**Plan of Action for Teachers (2022-23)**

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| **Month** | **Activity** |
| June | Prepare annual teaching plan  |
| July | Prepare few syllabus /advance-study /Practical related videos Lecturers and upload to YOUTUBE  |
| Apply and undertake Research projects – DST, CSIR etc. |
| August | Arrange Group discussion for students  |
| Conduct minimum one Test and Assignment per paper per term  |
| Initiate Mentor mechanism |
| MoU / Linkage with other Institution / College |
| September | Participate in departmental extension activity/ Interdepartmental Group discussion |
| Conduct Course Outcome Test (CO) per paper per semester  |
| October | Assign Research Project for Third year students (Science) |
| October | Assign Field work/ report for Third year students (Arts/Commerce) |
| February | Conduct minimum one Test and Assignment per paper per term |
| Conduct Course Outcome Test (CO) per paper per semester |

**Principal**