

SUPP AGENDA
AMERICAN ACADEMY OF DERMATOLOGY and AAD ASSOCIATION
BOARD OF DIRECTORS MEETING
SATURDAY, NOVEMBER 5, 2022

HILTON ROSEMONT / CHICAGO O'HARE
5550 N. RIVER ROAD, ROSEMONT, IL
PHONE: (847) 678-4488

Events	Time (Central)	Rooms
<i>Friday Board Dinner</i>	6:00 PM – 9:00 PM	<i>Gibson's Rosemont Steakhouse (Located in the Doubletree Hotel)</i>
Breakfast	7:00 AM – 8:00 AM	Lindberg
Board of Directors Meeting	8:00 AM – 12:00 PM	Grand Ballroom Salon 1
Lunch	12:00 PM – 12:30 PM	Lindberg
Board of Directors Meeting	12:30 PM – 5:00 PM	Grand Ballroom Salon 1
<i>Board Reception & Dinner</i>	6:00 PM – 9:00PM	<i>Morton's The Steakhouse</i>
Guests		
Seemal R. Desai, MD, FAAD, Incoming President-elect		
MEETING OF THE ACADEMY BOARD OF DIRECTORS		

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| I. Call to Order | Dr. Kaufmann | Verbal |
| II. Establish Quorum & Anti-Trust Compliance Policy | Dr. Bennett | Verbal |
| III. Establish Order of Business | | BoardEffect |
| A. Fiduciary Responsibilities of Board Members | Dr. Bennett | Verbal |
| B. Note-taking During Board Meetings | Dr. Bennett | Verbal |
| C. Conflict of Interest Disclosure, Code of Conduct, Confidentiality Agreement and Copyright Assignment of Work Product Policies | Dr. Bennett | Verbal |
| D. Parliamentary Order | Mr. Lewin | Verbal |
| IV. AAD Officer and Directors Reports | | |
| A. President's Report | IO Dr. Kaufmann | Verbal PPT |
| B. Secretary-Treasurers' Report | IO Dr. Bennett | 12 – 17 |
| 1. Information Report: August 31, 2022 | | PPT |
| a. Third Quarter Financial Report Ending September 30, 2022 | | |
| C. Executive Director's Report | IO Ms. Usher | 18 – 31 PPT |
| D. International Board Observer Report | IO Dr. Ogunbiyi | 32 – 33 |
| E. Young Physicians Board Observer Report | IO Dr. Arthur | 34 – 35 |
| F. Residents/Fellows Board Observer Report | IO Dr. Gray | 36 – 37 |

TIME	ORDER OF BUSINESS	ACTION	SPEAKER	PAGE
V. AAD Action Required: New Business				
A.	Budget Committee	AR	Dr. Bennett	41 – 42
	1. Recommendation for Action – September 20, 2022			PPT
	a. 2023 Budget Overview Memo			
	i. AAD/A General Operating Fund (GOF) Budget			
	ii. AAD/A Strategic Reserve Fund (SRF)			
	iii. AAD/A Technology Funds' Budgets			
	iv. AAD/A Property, Plant, & Equipment Funds' (PP&E) Budgets			
VI. AAD Strategic Issues				
A.	Executive Committee	SD	Ms. Usher	38
	1. Recommendation for Action – October 13, 2022			PPT
	a. Setting KPI's for 2023			
B.	Revenue Strategy Report	SD	Dr. Bennett /	39 – 40
	Information Report: November 5, 2022		Ms. Usher	PPT
VII. AAD Heard from the Field				
		DI	Dr. Kaufmann	Verbal
VIII. AAD Action Required: Unfinished Business				
IX. AAD Action Required: New Business (Continued)				
B.	<i>Journal of the American Academy of Dermatology</i>	AR	Dr. Bennett	43 – 44
	Commercial Publishing Agreement			PPT
	1. Recommendation for Action – November 5, 2022			
	a. JAAD Commercial Publishing Agreement			
C.	AHTF on Election Oversight	AR	Dr. Tomecki	45 – 49
	1. Recommendation for Action – September 13, 2022			
	a. Meet the Candidates (<i>Formerly Officer Candidate Town Hall</i>)			
	b. AAD Election Voting Member Demographic Table & Results Announcement Link			
D.	Council on Science and Research	AR	Dr. McMichael	50 – 110
	1. Recommendation for Action – July 11, 2022			
	a. Burden of Skin Disease Vendor			
	b. Burden of Skin Disease Five-Year Update Cycle			
E.	Council on Member Services	AR	Dr. Armstrong	111 – 112
	1. Recommendation for Action – October 6, 2022			
	a. New Board Governance Policy on Member Contact Data			
F.	AAD Advisory Board	AR	Dr. Weinstein	115 – 128
	1. Recommendation for Action – August 24, 2022			PPT
	c. AB Resolution: AADA03 (I-22): Subspecialty Certification in Micrographic Surgery and Dermatologic Oncology			
X. AAD Consent Agenda				
A.	Executive Committee Summation Report	AR	Dr. Bennett	SUPP
	November 1, 2022			
B.	AAD Board-Approved Mohs Surgery AUC Manuscript	IO	Dr. Bennett	129

