



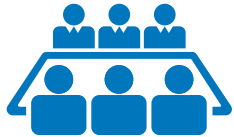
ADVISORY BOARD

WELCOME PACKET



ADVISORY BOARD

STATE DERMATOLOGY SOCIETIES



WHAT IS THE ADVISORY BOARD?

The Advisory Board (AB) is a committee of the American Academy of Dermatology and AADA's Board of Directors. As such, the AB operates in the accordance with the Academy's Bylaws and Administrative Regulations.



WHAT IS OUR MISSION?

The mission of the AB is to protect, promote and preserve the interests of the individual practitioner of dermatology by:

1. Providing a forum for AAD/A members to present policy proposals for consideration by the AAD/A Board of Directors;
 2. Serving as a conduit of information between the AAD/A AB, the represented societies and the AAD/A Board of Directors; and
 3. Disseminating information on AAD/A policies and other issues vital to AAD/A members' patients and practices.
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WHICH SOCIETIES QUALIFY TO HAVE ADVISORY BOARD REPRESENTATION?

State, regional and local dermatology societies that are categorized as a 501(c)3 or 501(c)6 organization may select a member of their society who is also an Academy member to serve a minimum two-year term on the AB.



WHAT IS THE ROLE OF THE SOCIETY REPRESENTATIVE?

AB members represent their society at the annual in-person AB meeting, participate in the resolution process at both the Annual and Summer Meetings, and share updates throughout the year with their sponsoring societies.

THE ADVISORY BOARD MEMBER IS A DIRECT LINK TO THE ACADEMY'S BOARD OF DIRECTORS.



AB representatives are liaisons between individual societies and the Academy. Through the resolution process, representatives contribute to the formulation of Academy policy, identify trends affecting dermatology and help develop and support advocacy efforts.

THE ADVISORY BOARD MEMBER IS PART OF A NETWORK OF MORE THAN 65 DERMATOLOGY SOCIETIES



Each AB member can foster a positive, productive relationship with the Academy along with other state, local and regional societies.

Advisory Board

Overview: *As individual members and leaders of the Advisory Board (AB), you have assumed a responsibility to actively serve as an important link between the Academy and the regional, state or local dermatologic societies that we represent. That means it is up to you to stay informed about the AAD/A's activities, as well as those of your regional, state or local society throughout the year.*

Role: Representatives to the AB serve as an important communications, policy and membership link between the AB and local societies. An AB Representative is a key source of information on activities, programs and policies of the Academy. An AB Representative is also a direct contact for the individual member dermatologists to communicate with and contribute to the formulation of Academy policy, the identification of situations that might be addressed through policy implementation efforts and the actual implementation of Academy policies. Representatives to the AB are expected to foster a positive and useful two-way relationship between local societies and the AB.

Requirements: The Advisory Board is a committee of the AAD/A Board of Directors, and as such, operates under the auspices of the AAD/A Board of Directors in accordance with the AAD/A Bylaws and Administrative Regulations.

The Advisory Board is comprised of one physician representative from each of its constituent societies as defined in Article VI, Section 8 of the AAD/A Bylaws. Constituent societies will be members of the Advisory Board after:

1. They are determined to be bona fide dermatologic societies (see definition below); and
2. They have been approved for membership by a majority vote of the Advisory Board Executive Committee.

Constituent societies must be located within the United States, with the exception of the Canadian Dermatology Society. Constituent society representatives must be a physician member of the society that he or she represents as well as a member of the AAD/A.

As defined and adopted by the AAD/A Board of Directors, a bona fide dermatologic society must:

- Be incorporated as a 501(c)3 or 501(c)6 not-for-profit organization with an individual physician membership;
- Have a majority of its members who are certified or eligible to be certified by the American Board of Dermatology (ABD), the American Osteopathic Board of Dermatology, the Royal College of Physicians and Surgeons of Canada (Royal College), or a foreign board of its licensing equivalent or who satisfy educational and professional requirements of the ABD or the Royal College;
- Provide, as its primary mission, continuing medical education for dermatologists, public education related to dermatologic concerns, professional development programs for dermatologists or support for research in dermatology; and
- Derive its revenues principally from member dues and contributions, member service programs, annual meeting fees, or unrestricted educational grants from multiple commercial sources.

