

The Outline of Bus Subsidy FY2023

Article 1 (Purpose)

The purpose of this business is to grant subsidies to both domestic and overseas travel agencies which take tourists from foreign countries to Fukui Prefecture using chartered buses for the promotion of tourism in Fukui Prefecture by attracting tourists from abroad.

Article 2 (Qualification)

Business entities qualified for the subsidy are the travel business operators registered under the Travel Agency Act and the Ordinance for Enforcement of the Travel Agency Act in Japan, or, those that are legitimately engaged in travel business outside of Japan and permitted to take tourists to Japan.

Note that the operators are required to have a good command of Japanese language for communicating with the Fukui Prefectural Tourism Federation (hereinafter referred to as the “Federation”) with regard to the promotion services.

Article 3 (Requirements)

In order to qualify for the subsidy, a travel commodity must satisfy the following conditions;

- (1) it must be targeted at tourists visiting Japan from abroad (those who have foreign passports and are permitted to enter Japan under the status of residence of the “short-term stay”);
- (2) it must be a package tour with at least 11 participants from abroad. Note that the tour conductor (from abroad) assigned by a foreign travel agency may be included in the “11 participants” , while a Japanese tour conductor, a tour-guide interpreter(s) and a bus driver(s) shall not be counted in. Also, if there are two or more tour conductors from the foreign travel agency, only one conductor shall be counted in.
- (3) it must include one or more stays at accommodations in Fukui Prefecture;
- (4) it must visit two or more scenic spots or facilities in Fukui Prefecture;
- (5) it must use chartered buses for visiting scenic spots in Fukui

Prefecture. The bus operators may not be based in Fukui Prefecture.

Article 4 (the subsidy amount)

- 1 The amount of the subsidy shall be ¥25,000 per bus multiplied by the number of nights stayed in Fukui Prefecture.
- 2 An overnight stay in Fukui Prefecture shall not be counted in if the buses are not employed during the day even when a touring party stays that night at an accommodation.
- 3 Notwithstanding the preceding paragraph, in accordance with the itinerary, on the following morning of an overnight stay in Fukui Prefecture, if the buses are employed to travel outbound Fukui Prefecture, such final overnight in Fukui Prefecture shall be counted in.

Article 5 (business period)

This promotion services is valid for travel commodities departing between April 1, 2023, and March 17, 2024.

Article 6 (submission of the application form)

Travel agencies that wish to get the subsidy must submit the application form for the subsidy (Form No.1) together with the itinerary of travel commodity to the Federation at least seven days prior to the departure date of a tour.

Submission by e-mail shall also be acceptable.

Article 7 (decisions)

The Federation shall examine details of the application, determine whether or not to grant the subsidy, set the maximum amount of the subsidy then send a notice to the applicant. Applications shall be examined in the receiving order and this promotion project shall be over when the amount of subsidies granted reaches the budget of the Federation.

Article 8 (changes or cancellation of travel commodities)

If the applicant is going to change or cancel a travel commodity after receiving the notice of a subsidy grant for the project, it must submit

the Application Form for Changes (Form No. 2) to the Federation at least seven days prior to changes or cancellation of travel. Submission by e-mail shall also be acceptable.

However, the Application Form for Changes is not necessary in cases where the number of buses estimated for use is decreased or when the changes in the itinerary are minor and insignificant.

Article 9 (decision on the change of subsidy)

When the Application Form for Changes has been submitted in accordance with Article 8, the Federation shall review the detail of the change, and if it is going to change the earlier decision about the subsidy, it shall notify the applicant of the change of its decision.

Article 10 (monthly report)

- 1 If the grant decision period spans multiple months, the applicant must send a report (Form No. 3) with regard to the situation of a travel commodity operated in the previous month to the Federation no later than the 15th date of each month from the month in which the tour starts until the month it ends. Submission by e-mail shall also be acceptable.
- 2 In addition to the Form set forth in the preceding paragraph, the applicant must attach ① a copy of itinerary, ② a copy of forms for proving the touring party has actually stayed at the accommodations and the number of persons stayed and ③ a copy of forms for proving the number of buses used, pertaining to the tour carried out in the previous month.

The forms for proving the touring party has actually stayed at the accommodations and the number of persons stayed refer to the forms or documents by which the person in charge of an accommodation (the manager, etc.) can confirm the name of the travel commodity, the number of people and the number of nights stayed at the accommodation while *the forms for proving the number of buses used* mean the forms or documents by which the person in charge of a bus company can confirm the name of the travel commodity, the dates and the number of buses used.

(The forms for proving the touring party has actually stayed at the accommodations and the number of persons stayed, Example 1)

Copies of accommodation verifications

A list prepared by a travel agency or the accommodations for indicating the name of the travel commodity, dates, the number of people stayed at accommodations, together with the verifications issued by the accommodations (verified dates, names of the accommodation facilities, names of the persons in charge, seals, etc.).

(The forms for proving the touring party has actually stayed at the accommodations and the number of persons stayed, Example 2)

Copies of bills or receipts of the accommodations

The bills (receipts) issued by accommodations, by which the name of the travel commodity, dates and the number of persons stayed can be confirmed.

(Forms for proving the number of buses used, Example 1)

Copies of transportation contracts

(Forms for proving the number of buses used, Example 2)

Copies of bills or receipts of bus operators

The bills (receipts) issued by bus companies, by which the name of the travel commodity and the number of used buses can be confirmed.

Article 11 (performance report and grant application)

The applicant must submit the performance report (which is also the application form for the grant) (Form No. 4) to the Federation either within 14 days from the date of tour completion or by March 31, 2024, whichever comes first. Submission by e-mail shall also be acceptable.

Article 12 (final decisions on the subsidy amount and grant)

- 1 The Federation shall examine the Forms submitted as provided for by the preceding Article, and when it is confirmed that the travel commodity has been actually conducted, it shall make a final decision on the amount of the subsidy and notify the applicant of the decision.
- 2 The subsidy shall be granted in Japanese yen.
- 3 The Federation shall remit the grant in Japanese yen to the bank account specified by the applicant.
- 4 The fee required for remitting the grant in the preceding paragraph shall be borne by the applicant, the Federation, therefore, shall deduct the fee from the amount of the subsidy finally decided as in

paragraph 1 before the remittance. Applicants should take note of the fact that the fee for sending money outside of Japan is high.

Article 13 (inquiries regarding the in-progress situation)

1 The Federation may inquire applicants about the in-progress situation of tours.

2 When the Federation makes an inquiry set forth in the preceding paragraph, the applicant must reply within ten days.

Article 14 (change in informal decisions)

When the Federation has received a reply set forth in paragraph 2 of the preceding Article, it shall review the reply and may change its decision on the subsidy.

Article 15 (rescission of informal decisions and repayment of the grant)

1 The Federation may rescind its informal or final decisions about the grant if it turns out that the applicant has received an informal decision with false statements or contravened the provisions of this Outline.

2 When the decision is rescinded as set forth in the preceding paragraph, the Federation may make the applicant repay the subsidy already granted in part or in full.

Article 16 (accounting, etc., of granted subsidy)

The applicant must make clear accounting concerning the subsidy and take custody of the relevant forms and documents under prudent management for five years.

Article 17 (miscellaneous)

Matters not provided in this Outline shall be separately specified by the Federation.

Supplementary provisions

This Outline shall come into effect as of January 27th, 2023.