

Approved: Board of Directors – 11/18/95
 Revised: Board of Directors – 11/22/03
 Revised: Board of Directors – 7/29/06
 Revised: Board of Directors – 5/2/09
 Revised: Board of Directors – 5/21/16
 Revised: Board of Directors – 3/21/20
 Revised: Board of Directors – 11/7/20
 Revised: Board of Directors – 5/15/21
 Revised: Board of Directors – 11/6/21
 Revised: Board of Directors – 5/4/24

NOMINATING COMMITTEE – REGIONAL ROTATIONS FOR THE BOARD OF DIRECTORS & ADVISORY BOARD REPRESENTATIVES

1. The Board of Directors' and the Advisory Board will fill the vacated regions according to the following chart:

Vacated / Appointed Geographic Region Rotations

Board of Director	
<u>Vacated Region</u>	<u>Appointed Region</u>
West / Northwest	Southeast / South Central
Midwest / Mid-South	East / Northeast
Southeast / South Central	West / Northwest
East / Northeast	Midwest / Mid-South

a. Board Candidate Selection by Ad Hoc Nominating Committee

Each year, the President appoints an ad hoc nominating committee to identify and screen Academy fellows who are interested in serving as the Board-appointed member of the Nominating Committee. The Board ad hoc nominating committee proposes two (2) candidates to the Board of Directors for consideration at the Board meeting that takes place during the Annual Meeting. The Board selects one of these candidates by majority vote. *To ensure diversity of the candidates being presented to the Board for consideration, candidates may not be employed or associated with the same institution or practice, and all potential conflicts must be revealed to the ad hoc nominating committee and to the Board of Directors.*

The Vice President serves as the Chair of the Board ad hoc nominating committee, holding office until the Board selects a representative, even if that occurs after the Vice President's term expires. In addition to the Vice President, the President selects one (1) member from each of the two senior classes of the Board of Directors to serve on the ad hoc nominating committee. (See *Board Governance Policy – Restrictions on Nomination and Election Entities*)

Advisory Board	
<u>Vacated Region</u>	<u>Appointed Region</u>
Southeast / South Central	West / Northwest
East / Northeast	Midwest / Mid-South
West / Northwest	Southeast / South Central
Midwest / Mid-South	East / Northeast

b. Advisory Board Candidate Selection by Full Advisory Board

Each year, the Chair of the Advisory Board appoints an ad hoc nominating committee to identify and vet Academy fellows who are interested in serving as the Advisory Board-appointed member of the Nominating Committee. The ad hoc nominating committee is comprised of the Vice Chair of the Advisory Board and two active Advisory Board members.

The Advisory Board ad hoc nominating committee develops a list of five potential candidates for the Nominating Committee. The Advisory Board Executive Committee then ranks the candidates. The two highest ranked candidates who accept the nomination are then presented on the ballot for consideration by the full Advisory Board. The Advisory Board votes to select its representative to Nominating Committee at its Annual General Business meeting during the Academy’s Annual Meeting. *To ensure diversity of the candidates being presented to the Advisory Board for consideration, candidates may not be employed or associated with the same institution or practice, and all potential conflicts must be revealed to the ad hoc nominating committee, the Advisory Board Executive Committee, and the full Advisory Board.*

2. Restrictions.

- No incumbent member of the Board of Directors or of the Advisory Board Executive Committee may serve on the Nominating Committee.
 - No member elected or appointed to the AAD Nominating Committee may hold a position on a Nominating Committee of another dermatology organization which is submitting names for the AAD Nominating Committee to consider while serving on the AAD Nominating Committee.
 - Former presidents who have not served on the Nominating Committee are restricted to one pathway to the Nominating Committee which will be by membership vote; not through the Board or Advisory Board elections.
 - Any member who previously served on the Nominating Committee is ineligible to serve again.
3. Upon election or appointment to the Nominating Committee, the member must remain neutral throughout his or her term. The Nominating Committee members are restricted from submitting nominations, supporting nominees, writing letters or speaking in support of any nominee, potential candidate, slated candidate or write-in candidate running for office. Nominating Committee members must also promptly report to the AHTF on Election Oversight any individuals seeking to improperly influence the nominations process.
4. **Nominating Committee Members Eligibility as a Candidate.** Members of the Nominating Committee are not eligible to be a candidate for election to the Board of Directors or for an officer position until their term on the Nominating Committee has been completed, and either one election cycle has been completed or one year has passed, whichever comes first, following any election for which they have served on the Nominating Committee.
5. **Geographic Regions.** The Nominating Committee shall include one member from each of the geographic regions defined below for the Board, Advisory Board and Nominating Committee Member Representative. The Board of Directors retains discretion to redefine these areas as necessary to assure reasonably diverse and representative geographic distribution of members of the Committee.

BOARD AND ADVISORY BOARD GEOGRAPHIC REGIONS

East/Northeast Region

Connecticut	New Hampshire	Rhode Island
Delaware	New Jersey	Vermont
Maine	New York	Washington, DC
Maryland	Nova Scotia	
Massachusetts	Pennsylvania	
Newfoundland	Prince Edward Island	
New Brunswick	Quebec	

ADMINISTRATION REGULATION – NOMINATING COMMITTEE – REGIONAL ROTATIONS FOR THE BOARD OF DIRECTORS & ADVISORY BOARD REPRESENTATIVES

PAGE 3 OF 3

Southeast/South Central Region

Alabama	Louisiana	South Carolina
Arizona	Mississippi	Tennessee
Arkansas	New Mexico	Texas
Florida	Oklahoma	US Virgin Islands
Georgia	Puerto Rico	

Midwest/Mid-South Region

Illinois	Minnesota	Virginia
Indiana	North Carolina	West Virginia
Kentucky	Ohio	Wisconsin
Michigan	Ontario	

West/Northwest Region

Alaska	Idaho	North Dakota
Alberta	Iowa	Oregon
American Samoa	Kansas	Saskatchewan
British Columbia	Manitoba	South Dakota
California	Missouri	Utah
Colorado	Montana	Washington
Guam	Nebraska	Wyoming
Hawaii	Nevada	

NOMINATING COMMITTEE MEMBER REPRESENTATIVE GEOGRAPHIC REGIONS

East Region

Alabama	Newfoundland	Puerto Rico
Connecticut	New Brunswick	Quebec
Delaware	New Hampshire	Rhode Island
Florida	New Jersey	South Carolina
Georgia	New York	Tennessee
US Virgin Islands	North Carolina	Vermont
Kentucky	Nova Scotia	Virginia
Maine	Ontario	Washington, DC
Maryland	Pennsylvania	West Virginia
Massachusetts	Prince Edward Island	
Mississippi		

West Region

Alaska	Indiana	North Dakota
Alberta	Iowa	Ohio
American Samoa	Kansas	Oklahoma
Arizona	Louisiana	Oregon
Arkansas	Manitoba	Saskatchewan
British Columbia	Michigan	South Dakota
California	Minnesota	Texas
Guam	Missouri	Utah
Colorado	Montana	Washington
Hawaii	Nebraska	Wisconsin
Idaho	Nevada	Wyoming
Illinois	New Mexico	