

## **Appeal the Financial Aid-Student Loan Decision**

To request a reconsideration of Financial Aid-Student Loan decision, by providing a valid reason to support this request.

***Your appeal must contain the following:***

1. Why do you believe the decision must be reconsidered?
2. In case you are providing information that has financial impact and that were not included in the FA application, you will need to provide official proof for the same
3. Student name in the appeal must be same as the given one in financial aid application
4. Student FA user ID must be included in the appeal request
5. Appeal must be sent from the email listed in the FA application as preferred email
6. What are your expectations for the appeal decision?
7. What are your expectations for the appeal decision?
8. If you know the reviewer of your FA application, forward your appeal to the reviewer email
9. If you are not sure who is the reviewer of your FA application, forward the appeal to [fao@qf.org.qa](mailto:fao@qf.org.qa)

***Note***

- You can appeal for one time only in every academic year.
- Any kind of reconsideration request that is sent to Student Financial Services via email will be considered as an official appeal.
- Appeal for awarded amount or application rejection can only be considered if submitted within five working days from the day decision was sent to the student.
- All decisions on FA applications and appeals are sent to email listed as preferred in the FA application.

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