Further, a society may not have membership requirements beyond those for a Fellow member of the AAD, excepting pertinent geographic membership requirements.

- Responsibilities:**
- Regularly communicate Academy policy, information, activities and programs to the local dermatology organization;
 - Relate the views and recommendations of the local dermatology organizations to the AB by bringing forth issues of importance to dermatology specifically and medicine in general by way of a resolution at the Annual and Innovation Academy AAD meetings;
 - Advocate on behalf of the local dermatology organization within the AB; and
 - Attend and report highlights of AB meetings to the sponsoring organization.

Time Commitment: *Mandatory Attendance*

General Business Meeting of the Advisory Board (biannually)

Ad Hoc:

Reference Committee Hearing (biannually)

Other committee conference calls

Legislative Conference (yearly)

AAD/A Summer Meeting (yearly)

Note:

Attendance at the meetings listed above is strongly encouraged for all Advisory Board members.

If conflicts arise, an AB representative may designate another physician member of their society to participate at the annual meeting or vote electronically on his/her behalf. Members may also invite a non-voting member of their respective state society to the General Business meeting in an effort to educate them on AB matters.

A non-participating constituent society of the AB, which is defined as unexcused absences for two consecutive mandatory meetings of the AB, shall be removed from the AB. Following said action, the constituent society will be required to wait one year before reapplying for membership on the AB.

To seek reinstatement of an AB membership, a constituent society must submit a written petition to the AB Chair specifically requesting reinstatement along with the name and contact information of the proposed AB Representative. The AB Chair will meet and discuss reinstatement with the full AB Executive Committee at the next regularly scheduled meeting, typically held in conjunction with the Academy's Annual Meeting.



Revised: Board of Directors – 2/3/07
Revised: Board of Directors – 8/8/12
Revised: Board of Directors – 5/16/15
Revised: Board of Directors – 5/21/16
Revised: Board of Directors – 11/5/16
Revised: Board of Directors – 11/2/19
Revised: Board of Directors – 11/7/20
Revised: Board of Directors – 3/28/22
Revised: Board of Directors – 05/21/22

Advisory Board Organizational and Operational Guidelines

In keeping with the organizational separation of the educational mission of the American Academy of Dermatology and the advocacy mission of the American Academy of Dermatology Association, the Advisory Boards of the American Academy of Dermatology and the American Academy of Dermatology Association are separate organizational entities. Although comprised of the same membership, the Advisory Boards convene and adjourn, as necessary, to address items of business appropriate to the governing body under which they are organized. These Organizational and Operational Guidelines apply equally to each Advisory Board, and thus refer in the singular to the “Advisory Board” and collectively to the American Academy of Dermatology and the American Academy of Dermatology Association as “AAD/A”.

Article I Mission and Authority

The Advisory Board is a committee of the AAD/A Board of Directors, and as such, operates under the auspices of the AAD/A Board of Directors in accordance with the AAD/A Bylaws, Administrative Regulations and Board Governance Policies.

The mission of the Advisory Board is to protect, promote, and preserve the interests of the individual practitioner of dermatology by:

1. Providing a forum for AAD/A members to present policy proposals for consideration by the AAD/A Board of Directors; and
2. Serving as a conduit of information between the AAD/A Advisory Board, the represented societies, and the AAD/A Board of Directors; and
3. Disseminating information on AAD/A policies and other issues vital to AAD/A members’ patients and practices.

Article II Composition

Section 1

Constituent Societies

The Advisory Board is comprised of one Fellow of the AAD/A from each of its constituent societies as defined in Article VI, Section 8 of the AAD/A Bylaws. Constituent societies will be members of the Advisory Board after:

1. They are confirmed to be bona fide dermatologic societies (see definition below); and
2. They have been approved for membership by a majority vote of the Advisory Board Executive Committee.

