OCEAN WISE
SHORELINE CLEANUP

CHECKLIST

Before the Cleanup Event

Register your event: Find a cleanup site and set a date at ShorelineCleanup.org

☐ Visit your cleanup location: Is it suitable? Is it safe? Is there enough litter (big and small)?

☐ Contact the municipality: Get permission to use the site and arrange waste disposal

☐ Spread the word and recruit volunteers: Go to your Dashboard for posters, tips and other resources

☐ Gather your supplies: Do you have gloves, bags or buckets, "sharps" container and pens?

☐ Event forms: Did you receive your link to the online data tracking feature, or print Data Cards? Have all participants signed the online Waiver? Print out the Waiver form for any drop-in participants on your event page

During the Cleanup Event

☐ Welcome your participants and have them: form small teams, pick up supplies and use the online data tracking feature or a Data Card to track what they find

☐ Review safety and give a pep talk

☐ Let's cleanup! Take photos and tweet @CleanShorelines or Instagram @ShorelineCleanup

☐ Wrap up: Weigh the trash, submit mobile data or collect any printed data cards, and thank your participants

After the Cleanup Event

☐ Submit your Summary Data on your online account, or by email/mail

☐ Send in your forms: Email or mail your waiver and photos

For more resources visit your Lead page at shorelinecleanup.org/lead

Questions? Contact us at shorelinecleanup@ocean.org