

## **Everett C. Fox, MD Memorial Research Presentation Guidelines 2024 Annual Meeting - Residents and Fellows Symposium**

At each annual meeting of the American Academy of Dermatology, the Everett C. Fox, MD Memorial funds research awards to the most outstanding clinical and laboratory research abstracts presented by dermatology resident or fellow. The award is funded by proceeds from a bequest by Dr. Everett C. Fox.

Dr. Fox was born in Italy, Texas, in 1902 and graduated from Baylor University College of Medicine in 1928. After specialty training in New York, he returned to Dallas and worked in private practice until he retired in 1975. He taught clinical dermatology and syphilology at BUCM from 1935 until 1943 and subsequently was active at the University of Texas Southwestern. He served in the US Navy during World War II and was discharged as a captain in 1945. Dr. Fox was a leader not only in dermatology but also in Dallas civic affairs. He served as a director of the Dallas Health Museum in 1946 and 1948 and as secretary of Blue Cross Blue Shield of Texas from 1957 to 1972. He directed the Blue Shield Medical Care plans from 1959 to 1962.

Dr. Fox was a wonderful teacher and clinician, respected by patients and colleagues alike. He was a man of great principle who insisted on punctuality. In addition to his achievements at Baylor and in Dallas, he was president of the Texas Dermatology Society in 1934. He was vice president of the American Academy of Dermatology in 1941 and served multiple years on the Academy's board of directors. He was a member of the House of Delegates to the American Medical Association as well as president of the Dallas County Medical Society in 1946. He received the national Clark W. Finnerud Award for Meritorious Service in the practice and teaching of dermatology in 1975. The Academy is grateful to Dr. Fox for providing the endowment that allows for this award and encourages research by dermatology residents and fellows.

The Everett C. Fox, MD Award (formerly the Stelwagon Award) is given to the presenters of the most outstanding clinical and laboratory research-based abstracts. A \$3,500.00 cash award is granted by the American Academy of Dermatology through an endowment created by Dr. Fox. This cash award is split evenly between the top awards recipients in the clinical and basic science research categories.

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## **PRESENTATIONS**

Abstracts will be selected for a 6-minute presentation with 3 minutes for Q&A at the Residents and Fellows Symposium held during the Academy's Annual Meeting. A maximum of 18 abstracts will be accepted for oral presentation along with a minimum 4 alternate abstracts.

## **ELIGIBILITY REQUIREMENTS**

### **What is Eligible for Submission:**

1. The Academy invites MD/DO residents and fellows in full-time dermatology training programs to present results of their original research at the Annual Meeting. You must be in a full-time dermatology training program at the time the abstract is submitted.
2. Any significant new research, either clinical or laboratory abstract, will be considered.
3. Applicants can be a resident who has done a year of full-time research or a dermatology fellow who is doing research before or after his/her residency.
4. By submitting the abstract, the Primary Author listed on the initial submission agrees to present the abstract as an oral presentation at the Annual Meeting.
5. If your submission is accepted, you will be required to register for the Annual Meeting and pay the appropriate registration fee.

### **What is Not Eligible for Submission:**

1. **Case reports and case series are not appropriate for this program and will automatically be excluded from the review process.** (*Case-based studies can be submitted for consideration to the Gross & Microscopic Symposia*)
2. Dermatologists are not eligible to submit if they are:
  - a. In an independent practice and are doing research or;
  - b. Academic faculty who are on sabbatical.
3. No faculty or medical students may apply.
4. Previous recipients of the Everett C. Fox, MD Award are not eligible to submit an abstract.
5. An abstract is ineligible if it reports work that was accepted for a publication that will be published prior to the scheduled presentation time at the Annual Meeting. (e.g., full-length article, brief report, concise communication or letter to the editor, etc.)
6. Applicants should not submit abstracts that include material that has already been presented at previous Academy or other scientific meetings.
7. The same study should not be submitted as multiple abstracts. Abstracts that appear as more than one version of a single study will be rejected.
8. Submissions will be rejected if they utilize any materials/slides that have been created by a commercial entity and/or include promotional messages or corporate logos.

## **RULES & GUIDELINES**

- The submission deadline is listed on the AAD abstract website, <https://www.aad.org/member/meetings/am2024/faculty/abstracts>.
  - After this date/time, the submission site will close, and abstracts will no longer be accepted. There will be **no exceptions** to this policy.
- Abstracts should be no longer than 250-word count. The word count only includes the body of the abstract. It does not include author information or references.
- Abstracts are text only. Images and visual aids are only allowed in the presentation should your abstract be accepted into the program.
- All abstracts must be submitted electronically via the Residents & Fellows Symposium abstract submission website.

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- Typed, hand-written, incomplete, faxed or late entries will not be accepted. There will be **NO** exceptions.
- International submissions are to use their family name when "last" name is requested. Be sure to include country and city codes whenever telephone or fax numbers are requested.
- Applicants are required to disclose any financial relationships with commercial companies.
- The Primary Author will serve as the presenter during the Annual Meeting. If the Primary Author is unable to present, a co-author, who is listed on the original submission, may serve as an alternate presenter. The presenter must be registered to attend the meeting and pay the appropriate registration fee.
  - **Alternate presenters must fit the eligibility criteria listed above.**
  - **Co-authors cannot be added to the submission after the submission deadline has passed.**
- A limit of 10 co-authors can be listed on the original submission.
- Only one abstract per primary author will be selected for presentation.
- If you submit the same abstract to multiple abstract programs and your abstract is accepted to more than one of the programs, you will be required to choose **one** program in which to present. The abstract will be withdrawn from the other program(s).

## **CONTENT**

To facilitate comparisons with other studies, organize content as follows:

- **Background:** Background or Statement of Purpose
- **Methods:** Methods, materials and analytical procedure used
- **Results:** Summary of the results in sufficient detail to support conclusion
- **Conclusion:** Conclusions reached (do not state "results will be discussed")
- **Contribution:** Describe resident/fellow contribution to the research project

## **GRADING OF ABSTRACTS**

All abstracts are blind reviewed by the Residents & Fellows Symposium Committee. Notification letters will be sent via email to the primary author listed on the submission by end of November. This date is subject to change.

Questions regarding your submission should be emailed to [abstracts@aad.org](mailto:abstracts@aad.org).