Constituent societies must be located within the United States, except for the Canadian Dermatology Society. Constituent society representatives must be a member of the society that he or she represents as well as a member of the AAD/A. The appointment of the representative is at the discretion of the society.

As defined and adopted by the AAD/A Board of Directors, a bona fide dermatologic society must:

- Be incorporated as a 501(c)(3) or 501(c)(6) not-for-profit organization with an individual physician membership;
- Have a majority of its members who are certified or eligible to be certified by the American Board of Dermatology (ABD), the American Osteopathic Board of Dermatology (AOBD), the Royal College of Physicians and Surgeons of Canada (Royal College), or a foreign board of its licensing equivalent or who satisfy educational and professional requirements of the ABD or the Royal College;
- Provide, as its primary mission, continuing medical education for dermatologists, public education related to dermatologic concerns, professional development programs for dermatologists or support for research in dermatology; and
- Derive its revenues principally from member dues and contributions, member service programs, annual meeting fees, or unrestricted educational grants from multiple commercial sources.

Further, a society may not have membership requirements beyond those for a Fellow member of the AAD, excepting pertinent geographic membership requirements.

Section 2

Advisory Board Executive Committee

The Advisory Board Executive Committee shall consist of seven elected voting members from among the representatives of the constituent societies, as well as, the Advisory Board Chair, the Vice Chair, and when applicable, the Chair-Elect and Vice Chair-Elect. The AAD/A Vice President (who serves as the Board of Directors Liaison) will serve as a non-voting, ex-officio member of the Advisory Board Executive Committee. The Immediate Past Chair shall also serve as ex-officio, non-voting member of the Advisory Board Executive Committee for one year following his or her term as Advisory Board Chair. The Appointment Selection Committee shall appoint one (1) resident to serve a term concurrent with their residency. The resident member will serve as a non-voting member on the Advisory Board Executive Committee.

The Reference Committee Chair shall serve as ex-officio, non-voting member of the Advisory Board Executive Committee. If the Reference Committee chair was previously elected to the Advisory Board Executive Committee, he or she retains a vote during the balance of their elected term.

As the leadership of the Advisory Board, the Advisory Board Executive Committee will model leadership behaviors such as, strong communication skills (listen more than speak, draw out quiet members, curb domineering members, and build consensus), be self-confident with a positive attitude and always act in a professional manner.

Section 3

Limitation on Multiple Roles

Except for the Advisory Board Chair and the Board of Directors Liaison, no person may concurrently serve as a director or officer of the AAD/A. Advisory Board officers may not serve as a constituent society representative. Officers of the Advisory Board are the Chair, Chair-Elect, Vice Chair and Vice Chair-Elect.

Article III

Representatives and Elections

Section 1

Constituent Society Representatives

Each constituent society shall identify a representative to serve on the Advisory Board by whatever mechanism best suits that society's organization for a minimum term of two years. The constituent society may change its representative prior to expiration of the two-year term at its discretion.

Section 2

Advisory Board Executive Committee Members

The constituent societies' representatives shall nominate and elect, by majority vote of the Advisory Board membership present and voting at its General Business Meeting during the Annual Meeting of the AAD/A, the seven members to the Advisory Board Executive Committee to serve four-year staggered terms. No person may be a candidate for more than one position in the same election.

Section 3

Advisory Board Chair and Vice Chair

Prior to the beginning of the current Chair's fourth year in office, the Advisory Board Chair and Vice Chair shall be elected at the General Business Meeting during the Annual Meeting of the AAD/A by a majority vote of the Advisory Board. Any AAD/A member in good standing who will have completed at least four years of service on the Advisory Board when they would assume office is eligible to be a candidate for the Advisory Board Chair or Vice Chair. No person may be a candidate for both offices in the same election. Past officers and directors of the Academy are ineligible to serve as Advisory Board Chair or Vice Chair.

