

**Vivekanand Arts, Sardar Dalipsingh Commerce & Science College, Aurangabad**

**Infrastructure Maintenance  
SOP**

**Infrastructure Committee**

**Infrastructure Committee** comprising a Convener and three other teacher members. The main thrust behind the formation of this Committee is to review status of physical, academic and IT infrastructure of the College and to recommend the Principal about the augmentation and maintenance of infrastructure.

1. The academic facilities are maintained by appointed lab attendants, lab assistants and peons.
2. The daily maintenance of physical facilities i.e. the entire campus, classrooms and laboratories are done by house-keepers.
3. For the security of campus, security guards are appointed through AMC.
4. Maintenance of electric related work is done by appointed staff.
5. The maintenance of physical infrastructure is done through approved vendors.
6. AMCs have also been made with various agencies for:-
  - a. CCTV maintenance,
  - b. PRI line (for intercom),
  - c. House-keeping,
  - d. Pest control of Library and entire College campus,
  - e. Gardening,
  - f. Repairing and maintenance of photocopying machines.



**Co-ordinator,**  
Internal Quality Assurance Cell  
Vivekanand Arts, Sardar Dalipsingh  
Commerce & Science College,  
Aurangabad.



**PRINCIPAL**  
Vivekanand Art's Sardar Dalipsingh  
Commerce & Science College  
Aurangabad