

Minutes of the meeting of the Edinburgh Airport Noise Review Panel (EANRP) on 6th April 2021

The meeting was held remotely via Microsoft Teams.

Attendees : **Robert Carr**, EACC Chair and Joint Convener of EANRP , **Cllr Kevin Lang** as EACC EANRP representative and Joint Convener of EANRP, **Janice Hogarth** as Secretary to the EACC (and minute taker for the EANRP), **Lindsay Cole**, the Chair of EANAB and member of EACC, and **Ray Godfree, Pippa Plevin & Bruce Finlayson** as EANAB EANRP representatives. **Gordon Robertson** as EAL Representative.

It had been agreed that Kevin Lang would chair this meeting and Robert Carr the following one.

Approval of Draft Minutes of meeting on 23rd March 2021 and matters arising

The draft minutes of the 23rd March were approved and the following items were considered under matters arising from the action points from the last meeting.

Action points from meeting of 23rd March

Gordon Robertson advised that he was working on the second set of questions and should be able to send out by the end of the week (**Action : Gordon Robertson to complete second set of questions and forward by 10th April**)

EAL interviews with Robert Carr and Kevin Lang were still outstanding but were being set up (**Action : Janice Hogarth to arrange interviews with Anna Light, June McClung, Louise McIntyre and Simon Rhodes**)

Gordon Robertson to share document on lessons learned from previous ACP submission and roadmap for the consultation and engagement programme by EAL going forward. This item was still outstanding (**Action :Gordon Robertson to share document on lessons learned from previous ACP submission and roadmap for the consultation and engagement programme by EAL going forward**)

Kevin Lang commented that the content of the interview notes would be shared but added that some points and comment were confidential and would not be shared at the request of the interviewee.

Robert Carr confirmed that an interview would be held with Gordon Robertson and this would be arranged after the second set of questions had been forwarded (**Action : Janice Hogarth to set up interview with Gordon Robertson with Kevin Lang and Robert Carr**)

Robert Carr also added that there may be further second interviews required with EANAB members

Update on consultation responses

Janice Hogarth reported that there had now been a total of 90 responses to the consultation to date with 26 from Community Councils and the remainder from individuals including EANAB members and one MP.

There appeared to be a few EANAB members who had not responded to the survey and a few councils as well. Kevin Lang said he would make contact with Kirkliston to get them to respond and Pippa Plevin would speak to Kirknewton. (**Action : Kevin Lang and Pippa Plevin to contact Kirkliston and Kirknewton Councils**)

It was agreed that all the individual answers to the consultation should be put in to a single pdf with an index and this then placed into dropbox and that there would be three additional folders added for each grouping. It Was stressed that all responses must remain within EANRP members.

Janice Hogarth asked if the names of the respondents needed to be removed for GDPR reasons and Gordon agreed to get advice on this and respond. **(Action : Gordon Robertson to check if responses to review needed to be anonymised)**

Lindsay Cole added that EANAB will respond to the answers that EAL had provided after the updated answers had been received and within two weeks **(Action : EANAB to respond to EAL answers to updated questions by end April)**

Update from Kevin Lang and Robert Carr on EANAB members discussion meetings

Kevin Lang reported that more interviews had been carried out and were now sitting at 9 being held by Robert Carr, Kevin Lang and Janice Hogarth and one with just Robert Carr & Kevin Lang and that 2 more were due to be scheduled along with the 4 airport personnel.

Division of responsibilities for reviewing consultation responses

Addendum : The details below reflect a change from the agreed grouping

At our meeting this week, we agreed to allocate people into sub-groups in order to carry out the detailed consideration of the consultation survey responses.

Since then, we have received some amended preferences. As a result, Robert Carr and I have agreed the sub-groups shall be adjusted to give the following:

EANAB members and 'others'

*Robert Carr
Kevin Lang
Janice Hogarth*

Community councils

*Bruce Finlayson
Gordon Robertson*

Individual members of the public

*Pippa Plevin
Lindsay Cole
Ray Godfree*

This would allow group analysis and discussion with everyone getting a copy of every response received.

Timetable for next steps and future meetings.

Kevin Lang suggested that the process should not be hurried and that ideally these responses could be reviewed over the whole month of April.

It was suggested that there should be one meeting set aside for each basket to summarise the issues and suggestions on how things could or should change.

There would also be a chance to look at other responses and see where the commonalities were occurring, where there were insightful comments and if there was anything that required a follow up.

A common methodology was important and samples of these could be peer reviewed with other baskets. There was a need to demonstrate consideration of ideas and comments from each group.

There should be scope for differences of views within each basket and these should be fully discussed and analysed

Early May should be the potential date for the first discussion with the 11th / 18th and 25th May subsequently.

Kevin Lang asked Janice Hogarth to produce the folders for the beginning of the following week with one file containing all the answers and a further three folders split into each basket as designated with all being password protected (**Action : Janice Hogarth to create folders and distribute to EANRP panel members by 12/13 April**)

Robert Carr and Kevin Lang will have a separate meeting to review the interviews ahead of the analysis.

AOCB

Kevin suggested that the draft minutes should be approved via e mail

The next meeting will take place on 11th May but Tuesday 27th April at 1800 should be diarised in case it is required as an additional meeting.