Beginning at the adjournment of the meeting at which they are elected, the Advisory Board Chair and Advisory Board Vice Chair shall serve, as non-voting members, a one-year concurrent term as elect officers and shall then serve concurrent four-year terms. The Advisory Board Chair and Vice Chair shall have full voting privileges¹ on all Advisory Board matters. As provided in the AAD/A Bylaws, the Advisory Board Chair shall serve as ex-officio director of the AAD/A Board of Directors with full voting privileges.¹ Per the AAD Bylaws, Article VI, the Advisory Board Chair may only serve one four (4)-year term as a Director but is eligible to submit their name to the Nominating Committee for consideration for an officer position in an AAD election.

No person may serve more than one full term as the Advisory Board Chair or serve more than one full term as the Advisory Board Vice Chair.

At the beginning of their third year in office, the Advisory Board Chair shall appoint an ad hoc Selection Committee of three Advisory Board members. This Selection Committee shall select two candidates for Chair-Elect and two candidates for Vice Chair-Elect. Members of the ad hoc Selection Committee may not be nominated to serve as Chair-elect or Vice Chair-elect.

Prior to the next Annual Meeting of the Advisory Board, all candidates must submit an abbreviated CV and update their online Disclosure of Outside Interest Form. In accordance with the ***American Institute of Parliamentarians***, the standard code of parliamentary procedures, nominations may be made from the floor. Members of the ad hoc selection committee may not be nominated.

Vacancy of Officer

The Advisory Board Vice Chair shall fill a vacancy in the office of Advisory Board Chair that may occur between regular elections for the duration of the unexpired term. Any vacancy in the office of Advisory Board Vice Chair shall be filled for the unexpired term of such vacancy by the Advisory Board Vice Chair-Elect. A vacancy in the office of Advisory Board Chair-elect shall be filled by the Advisory Board Vice Chair-elect. If a vacancy occurs in the office of the Advisory Board Vice Chair-Elect, such a vacancy shall be filled by a special election of the Advisory Board conducted pursuant to the ballot procedures set forth in Article III, Section 3 of this Board governance policy.

Vacancy of Member

If a member of the Advisory Board Executive Committee, for any reason, no longer represents a constituent society, that member is no longer eligible to serve on the Advisory Board Executive Committee. The Advisory Board Chair shall fill any vacancies, except the Vice Chair, that arise on the Advisory Board Executive Committee. The appointed Advisory Board Executive Committee member shall serve in that position until the next General Business Meeting during the Annual Meeting of the AAD/A, when the Advisory Board will decide, by majority vote, who will fill the remainder of the unexpired term.

¹ The Advisory Board Chair and Vice Chair must comply with the required due diligence background check prior to the start of their term on the AAD/A Boards of Directors.

Special Elections

If, pursuant to Article III, Section 3, the Advisory Board Executive Committee determines that a special election is needed to fill an officer vacancy outside of the Advisory Board General Business Meeting, the Advisory Board Chair shall appoint an ad hoc Selection Committee of three (3) Advisory Board members. This ad hoc Selection Committee shall select two (2) candidates for each officer vacancy. The vote shall be conducted by electronic ballot pursuant to the procedures set forth herein. Elections by electronic ballot to fill officer vacancies shall be determined by majority vote of the total constituent society representatives and all voting members of the Advisory Board. The voting period for any electronic ballot vote shall be at least seven (7) days unless the Advisory Board Executive Committee determines that exigent circumstances require a shorter period, but not less than five (5) days.

Section 4

Board of Directors Liaison

The AAD/A Vice President shall serve as Board Liaison to the Advisory Board and attend all meetings of the Advisory Board, Executive Committee and Reference Committee whenever possible.

Section 5

Reference Committee Members

The Advisory Board Reference Committee shall be comprised of a Chair and four Advisory Board members appointed by the Advisory Board Chair with staggered terms of four years each. The Vice President of the Academy shall serve on the Reference Committee as ex-officio, non-voting member. The Chair of the Reference Committee and the four Reference Committee members shall have one vote each. The number of Reference Committee members that also serve as voting members on the ABEC shall not exceed two.