TIME	ORDER OF BUSINESS	ACTION	SPEAKER	PAGE
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1. Information Report: September 2022

XI. Recess AAD Board of Directors Meeting

**RECESS THE AAD BOARD MEETING AND
CONVENE THE AAD ASSOCIATION BOARD MEETING**

I. Call to Order			Dr. Kaufmann	Verbal
II. Establish Quorum & Anti-Trust Compliance Policy			Dr. Bennett	Verbal
III. Establish Order of Business				
A. Fiduciary Responsibilities of Board Members			Dr. Bennett	Verbal
B. Conflict of Interest Disclosure, Code of Conduct, Confidentiality Agreement and Copyright Assignment of Work Product Policies			Dr. Bennett	Verbal
C. Note-taking During Board Meetings			Dr. Bennett	Verbal
D. Parliamentary Order			Dr. Bennett	Verbal
IV. AADA Officer and Directors Reports				
A. President's Report	IO		Dr. Kaufmann	Verbal
B. Secretary-Treasurers' Report	IO		Dr. Bennett	12 – 17
1. Information Report: August 31, 2022				
a. Third Quarter Financial Report Ending September 30, 2022				
C. Executive Director's Report	IO		Ms. Usher	18 – 31
D. International Board Observer Report	IO		Dr. Ogunbiyi	32 – 33
E. Young Physicians Board Observer Report	IO		Dr. Arthur	34 – 35
F. Residents/Fellows Board Observer Report	IO		Dr. Gray	36 – 37
V. AADA Strategic Issues				
VI. Heard from the Field		DI	Dr. Kaufmann	Verbal
VII. AADA Action Required: Unfinished Business				
VIII. AADA Action Required: New Business				
A. AADA Advisory Board	AR		Dr. Weinstein	2 – 17
1. Recommendation for Action – August 24, 2022				PPT
a. AB Resolution: AADA01 (I-22): CMS Digital Quality Measurement Calculation Tool (MCT)				
b. AB Resolution: AADA02 (I-22): Cigna Modifier 25				
B. SkinPAC Board of Advisors	IO		Dr. Green	18 – 19
1. Information Report: August 31, 2022				PPT

TIME	ORDER OF BUSINESS	ACTION	SPEAKER	PAGE
C.	Budget Committee	AR	Dr. Bennett	41 – 42
	1. Recommendation for Action – September 20, 2022			
	a. 2023 Budget Overview Memo			
	i. AAD/A General Operating Fund (GOF) Budget			
	ii. AAD/A Strategic Reserve Fund (SRF)			
	iii. AAD/A Technology Funds' Budgets			
	iv. AAD/A Property, Plant, & Equipment Funds' (PP&E) Budgets			
D.	Council on Member Services	AR	Dr. Armstrong	111 – 112
	1. Recommendation for Action – October 6, 2022			
	a. New Board Governance Policy on Member Contact Data			

IX. AADA Consent Agenda

X. Adjourn AADA Board of Directors Meeting

ADJOURN THE AAD ASSOCIATION BOARD OF DIRECTORS MEETING AND CONVENE THE AAD EXECUTIVE SESSION				
A.	AAD Board of Directors Executive Session Minutes	AR	Dr. Bennett	BoardEffect
	1. July 23, 2022			
	2. August 23, 2022			
B.	<i>Journal of the American Academy of Dermatology (JAAD) Editor-in-Chief Agreement</i>	AR	Dr. Bennett	BoardEffect
	1. Recommendation for Action			
C.	Secretary-Treasurers' Report	AR	Dr. Bennett	BoardEffect
	1. Recommendation for Action: November 5, 2022			PPT
	a. 2021 General Operating Fund (GOP) Surplus			
D.	Ethics Update	AR	Mr. Lewin	BoardEffect
ADJOURN THE AAD EXECUTIVE SESSION AND AAD BOARD OF DIRECTORS MEETING				

