bills
- Change address for Social Security benefits within 10 days of moving
- Change address for your auto insurance and car registration
- Begin cleaning process, back up computer & fill prescriptions (if applicable)
- Schedule babysitters for kids and/or pets (if applicable)
- Set up trash removal and recycling for your new home, and cancel current service
- Moving far? Clean out safe deposit box and lockers at a gym or community center



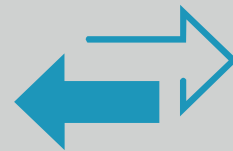
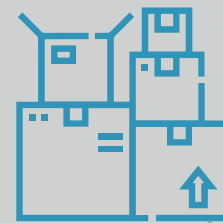
Prep
two-weeks'
worth of meals

1 WEEK OUT

- If renting, setup walk through with landlord
- Donate unopened food
- Make sure you canceled and/or redirected scheduled deliveries
- Pack an essentials box with everything you'll need for your first 24 hours in your new home
- Finalize packing and clean the place

6 WEEKS OUT

- Collect boxes, tapes, and bubble wrap – **pack a little each day!**
- Create an inventory sheet of your valuables
- Address minor home repairs before moving out
- If your move requires shipping your car, don't leave anything in it
- For long distance movers, check air fare and car rental
- Research your new community for points of interest
- Begin use your frozen food and perishable items which you will not move



Transfer your
electricity
service to your
new address using
www.ShellEnergy.com

A FEW DAYS OUT

- Confirm with movers of their arrival time
- Pack any house plants
- Take cash to tip the movers
- Pack an overnight bag for day 1 of the move in your new place i.e. Pajamas, toiletries, phone chargers, trash bags, and a snack)



4 WEEKS OUT

- Transfer your electricity service to your new address using www.ShellEnergy.com or call us at (833) 743-5546 and select option 2
- Find cable and internet providers at new address, order service, and schedule installation
- Notify your homeowners or renters insurance company of your upcoming move
- Gather all identity (i.e. birth certificates, passports), financial, legal, and medical (i.e. dental, optical, vet) records in one place
- If applicable, find a new doctor, dentist, and vet in your new neighborhood
- Confirm with your mover and choose a date
- Send copies of school records to the new school (if applicable)
- Update your new address to all important parties (i.e. Bank, Employer, Insurance, subscriptions, and credit cards)



Consider purchasing
moving insurance to
cover your belongings
during the move

MOVING DAY

- Protect your floors and carpets during the move.
- Make sure you have loaded all the items in the moving truck
- Make sure the movers have the right new address
- Unload the items safely
- They've worked hard for you all day, so tip your movers.