The Chair of the Reference Committee shall be selected by the Advisory Board Chair from among the current or previous members of the Reference Committee and shall serve as ex-officio, non-voting member of the Advisory Board Executive Committee unless serving as a previously elected member of the Executive Committee. The Advisory Board Chair shall appoint members to fill any vacancies in the Reference Committee.

Article IV

Meetings/Electronic Ballots

Section 1

Advisory Board General Business² Meeting

The Advisory Board shall hold General Business Meetings biannually in conjunction with the AAD Annual and Innovation Academy Meetings.

During an Advisory Board General Business Meeting, at which a quorum consisting of fifty (50%) percent + one of the total constituent society representatives is present, resolutions that have been presented and considered by the Reference Committee will be voted upon to *adopt*, *adopt as amended*, or *not adopt* each item of business. Resolutions *adopted* or *adopted as amended* by a majority vote of the Advisory Board at the General Business Meeting shall be forwarded to the AAD/A Board of Directors for review and action in accordance with the AAD/A Bylaws and Administrative Regulations.

The Advisory Board General Business Meeting process during the AAD/A Annual and Innovation Academy meetings shall be identical EXCEPT that the Advisory Board Executive Committee can elect to hold the entire meeting virtually .

The Advisory Board Chair shall preside over the General Business Meeting.

Section 2

Reference Committee Hearing

The Advisory Board shall hold a Reference Committee Hearing biannually preceding the General Business Meeting at the Annual and Innovation Academy meetings. The author or his or her designee must be present

² Unless otherwise stated, General Business meetings occur twice per year

to introduce and discuss the resolution at the Reference Committee Hearing as well as provide full disclosure of any conflicts of interest for the author and any presenting designees.

The Reference Committee will hold a Hearing to discuss each resolution and provide members the opportunity to debate the merits of the resolutions. The Reference Committee shall consider the testimony presented on the resolutions and make appropriate edits.

The Reference Committee may recommend the following actions to the Advisory Board: adopt, adopt as amended, or not adopt. The full Advisory Board will vote on resolutions at the Advisory Board General Business Meeting.

The Reference Committee Hearing process during the AAD Annual and Innovation Academy meetings shall be identical EXCEPT that the Advisory Board Executive Committee can elect to hold the entire meeting virtually.

The Reference Committee Chair shall preside over the Reference Committee Hearing.

Section 3

Advisory Board Executive Committee Meeting

The Advisory Board Executive Committee shall hold a biannual meeting in conjunction with the General Business Meeting. In addition, at the discretion of the Chair, the Advisory Board Executive Committee may meet monthly to conduct ongoing business of the Advisory Board.

It is the responsibility of the Advisory Board Executive Committee is to review annually the attendance records of the constituent societies and to initiate action against any nonparticipating constituent society. In addition, the Advisory Board Executive Committee shall determine the Advisory Board membership eligibility of all new and returning constituent societies.

The Advisory Board Chair shall preside over the Advisory Board Executive Committee meeting(s).

Section 4

Rules of Order

The current edition of *The Standard Code of Parliamentary Procedure* shall govern all questions of parliamentary procedure or practice regarding the affairs of the Advisory Board, unless otherwise specifically provided by law, the AAD/A Bylaws, Administrative Regulations, Board Governance Policies or these Organizational and Operational Guidelines.

Section 5

Participation

AAD/A staff will verify attendance after every meeting. A nonparticipating representative of a constituent society of the Advisory Board, which is defined as a representative with unexcused absences for two consecutive General Business meetings of the Advisory Board (in conjunction with the AAD Annual and Innovation Academy Meetings), shall be removed from the Advisory Board and the constituent society should appoint a new representative.

Article V

Removal Process – Advisory Board Executive Committee

Section 1

Advisory Board Executive Committee Chair

The Academy will follow the same process for the removal of the Advisory Board Chair as is outlined in the Administrative Regulation on Removal of Officers or Directors.