BOARD ONLINE BALLOT AMERICAN ACADEMY OF DERMATOLOGY and ASSOCIATION BOARD OF DIRECTORS

I. AAD ONLINE BALLOT				
A.	AAD Board of Directors Minutes	AR		2 – 10
	1. July 23, 2022			
B.	AAD Executive Committee	AR		11 – 14
	1. August 11, 2022 – Summation Report			
	2. October 13, 2022 – Summation Report			
C.	Executive Committee	AR		15 – 37
	1. Recommendation for Action: October 13, 2022			
	a. BGP - Promotion of Non-Academy Products and Services Policy			
	b. BGP - Awards Policy			
	c. BGP - Appointments to AAD/A Councils, Committees or Task Forces (CCTF)			

TIME	ORDER OF BUSINESS	ACTION	SPEAKER	PAGE
D.	Presidential Citation Awards	IO		38 – 45
	1. Information Report: November 5, 2022			
E.	Appointment Selection Committee	AR		46 – 59
	1. Recommendation for Action – September 17, 2022			
	a. 2023 AAD/A & AAD Committee Appointments			
	b. 2023 AAD/A & AAD Exception Committee Appointments			
	c. BGP on Appointments to AAD/A Council, Committee or Task Forces			
F.	Housekeeping	AR		60 – 68
	1. Recommendation for Action – August 24, 2022			
	a. Honorary Members			
	b. Disclosure of Outside Interests and Management of Conflicts of Interest			
G.	Organizational Structure Committee	AR		69 – 70
	1. Recommendation for Action - September 15, 2022			
	a. Nominating Committee Revised Mission Statement			
H.	<i>Journal of the American Academy of Dermatology</i> Reviews Fees	IO		71 – 72
	1. Information Report: July 23, 2022			
I.	DataDerm Oversight Committee	AR		73 – 74
	1. Recommendation for Action – August 26, 2022			
	a. Sunset BGP56 Proposals Related to the Registry/Platform			
J.	Leadership Development Steering Committee	AR		75 – 76
	1. Recommendation for Action			
	June 28 and October 10, 2022			
	a. William D. James, MD, Mentor of the Year Award			
K.	AHTF to Develop Monkeypox Content	IO		77
	1. Information Report: July 18, 24 and September 16, 2022			
L.	AHTF on Dermatologic Resources for the Intervention and Continued Prevention of Human Trafficking	IO		78
	1. Information Report: October 12, 2022			
M.	State Society Relationship Committee	IO		79
	1. Information Report: September 17, 2022			
N.	Council on Education	AR		80 – 83
	1. Recommendation for Action - July 28 & October 4, 2022			
	a. Position Statement on Maintenance of Certification and Position Statement on Continuous Certification			
	b. 2023 Thomas G. Pearson, EdD Memorial Education Award			
O.	Council on Member Services	AR		84 – 105
	1. Recommendation for Action – October 6, 2022			
	a. Administrative Regulation on Membership Criteria			
	b. Incoming AAD/A-AMA Resident Representatives			
	2. Information Report: October 6, 2022	IO		106 – 111

TIME	ORDER OF BUSINESS	ACTION	SPEAKER	PAGE
P.	Council on Community, Corporate & Philanthropic Relations 1. Information Report: September 12, 2022	IO		112
Q.	Council on Science and Research 1. Recommendation for Action – October 12, 2022 a. Position Statement on Broad-Spectrum Protection of Sunscreen Products b. Position Statement on Nickel Sensitivity c. Position Statement on Vitamin D <i>To be Sunset</i> d. Position statement on Maintenance Therapy for Psoriasis Patients e. Position statement on Treatment of Psoriatic Patients f. Position statement on Actinic Keratosis	AR		113 – 127
R.	Council on Science and Research 1. Information Only: July 11, 2022 a. Expert Resource Group (ERG) Annual Reports	IO		128 – 197
S.	MIPS Value Pathway Committee 1. Information Report: September 8, 2022	IO		198

II. AADA ONLINE BALLOT

A.	AADA Board of Directors Minutes 1. July 23, 2022	AR		199 – 202
B.	Appointment Selection Committee 1. Recommendation for Action - September 17, 2022 a. 2023 AAD/A & AADA Committee Appointments b. 2023 AAD/A & AADA Exception Committee Appointments c. BGP on Appointments to AAD/A Council, Committee or Task Forces	AR		203 – 207
C.	Organizational Structure Committee 1. Recommendation for Action - September 15, 2022 b. Access to Dermatologic Care Committee Revised Mission Statement	AR		69 – 70
D.	Council on Government Affairs and Health Policy 1. Recommendation for Action August 3 & September 7, 2022 a. Position Statement on Dermatologic Off Label Use of Therapies and Treatments b. Position Statement on Tattooing c. Position Statement on Body Piercing	AR		208 – 222
E.	AHTF on E/M Code Revision Impacts 1. Information Report: October 3, 2022	IO		223 – 224
F.	AHTF on Patient Guidance for State Regulations re: Reproductive Health 1. Information Report: August 23, 2022	IO		225

