



Group Registration Information

Deadline Date for Submissions Monday, April 12, 2021

The following is important information regarding Group registration for the 2021 VMX of the American Academy of Dermatology.

Due to the special processes involved with Group registration, deadline dates and policies will differ from individual registration deadline dates.

GROUP REQUIREMENTS AND POLICIES

- You must be registering **20 or more** registrants to participate in the Group process.
- **Registrants' individual email and address** must be supplied when completing the required Group Registration Spreadsheet. Individual emails are required for each registrant to receive access information to the VMX platform.
- Agree to designate **one (1)** primary group contact (**Organizer**). Designated organizer will be responsible for the completion of required spreadsheet, handling of payment, and communication with the AAD.
- Payment can only be accepted via credit card (Visa, MasterCard, and American Express) and will be processed as a single payment for all registrants included in the group. **Wire transfers and checks will not be accepted for payment.** All fees are in USD.
- Once the group spreadsheet has been submitted, processed, and payment applied, **no new individuals** can be added to the group. New individuals would need to be registered independently via the standard process for single registrants with individual payment.
- Due to special processing involved with VMX group registration, the AAD will only issue a Group Summary to the organizer. **Individual confirmation letters will not be issued.**
- Registrations are non-transferable. Names changes will not be accepted.

REGISTRATION CATEGORIES

- **AAD Member** (in good standing)

For member registration, a member ID number and last name (as listed on their membership record) will be needed to register. **You will need to obtain this information directly from the member.**

- **Dermatology Resident/Medical Fellow** (Currently enrolled/active in program)
 - **Non-Dermatology Resident/Medical Fellow** (Currently enrolled/active in program)
 - **Medical Student** (Currently enrolled/active in program)
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- **Non-Member Physician** (treating patients in an office like setting) – Will need to know physician type (i.e. Dermatologist, Pediatrician...)
- **Non-Member Other** (Will need to know role (example: Researcher, Pharmaceutical Representative, etc.) and company/organization affiliation)
- **Physician Assistant/Nurse Practitioner** (US & Canadian licensure)
- **Nurse** (Licensed)
- **Dermatology Practice Staff** (support staff not involved in the treatment of patients)

Fees for all categories can be [found here](#).

OFFICIAL LANGUAGE

The official language of the AAD VMX is English.

TIME ZONE

The official time zone for the AAD VMX 2021 is Central Time (CT).

RETURN POLICY

AAD VMX is non-refundable and fees may not be transferred or exchanged for any other AAD products or programs. Content is available online to all purchasers through July 12, 2021 at 11:59pm (CT). No name changes allowed.

PRIVACY POLICY

The American Academy of Dermatology/Association (AAD/ AADA/Academy) is committed to maintaining your confidence and trust, and accordingly, maintains the following privacy policy: <https://www.aad.org/legal-notice> and <https://www.aad.org/legal-notice/legal-eu> The Academy does not rent or otherwise disseminate member or meeting registrant email addresses, phone numbers, & fax numbers, to other organizations. In the virtual exhibit hall attendees will have the ability to interact with exhibitors and provide this type of information to exhibitors if the attendee chooses to do so. Companies exhibiting at AAD VMX will be provided one (1) mailing list containing the names and mailing addresses. These companies must sign and agree that the provided listing is for a one-time only use. Each mailing is subject to AAD approval and must follow AADs list rental policy. The Academy reserves the right to utilize registrants' data (name, address, and e-mail) for e-mail/marketing communications regarding all AAD affiliated programs. By completing your registration, you have agreed to all policies listed within the product, AAD website, and the online registration.

As the representative of the group, and providing your individual group registrant information (name, address, email, and member ID when applicable) you are making each registrant of your group aware of the policy prior to providing their information and are agreeing on behalf of the group to the American Academy of Dermatology/Association (AAD/ AADA/Academy) policy.