Section 2

Other Members of the Advisory Board Executive Committee

The Academy will follow the same process for removal of other members of the Advisory Board Executive Committee as is outlined in the Governance Handbook.

Article VI

Advisory Board Appointments to the AAD/A Nominating Committee

The AAD/A Advisory Board shall make appointments to the AAD/A Nominating Committee in accordance with the AAD Bylaws (Article VI, Section 3(a)), Administrative Regulations and Board Governance Policies.

Individuals seeking an Advisory Board seat on the AAD/A Nominating Committee shall meet the eligibility requirements as defined in the AAD Bylaws (Article III, Section 2(a)), Administrative Regulations and Board Governance Policies and shall be elected by majority vote of the Advisory Board.

Article VII

State Society Relationships Committee Coordination

In order to better coordinate the activities of the Advisory Board and the State Society Relationships Committee, the Chair of the State Society Relationships Committee or his/her designated member from that Committee shall serve on the Advisory Board Executive Committee as a non-voting member, and the Advisory Board Chair or his/her designated member of the Advisory Board Executive Committee shall serve on the State Society Relationships Committee as a non-voting, ex-officio member.

Article VIII

Amendments

These Organizational and Operational Guidelines may be amended at any time by the AAD/A Advisory Board subject to approval by the AAD/A Board of Directors.

Advisory Board Resolution Process

Advisory Board members have the opportunity to submit resolutions two times a year.

Track 1: Resolution Process for Advisory Board Members at the AAD/A Annual Meeting

Track 2: Resolution Process for Advisory Board Members at the AAD/A Summer Meeting

TRACK 1: Annual Meeting Resolution Process

Several weeks in advance of the Annual Meeting you will receive an email with the time and location of the Advisory Board Reference Committee Hearing and Advisory Board General Business Meeting.

In preparation for those meetings, you are asked to review the Advisory Board Executive Committee-approved process for resolution development, submission and consideration (below). You are strongly encouraged to work with your dermatologic societies to bring forward thoughtful, timely resolutions for consideration.

If there is an issue of interest and/or concern, any member of the Academy can submit a resolution from which an official Academy position might arise. The author should be present to introduce and discuss the resolution at the Reference Committee Hearing at the Academy's Annual Meeting. The Reference Committee shall consider the testimony presented on the resolutions before the Advisory Board and may recommend the following actions to the Advisory Board: adopt, adopt as amended (with due consideration to the testimony presented) or not adopt.

Please see the following instructions for submitting a resolution:



Resolutions should be submitted to AADA staff by the set deadline each year.



Once submitted, it will be reviewed by staff and submitters will be notified if stylistic or structural changes are necessary. Staff will also include relatable AAD/A policy.



After review, all resolutions, with AAD/A policy included, will be posted on the Advisory Board community website, and will be announced to the Advisory Board via email for virtual comments.



Resolutions introduced after the deadline and at least three days prior to the Reference Committee Hearing will require 2/3 approval by the Advisory Board Executive Committee in order to be considered as business. These are called late resolutions.



Resolutions introduced after the late resolution deadline may be presented but will be deferred for vote until the following Annual Meeting, unless the resolution is designated an emergency resolution and there is significant rationale that the Advisory Board Leadership approve of the resolution going forward. The rationale to justify an emergency resolution must accompany the submission and will be deemed 'emergency,' if in fact outside circumstances otherwise prevented submission on time.



At the Reference Committee Hearing, the resolutions will be presented by its authors and debated, if necessary.

- The author or his/her Advisory Board representative must be present at the Reference Committee Hearing to introduce and discuss the resolution
- Testimony for and/or against the resolution should be presented at this hearing
- **VOTES DO NOT HAPPEN AT THIS MEETING**



Following the Reference Committee Hearing, the Reference Committee members will hold an executive meeting to consider testimony presented. The Committee will make a recommendation to the Advisory Board to Adopt, Adopt as Amended, Do Not Adopt or Listen/Monitor based on current AAD/A policy, as it relates to the resolution. A formal report with the reference committee recommendations/rationale will be provided to members the day before the General Business Meeting. It is your responsibility to review the reference committee report before the Advisory Board General Business Meeting.



