



**MULTI-LEVEL & COVERED  
 BOOTH APPLICATION**

**EVENT:** \_\_\_\_\_

**EXHIBITING COMPANY:** \_\_\_\_\_

**NAME OF EAC / DESIGN FIRM:** \_\_\_\_\_

**CONTACT NAME:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **FAX:** \_\_\_\_\_

**CONTACT EMAIL:** \_\_\_\_\_

**SQUARE FOOTAGE OF BOOTH/EXHIBIT:** \_\_\_\_\_

**SQUARE FOOTAGE OF COVER:** \_\_\_\_\_

**STAIR RISE & TREAD:** \_\_\_\_\_ **GUARD RAIL MEASUREMENTS:** \_\_\_\_\_

**BOOTH #:** \_\_\_\_\_

**BOOTH SIZE:** \_\_\_\_\_ **X** \_\_\_\_\_

**BOOTH TYPE:**

MULTI-LEVEL       COVERED

**I AM:**

THE EXHIBITOR

AN EAC/I&D: \_\_\_\_\_

OTHER: \_\_\_\_\_

**COMMENTS:**

*Please consult the OCCC Multi-Level & Covered Booth Guidelines in your exhibitor kit for complete information regarding multi-level and covered booths. All booths must be constructed as required by all applicable codes and standards.*

Orange County Fire Rescue Department requires firewatch personnel for:

- All multi-level booths and exhibits regardless of square footage, unless a sprinkler system is installed
- All other covered booths and exhibits exceeding three hundred (300) square feet.

**COVERED BOOTH, EXHIBITS, TENT & THEATRE DEFINED:** To place something over or upon an exhibit or portion of an exhibit (e.g., roof, ceiling, tenting, lattice, fabric, plastic) to cover the ground level and/or support decorative structures. The upper portion of a "covered" exhibit is not occupiable.

- Covered Booth/Exhibits 299 square feet or less: Firewatch not required
- Covered Booth/Exhibits 300 - 1000 square feet (maximum): Firewatch REQUIRED

**MULTI-LEVEL BOOTH DEFINED:** To construct a level or tier atop an exhibit or portion of an exhibit, to be occupied by one (1) or more persons.

- Multi-Level Booth/Exhibits 299 square feet or less: Firewatch and one (1) stair REQUIRED
- Multi-Level Booth/Exhibits 300 - 900 square feet (maximum): Firewatch and two (2) stairs REQUIRED

**TO BE COMPLETED BY OCCC AND ORANGE COUNTY FIRE MARSHALL**

**EVENT MANAGER:** \_\_\_\_\_

**OCCC RECEIVED:** \_\_\_\_\_ **NUMBER OF COPIES:** \_\_\_\_\_

**DATE TO FIRE MARSHALL:** \_\_\_\_\_ **DATE RETURNED:** \_\_\_\_\_

**PLANS REVIEWER:** \_\_\_\_\_

**APPROVED:**

YES       NO

**FIREWATCH REQUIRED:**

YES       NO

**COMMENTS:**