

لإط_لاق قــدرات الإنــســان Unlocking human potential

Appeal the Financial Aid-Student Loan Decision

To request a reconsideration of Financial Aid-Student Loan decision, by providing a valid reason to support this request.

Your appeal must contain the following:

- 1. Why do you believe the decision must be reconsidered
- 2. In case you are providing information that has financial impact and that were not included in the FA application, you will need to provide official proof for the same
- 3. Student name in the appeal must be same as the given one in financial aid application
- 4. Student FA user ID must be included in the appeal request
- 5. Appeal must be sent from the email listed in the FA application as preferred email 6- What are your expectation for the appeal decision
- 6. What are your expectation for the appeal decision
- 7. If you know the reviewer of you FA application, forward your appeal to the reviewer email
- 8. If you are not sure who is the reviewer of your FA application, forward the appeal to <u>fao@qf.org.qa</u>

Note:

- You can appeal for one time only in every academic year.
- Any kind of reconsideration request that is sent to Student Financial Services via email will be considered as an official appeal.
- Appeal for awarded amount or application rejection can only be considered if submitted within five working days from the day decision was sent to the student.
- All decisions on FA applications and appeals are sent to email listed as preferred in the FA application.