At the General Business Meeting, the Reference Committee Chair will present the recommendations and the Advisory Board will vote to either adopt or not adopt the resolution. If approved, resolutions will go to the AAD/A Board of Directors for adoption or referral.

If you have any questions, please contact Heather Schultz by phone, **202-712-2618** or email at hschultz@aad.org.

Advisory Board Resolution Process

TRACK 2: Summer Meeting Resolution Process

Several weeks in advance of the Summer Meeting you will receive an email with the deadline for the submission of resolutions. The deadline will be at least 35 business days prior to the Summer meeting. You are strongly encouraged to work with your dermatologic societies to bring forward thoughtful, timely resolutions for consideration.

Please see the following instructions for submitting a resolution:



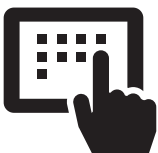
Resolutions should be submitted to AADA staff by the set deadline each year.



Once submitted, it will be reviewed by staff and submitters will be notified if stylistic or structural changes are necessary. Staff will also include relatable AAD/A policy.



After review, all resolutions, with AAD/A policy included, will be posted on the Advisory Board community website, and will be announced to the Advisory Board via email for virtual comments. Advisory Board members will be able to comment on the resolutions for a period of two weeks. The forum will be visible to the general membership, enabling all Academy members the opportunity to comment on the resolutions through their state representative.



The Advisory Board representative responsible for submitting a resolution is required to post on the forum and provide an introduction on why the resolution was brought forward, in an effort to begin the discussion on the resolution. In addition, the authors of the resolution will be asked to introduce their resolution at the Virtual Summer Reference Committee Meeting and invited to attend the Virtual Summer General Advisory Board Meeting. If the author or an Advisory Board representative is unable to present the resolution at the Virtual Summer Reference Committee Meeting, it will be withdrawn.



The Reference Committee will hold an attendance optional Virtual/Live Summer Reference Committee Meeting to discuss each resolution and provide members the opportunity to participate and speak to the resolutions by sharing input directly with the Reference Committee. Electronic and virtual live comment will be available during this meeting. The Reference Committee will review all the comments. At the end of the comment period, the Reference Committee will meet in-person or via conference call to consider all the comments received and make any appropriate recommended edits to the resolutions.



The Advisory Board will convene a mandatory attendance Virtual General Business Meeting during the Academy's Summer Meeting to consider mid-year resolutions and the Reference Committee recommendations. Electronic and virtual live comment will be available during this meeting.



The resolutions will be posted to the web portal or similar electronic mechanism for seven (7) days for a vote by each Advisory Board constituent society representative and other Advisory Board members eligible to vote thereon. All Members can only vote to approve or not approve the resolution(s) or amendments.



If approved by the majority of the total constituent society representatives, resolutions will be forwarded to the AAD/A Board of Directors for adoption or referral.

Resolution Template

RESOLUTION
NUMBER

XXXX

TITLE

STEM CELL RESEARCH POLICY

INTRODUCED BY

<INSERT ADVISORY BOARD MEMBER NAME OR STATE SOCIETY>

WHEREAS, dermatologists are advocates for patients suffering from skin disease; and

WHEREAS, there are many debilitating skin diseases that have no cure; and

WHEREAS, finding cures and treatments for skin diseases is an important goal for dermatologists; and

WHEREAS, stem cell research holds promise for curing and treating debilitating skin diseases; therefore,
be it

RESOLVED, that the American Academy of Dermatology/Association should support biomedical research
on stem cells; and be it further

RESOLVED, the American Academy of Dermatology/Association should monitor developments in stem cell
research and develop relevant policy.

PLEASE EMAIL hschultz@aad.org FOR A WORD VERSION OF THE TEMPLATE.