TIME	ORDER OF BUSINESS	ACTION	SPEAKER	PAGE
G.	Presidential Citation Awards 1. Information Report: November 5, 2022	IO		38- 45
H.	Housekeeping 1. Recommendation for Action – August 24, 2022 a. Honorary Members b. Disclosure of Outside Interests and Management of Conflicts of Interest	AR		60 – 68
I.	Leadership Development Steering Committee 1. Recommendation for Action June 28 and October 10, 2022 a. William D. James, MD, Mentor of the Year Award	AR		75 – 76
J.	Council on Member Services 1. Recommendation for Action – October 6, 2022 a. Administrative Regulation on Membership Criteria b. Incoming AAD/A-AMA Resident Representatives	AR		84 – 105
	2. Information Report: October 6, 2022	IO		106 – 111
K.	State Society Relationship Committee 1. Information Report: September 17, 2022	IO		79
L.	MIPS Value Pathway Committee 1. Information Report: September 8, 2022	IO		198

**FUTURE BOARDS OF DIRECTORS MEETINGS
DATE, TIME, and LOCATION**

2023 Strategic Planning Retreat & Board Orientation – [SAVE THE DATES](#)

Ritz-Carlton Golf Resort, Naples, FL

February 9 (Thurs)	Reception & Dinner	6:00 PM – 10:00 PM (Eastern)
February 10 (Fri)	Breakfast / Board Orientation	7:00 AM – 12:00 PM (Eastern)
February 10 (Fri)	Lunch / Strategic Retreat	12:00 PM – 5:00 PM (Eastern)
February 10 (Fri)	Reception & Dinner	6:00 PM – 10:00 PM (Eastern)
February 11 (Sat)	Breakfast / Lunch / Strategic Retreat	7:00 AM – 5:00 PM (Eastern)
February 11 (Sat)	Dinner at Dr. Yag-Howard’s Home	6:00 PM – 10:00 PM (Eastern)
February 12 (Sun)	Departures	

2023 Annual Meeting – New Orleans, LA - March 17 – 21, 2023 (Fri – Tues)

March 20 (Mon)	Board Meeting	8:00 AM – 5:00 PM (Central)
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2023 Leadership Forum – Eaglewood Resort & Spa, Itasca, IL - April 14 (Fri) – April 16 (Sun)

Board Retreat	April 14 (Fri) – 8:00 AM–12:00 PM (Central)
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Spring Board of Directors Meeting – Rosemont, IL

May 5 (Fri)	Dinner	6:00 PM – 9:00 PM (Central)
May 6 (Sat)	Board Meeting	8:00 AM – 5:00 PM (Central)
	Reception & Dinner	6:00 PM – 9:00 PM (Central)

2023 Innovation Academy Meeting – Tampa, FL - August 10 – 13, 2023 (Thurs – Sun)

August 12 (Sat)	Board Meeting	8:00 AM – 5:00 PM (Eastern)
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2023 AADA Legislative Conference – Washington, DC - September 10 (Sun) – September 12 (Tues)

Fall Board of Directors Meeting – Rosemont, IL

November 17 (Fri)	Dinner	6:00 PM – 9:00 PM (Central)
November 18 (Sat)	Board Meeting	8:00 AM – 5:00 PM (Central)
	Reception & Dinner	6:00 PM – 9:00 PM (Central)

2024 Annual Meeting – San Diego, CA - March 8 – 12 (Fri – Tues)

March 11 (Mon)	Board Meeting	8:00 AM – 5:00 PM (Pacific)
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Spring Board of Directors Meeting – Rosemont, IL

May 3 (Fri)	Dinner	6:00 PM – 9:00 PM (Central)
May 4 (Sat)	Board Meeting	8:00 AM – 5:00 PM (Central)
	Reception & Dinner	6:00 PM – 9:00 PM (Central)

2024 Innovation Academy Meeting – Seattle, WA - August 1 – 4 (Thurs – Sun)

August 3 (Sat)	Board Meeting	8:00 AM – 5:00 PM (Pacific)
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Fall Board of Directors Meeting – Rosemont, IL

November 1 (Fri)	Dinner	6:00 PM – 9:00 PM (Central)
November 2 (Sat)	Board Meeting	8:00 AM – 5:00 PM (Central)
	Reception & Dinner	6:00 PM – 9:00 PM (Central)

2025 Annual Meeting – Orlando, FL - March 7 – 11 (Fri – Tues)

March 10 (Mon)	Board Meeting	8:00 AM – 5:00 PM (Eastern)
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