

Minutes of the meeting of the Edinburgh Airport Noise Review Panel (EANRP) on 25th May 2021

The meeting was held remotely via Microsoft Teams.

Attendees : **Robert Carr**, EACC Chair and Joint Convener of EANRP , **Janice Hogarth** as Secretary to the EACC (and minute taker for the EANRP), **Lindsay Cole**, the Chair of EANAB and member of EACC, and **Ray Godfree, Pippa Plevin & Bruce Finlayson** as EANAB EANRP representatives. **Gordon Robertson** as EAL Representative.

It had been agreed that Robert Carr would chair this meeting and Kevin Lang the following one.

Apologies had been received from Kevin Lang for this meeting.

Approval of Draft Minutes of meeting on 6th April 2021 and matters arising

The draft minutes of the 6th April were approved and the following items were considered under matters arising from the action points from the last meeting.

Gordon Robertson to complete second set of questions and forward by 10th April (completed)
Janice Hogarth to arrange interviews with Ana Light, June McClung, Louise McIntyre and Simon Rhodes (completed)

Gordon Robertson to share document on lessons learned from previous ACP submission and roadmap for the consultation and engagement programme by EAL going forward (GR to revert with details within 48 hours) **Action: Gordon Robertson to share document on ACP submission)**

Janice Hogarth to set up interview with Gordon Robertson with Kevin Lang and Robert Carr
It was agreed that this will be organised as soon as everyone had had sight of all the interview material

Kevin Lang and Pippa Plevin to contact Kirkliston and Kirknewton Councils (Kirknewton had responded but Kirkliston had not. **Action : Kevin Lang to chase Kirliston for a response and report back.**

Gordon Robertson to check if responses to review needed to be anonymised. Gordon Robertson had advised the panel that after checking with his legal team that this was not needed.

EANAB to respond to EAL answers to updated questions by end April. After discussion it was agreed that EANAB members had been given the opportunity to respond to the answers provided by EAL to the second set of questions put to EAL, and a number had done so.

Janice Hogarth to create folders and distribute to EANRP panel members by 12/13 April (completed)

Update from Kevin and Robert on EANAB member meetings and EAL staff meetings

Robert advised the panel that there had now been a total of sixteen interviews with eleven with himself, Kevin Lang and Janice Hogarth and one with a former EANAB member with just himself and Kevin Lang. There had been four interviews carried out with EAL members and ex members of staff.

Distribution of notes and material from EANAB member meetings and EAL staff meetings and discretions on circulation

The notes from the interviews conducted had been sent to the interviewees in pdfs to confirm their acceptance of the sharing of the notes and the content therein.

There was discussion regarding the editing out of sensitive material from the interviews. It was agreed that Robert Carr, Kevin Lang and Janice Hogarth should use their judgement with the principle of openness and fairness applying and the default position being all comments should be included. The interviewees would be given the opportunity to comment where it was proposed that any of their statements be deleted before circulation to the other EANRP members.

Review of consultation responses: community council basket

Robert Carr suggested that each group should produce a one page of overall notes to cover the key themes for each basket.

Gordon Robertson talked about the responses stating that there were some clear themes and also some really good ideas such as doing a roadshow round the areas to explain things.

The broad themes were as follows

- More communication required from EANAB
- They did not think it was the best way to work with councils.
- There was a need for a wider set of comms from EAL to speak beyond EANAB
- There was a mix of views from the community council responses on the EANAB members with some attracting praise and others criticism, and there appeared to be no consistent approach to how EANAB members reported to and from the community councils they represented.”
- There was an overlap of communications as there was a need to be more educational and more understandable which should lead to more consistency.

It seemed that EAL had communications with people and so did EANAB but there was a bit in the middle which was not being reached.

There was a suggestion that there should be rotating questions at EANAB meetings and that the website should be better utilised for spreading information. It was also highlighted that they should be more talking carried out to different groups.

EANAB should be seen as a vehicle to drive change.

There was a geographical spread in responses which suggested that there should be 2 forums with a variety of perspectives. It was of course recognised that many community councils were underfunded and therefore maybe they were not passing on the information to their communities.

There was a range of views and knowledge in some community council such as North Queensferry.

Discussion turned to the need for training on membership of EANAB and it appeared that the CAA do courses which Merv Archibald had looked at. At a recent ICCAN meeting Robert Carr had asked Rob Light if ICCAN could provide training for noise board members and act as an independent expert resource to noise boards. Rob Light had replied by saying ICAAN would like to do so but did not currently have the resources.

Perhaps with funding this could be considered and then maybe a fresh set of communications skills would be created via a common forum of information

It had been observed that trust needed to be rebuilt between EANAB and EAL. Simon Rhodes was commended for the technical expertise he had brought to EANAB with his considerable experience as an air-traffic controller.

Bruce Finlayson and Gordon Robertson agreed to exchange papers and possibly add in a geographical element to their feedback. **Action : Bruce Finlayson and Gordon Robertson to forward a combined paper re community councils' findings**

The methodology was agreed and there was a need to make sure that some questions and specific ideas were picked out. There was also a comment that there would be a need for those who had responded and made suggestions that were not going to be used, to thank them but advise them that their suggestions had been considered and why they had not been accepted.

Pippa Plevin advised that their group was having a few snags and Ray Godfree had done some initial analysis but was questioning where some of the individuals were responding from geographically. Pippa asked if they could receive a copy of the responses in a spreadsheet which Janice Hogarth agreed to take off line with her. **Action : Janice Hogarth to discuss with Pippa Plevin re access to spreadsheets.**

The responses from individuals had come via the survey but also via social media so it was difficult to pin down the answer to this issue. Robert Carr suggested that they should report on what they could

Action : Pippa Plevin, Ray Godfree & Lindsay Cole to present individual baskets survey findings at next meeting.

Timetable for next steps and future meetings.

(Extract of the e mail sent) details were agreed at the meeting

On the basis that Gordon and Bruce will report tomorrow evening on the key themes from the community council responses we suggest that the EANRP meets on 8 June at 18.00 and at that meeting Pippa and Lindsay report on the key themes from the individual members of the public.

Kevin, Robert and I are scheduled to meet on 9 June at which stage we will finalise the notes and materials for circulation from the 16 interviews we have conducted and by 11 June circulate these to the other EANRP members.

Once the whole EANRP has all those documents we can share the terms of the additional questions for Gordon and any others who we might want to speak to. These interviews would be conducted before the EANRP meets next.

We then propose that the EANRP meets again on 23 June at 18.00 to discuss the EANAB responses from the survey and notes and materials, including from Gordon for EAL.

Further meetings can be timetabled as necessary but we wanted you to have these ahead of tomorrow night so you can check availability.

AOCB

The next meeting will take place on Tuesday 8th June at 1800 and will be chaired by Kevin Lang.